



Finance Department, Purchasing Division
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Date: 2/28/2024

Posting Notice for: RFP 25-002 Insurance Brokerage and Consultation Services

This memo provides notification of the results of proposal evaluations for RFP 25-002 Insurance Brokerage and Consultation Services.

Proposals were received from three (3) consultants:

- Alliant Insurance Services, Inc.
- Gallagher (Arthur J. Gallagher & Co.)
- Hub International Northwest, LLC

The apparent successful proposer is Alliant Insurance Services, Inc. Attached to this notice is a copy of the Proposal Evaluation Summary dated February 28, 2024.

The CBJ is grateful to have had such interest in this project and to have received multiple responses to review and evaluate. We thank everyone who participated in the process and/or submitted proposals.

Mary Johns

Mary Johns, Buyer
CBJ Purchasing Division

This notice begins the protest period per Purchasing Code [53.50.062](#). Protests will be executed in accordance with CBJ Ordinance [53.50.062](#) "Protests", and [53.50.080](#) "Administration of Protest". Consultants may review links for or request copies of the CBJ Municipal Code from the CBJ Purchasing Division at by emailing Purchasing@Juneau.gov or calling (907) 586-5215 X 4.

Cc: Chelsea Swick, CBJ Risk Management



Date: Wednesday, February 28, 2024
To: Renee Loree, Purchasing Officer
From: Chelsea Swick, Risk Management Officer

Subject: RFP 25-002 Insurance Brokerage and Consultation Services for CBJ.

The selection committee has completed its evaluation of the proposals submitted in response to the above Request for Proposals. The results are as follows:

Proposer	Alliant		Gallagher		Hub	
	Raw Score	Rank	Raw Score	Rank	Raw Score	Rank
Evaluator #1	790		345		685	
Evaluator #2	765		520		710	
Evaluator #3	780		680		780	
Final Rank (highest raw score is best)	2335	1	1545	3	2175	2

The evaluation committee met on 2/28/2024 recommends commencing the process for award to Alliant the #1 ranked firm.