



155 Heritage Way Rm. 114
Juneau, AK 99801
Phone: (907)586-5215
Fax: (907)586-4520
bpp.office@juneau.gov

Re: Business Personal Property Declaration for Account:

Dear Merchant,

Enclosed please find the forms and necessary information to file your 2025 Business Personal Property Declaration.

Per CBJ Code 15.05.020, all taxable property in the City and Borough shall be assessed at its full and true value in money as of January 1 of the assessment year. Business Personal Property located in the Borough of Juneau for a portion of the year may be assessable even if the property was not physically located within the Borough on January 1, 2025. Per CBJ code 15.05.060, there are no filing extensions.

The City and Borough of Juneau provides an exemption for the first \$100,000 of business personal property's assessed value that is not otherwise exempt. Because of this exemption, a short form has been created for owners with values less than \$80,000.

If this is your first year filing a Business Personal Property Declaration, or your value is \$80,000 or more, you are required to complete and file the Standard Declaration Form on or before January 31, 2025.

If your business has closed between January 1, 2024 and January 1, 2025, please complete a Business Personal Property Account Closure form.

All Business Personal Property forms and information can be found at juneau.org/finance/assessor-forms, or requested by emailing bpp.office@juneau.gov.

We encourage business owners to file their declaration forms by email at bpp.office@juneau.gov or fax (907)586-4520. You may mail or hand deliver declarations to the Assessor's Office at 155 Heritage Way Room 114.

If you have any questions or concerns, please feel free to contact me.

Sincerely,

Miranda Kellerhals
Business Personal Property Appraiser I