

**Parks and Recreation Department (P&R Fax: 586-4589)  
Application and Permit for Use of Sports Fields**



Team or Group Name: \_\_\_\_\_  
 Applicant's Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Home/Work Phone: \_\_\_\_\_

**Date:** \_\_\_\_\_ **Field:** \_\_\_\_\_ **Time:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

The Undersigned, duly authorized on behalf of the applying organization, hereby certifies that said organization/team/group will abide by the policies and procedures governing the use of facilities as defined in the Parks and Recreation regulations.

_____	_____	1-9 hrs	\$30.00 hr + tax
Date	Applicant's Signature	10 - 19 hrs	\$25.00 hr + tax
		20 - 49 hrs	\$20.00 hr + tax
		50+ hrs	\$17.00 hr + tax
		<b>Adair Kennedy Turf Field: \$35.00 hr + tax</b>	
		<b>Field Lighting Fee: \$40.00 per day</b>	
_____	_____		
Date	Department Approval		

MC/VISA #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Cardholder's Name/Signature: \_\_\_\_\_  
 3-Digit V-Code: \_\_\_\_\_

Cash  Check  Charge    Total Amount: \_\_\_\_\_ Permit#: \_\_\_\_\_ Receipt#: \_\_\_\_\_

*We recommend that you take this permit to the field(s) with you as proof of your rental.*

**City and Borough of Juneau  
Parks and Recreation Department  
Field Use Reservation Policy**

**\*\*\*\*\*NO REFUNDS\*\*\*\*\***

**Field reschedules can be done if the request to reschedule is made at least two working days prior to the reserved time. Field reschedules cannot be done if request to reschedule is received less than two working days prior to the reserved time.**

**Field reschedules cannot be done because of bad weather. (Unless requested two working days prior to the reserved time.)**

**Field reservations are reserving the fields in the condition they are in, they are not prepped and chalked. If you would like a field prep, there is an additional charge.**

**Thank you for your adhering to this policy.**