



MR# 24-155  
Assigned by Purchasing Div.

## MODIFICATION (WAIVER) REQUEST

<b>REQUESTING DEPARTMENT &amp; DIVISION:</b>	<b>CONTACT NAME:</b>	<b>TELEPHONE:</b>	
Juneau Airport	Angelica Lopez-Campos	907-586-0960	
<b>REQUESTING DEPT. HEAD SIGNATURE:</b>	<b>DATE:</b>	<b>PR or Req#:</b>	<b>COST:</b>
<i>Patricia K Wahto</i>	9/19/2023	10282	\$41,700
<i>Fill in the areas listed below that apply to this request. Please attach any supporting documentation (where applicable) to help in the evaluation process. Also include a completed purchase request.</i>			

Sole Source    
 No Substitute    
 Class 2 Emergency    
 Emergency Bid Circulation   
 Rider to Another Contract    
 Other 53.50.090(j) Explain: Software

**IS THIS PROCUREMENT FEDERALLY/STATE FUNDED?**      YES       NO

*Give complete, accurate, detailed explanation of your request. Please be specific.*

**MODIFICATION REQUEST EXPLANATION:** Need temporary boiler to heat Sand Chemical Amalgamation Building (SCAB) from Oct 2023 thru Mar 2024. Harri Plumbing & Heating is the only provider of this service in town that is interested and able. Schmolck Mechanical is not able to provide quote because their boiler, which is out of town, is also broken.

*EXPLANATION OF REASONS FOR MODIFICATION REQUEST*

<b><u>Sole Source:</u></b> The purchase of a commodity or service from the only known capable supplier.	<b><u>Emergency Bid Circulation:</u></b> A request to reduce the required bid advertisement period.
<b><u>No Substitute:</u></b> A request for a specific brand name and model number of a particular item to be purchased. The item must be available from more than one supplier.	<b><u>Rider to Another Contract:</u></b> A vendor may extend another government agency's bid or contract pricing to CBJ. The proposed purchase must meet CBJ purchasing requirements and must have been competitively bid.
<b><u>Class 2 Emergency:</u></b> A circumstance that poses a threat to the health, welfare or safety of the public.	<b><u>Other:</u></b> The circumstance may be unique. Clear explanation is required. Provide appropriate code provision.

Purchasing Officer Comments: Continuation of current services makes continuity sense and fits into the JNU budget.

ACTION TAKEN:

Approved (Date : 09/20/23 )   
 Disapproved (Date : \_\_\_\_\_ )  
 Returned for further explanation (Date \_\_\_\_\_ )

*Renee Loree*

\_\_\_\_\_  
Purchasing Officer

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Date