



City and Borough of Juneau  
Engineering Department  
155 Heritage Way  
Juneau, Alaska 99801  
Telephone: 586-0800, Email: [Contracts@juneau.gov](mailto:Contracts@juneau.gov)

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December 6, 2023

RE: Carrol Way & Martin Way Stair Replacement  
Contract No. BE24-070

Mike Sturrock  
Island Contractors, Inc.  
PO BOX 241036  
Douglas, AK 99824

**NOTICE OF AWARD/NOTICE TO PROCEED**

Dear Mr. Sturrock:

This letter represents award and authorization to proceed with construction operations. All work must be completed by October 31, 2024.

No Subcontractors are listed for this project:

Please coordinate your construction activities for this project with Jeffrey Thole, CBJ Project Manager, Engineering Department at (907) 586-0800 extension 4193.

Purchase Order number PO 116388 in the amount of \$449,820.00 for the Total Bid has been issued for this project. Please reference this PO number, project manager name, project name, and contract number on all invoices.

A Notice of Award has been filed and a DOL project number will soon be emailed to you by the State. Please file a Notice of Work and timely Notice of Completion as required by ADOL. Up to 10% of the contract amount may be withheld and released only after CBJ receives approval to do so.

Sincerely,

Greg Smith  
Contract Administrator

Enclosure

c: Jeffrey Thole, CBJ Project Manager  
CBJ Purchasing  
State Department of Labor, Wage and Hour Division - Bid Opening Date: 11/09/2023