



# FEE IN LIEU OF PARKING APPLICATION

See reverse side for more information regarding the permitting process and the materials required for a complete application.

**NOTE: Must be accompanied by a DEVELOPMENT PERMIT APPLICATION form.**

To be completed by Applicant	<b>PROJECT SUMMARY</b>
	<b>FEE IN LIEU OF PARKING REQUESTED</b> (check one) [CBJ 49.40.200(e)] <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p style="text-align: center;"><b><u>MINOR DEVELOPMENT</u></b></p> <p><input type="radio"/> Fee in Lieu Departmental Review (FLD)</p> </div> <div style="width: 45%;"> <p style="text-align: center;"><b><u>MAJOR DEVELOPMENT</u></b></p> <p><input type="radio"/> Fee in Lieu Planning Commission Review (FLP)</p> </div> </div>
	<b>DEVELOPMENT FOR WHICH THE PARKING IS REQUIRED</b> (check one) <input type="radio"/> Existing <input type="radio"/> Proposed – Related Case Number: _____
	<b>NUMBER OF REQUIRED PARKING SPACES PER CBJ 49.40.210</b> <input type="checkbox"/> For Residential Uses: _____ spaces <input type="checkbox"/> For Non-Residential Uses: _____ spaces
	<b>NUMBER OF PARKING SPACES THAT WILL BE PROVIDED</b> <input type="checkbox"/> For Residential Uses: _____ spaces <input type="checkbox"/> For Non-Residential Uses: _____ spaces
	<b>ALL REQUIRED MATERIALS ATTACHED</b> <input type="checkbox"/> Complete application per CBJ 49.40.220(b) <input type="checkbox"/> Narrative including: How the requested reduction avoids significant adverse impacts on nearby parking.

Any Fee-in-Lieu due must be paid in full prior to the issuance of a Temporary Certificate of Occupancy [CBJ 49.40.220(b)].

Fee-in-Lieu is not applicable to required ADA or loading spaces [CBJ 49.40.220].

-----DEPARTMENT USE ONLY BELOW THIS LINE-----

<b>FEE-IN-LIEU FEES</b>	
Number of Spaces	_____
Fee \$	_____
TOTAL \$	_____

This form and all documents associated with it are public record once submitted.

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

For assistance filling out this form, contact the Permit Center at 586-0770.

Case Number	Date Received

## Fee in Lieu of Parking Information

Parking waivers of parking is outlined in CBJ 49.40.220(b).

Fee in Lieu is not applicable to required ADA or loading spaces

Off-street parking for new and existing developments may be reduced if the requirements of section 49.40.220 are met. The determination of whether these requirements are met shall be made by the Director for minor development, and the Planning Commission for major development.

Any property seeking a reduction of parking through Fee in Lieu must:

- Be located within the area shown on the Town Center Parking Area map.
- Be approved by the Director for minor development, or the Planning Commission for major development.

Fees must be paid prior to issuance of a Temporary Certificate of Occupancy.

There is no public notice required for Fee in Lieu of Parking Permits.

A narrative is required for this application. The narrative should describe how the requested reduction does not create significant adverse impacts to nearby parking. Items that may be considered include:

- The location of the use or project.
- Whether the use is existing or new.
- Whether the structure is exiting or new.
- The square footage involved with the use and /or structure.
- Any relevant parking data.
- Provision for alternative transportation.
- Mitigation measures supported by industry standards.
- Bicycle and pedestrian amenities.

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

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