CITY/BOROUGH OF JUNEAU
ALASKA'S CAPITAL CITY

MR# 24-150
Assigned by Purchasing Div.

MODIFICATION (WAIVER) REQUEST

REQUESTING DEPARTMENT & DIVISION:	CONTACT NAME:		TELEPHONE:
Juneau Airport	Angelica Lopez-Campos		907-586-0960
REQUESTING DEPT. HEAD SIGNATURE:	**DATE:**	**PR or Req#:**	**COST:**
Patricia Kalakoto	09/18/2023	10249	$21,800

Fill in the areas listed below that apply to this request. Please attach any supporting documentation (where applicable) to help in the evaluation process. Also include a completed purchase request.

Sole Source ☐ No Substitute ☒ Class 2 Emergency ☐ Emergency Bid Circulation ☐

Rider to Another Contract ☐

Other 53.50.090(j)
Explain: Software

IS THIS PROCUREMENT FEDERALLY/STATE FUNDED? YES ☐ NO ✓

Give complete, accurate, detailed explanation of your request. Please be specific.

MODIFICATION REQUEST EXPLANATION: International Door is the manufacturer and installer of the large vertical lift doors and turnover doors in the SREB and Sand-Chem building. The inspection must be completed by a manufacturer trained / acceptable technician.

EXPLANATION OF REASONS FOR MODIFICATION REQUEST

Sole Source: *The purchase of a commodity or service from the only known capable supplier.*	***Emergency Bid Circulation:*** *A request to reduce the required bid advertisement period.*
No Substitute: *A request for a specific brand name and model number of a particular item to be purchased. The item must be available from more than one supplier.*	***Rider to Another Contract:*** *A vendor may extend another government agency's bid or contract pricing to CBJ. The proposed purchase must meet CBJ purchasing requirements and must have been competitively bid.*
Class 2 Emergency: *A circumstance that poses a threat to the health, welfare or safety of the public.*	***Other:*** *The circumstance may be unique. Clear explanation is required. Provide appropriate code provision.*

Purchasing Officer Comments: Continuation of current services makes continuity sense and fits into the JNU budget.

ACTION TAKEN:

☑ Approved (Date : 09/18/2023) ☐ Disapproved (Date : _____)
☐ Returned for further explanation (Date _____)

Renée Loree
Purchasing Officer

City Manager Date