



Office of the Assessor  
 155 Heritage Way  
 Juneau, AK 99801  
[Bpp.office@juneau.gov](mailto:Bpp.office@juneau.gov)

Business Personal Property Standard Declaration	
Assessment Year	2025
Account Number	
Business Name	

Declarations must be received or postmarked by **January 31** to avoid late fees. **Filing extensions are not provided per CBJ code 15.05.060.**

FILER CONTACT INFORMATION			
Filer Name		Filer email	
Primary Phone		Secondary Phone	
Mailing Address		Property Address	

GENERAL COMPANY INFORMATION		
Is the company still in business? - If <b>NO</b> , please visit <a href="https://juneau.org/finance/assessor-forms">https://juneau.org/finance/assessor-forms</a> to complete a <i>Business Closure Form</i> .	Yes	No
Does the company own Business Personal Property in Juneau?	Yes	No
Does the company own Business Personal Property that is not included on the enclosed property listing? - If <b>YES</b> , please complete the following section.	Yes	No
Has the company disposed of any items on the enclosed property listing? - If <b>YES</b> , please strike out those items and return the listing with your declaration.	Yes	No

LIST ANY PROPERTY THAT IS NOT INCLUDED ON THE ENCLOSED PROPERTY LISTING						
Attach additional pages as needed.						
If you previously reported property but a list was not included, please contact the Assessor's Office.						
Does the business own aircraft?			Yes	No		
Year	Make	Model	"N" Number	Aircraft Type: Fixed/Rotary Wing	Gross Takeoff Weight	
Does the company own automobiles?			Yes	No		
Year	Make	Model	VIN	Cost	Condition	Mileage
Does the company own art?			Yes	No		
Item Description			Year Purchased	Original Cost		

Does the company own computers or software?	Yes	No
Item Description	Year Purchased	Original Cost

Does the company own office machinery & equipment?	Yes	No
Item Description	Year Purchased	Original Cost

Does the company own heavy machinery & equipment?	Yes	No
Item Description	Year Purchased	Original Cost

Does the business own furniture & fixtures?	Yes	No
Item Description	Year Purchased	Original Cost

Does the company own any other personal property?	Yes	No
Item Description	Year Purchased	Original Cost

Does the company lease property from another business?	Yes	No		
Item Description	Owner Name	Owner Phone	Lease Period	Payment

Please list the value of the following types of property based on the average amount on hand throughout the year.

Office, maintenance, janitorial supplies:	\$	Fuel held for consumption:	\$
Replacement or spare parts:	\$	Business supplies:	\$

Please provide a detailed list of expensed items including Section 179 items not listed elsewhere.

<b>AFFIDAVIT MUST BE COMPLETE</b>	
<p>Certification:  I, _____ (print name, title) declare, subject to the penalties imposed by the City and Borough of Juneau Ordinance (CBI), 15.05.060 that the information provided on this form and the attached documentation, if any, is complete, true and accurate.</p>	
<b>Signature:</b>	<b>Date:</b>

<b>Contact Us: CBJ Assessor's Office</b>			
<b>Phone:</b>	<b>Email:</b>	<b>Website:</b>	<b>Physical Location:</b>
Phone: (907)586-5215 Ext 4035 Fax: (907)586-4520	Bpp.office@juneau.gov	<a href="https://juneau.org/finance/assessor-office">https://juneau.org/finance/assessor-office</a>	155 Heritage Way Rm 114 Juneau, AK 99801