



City and Borough of Juneau
Engineering Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0800, FAX: 586-4530

December 6, 2022

RE: Design Services for the Juneau Police Drug Enforcement Addition
Contract No. RFP E23-034

James Bibb
NorthWind Architects, LLC
126 Seward St.
Juneau, AK 99801

NOTICE TO PROCEED

Dear Mr. Bibb:

Enclosed is one executed contract for the above referenced project. You may now proceed with the services outlined in the contract.

The deliverables are requested on or before March 1, 2023. .

This contract expires on December 31, 2023, unless an amendment changing this date is fully executed prior to December 31, 2023.

Please coordinate your activities for this project with Steve Tada of the Engineering Department at 586-0800 extension 4185.

Purchase Order number PO 115350 has been issued in the amount of \$60,862.50 for this project. Please reference this PO number, project manager name, project name, and contract number on all invoices.

Sincerely,

Greg Smith
Contract Administrator

Enclosure

c: Steve Tada, CBJ Engineering
CBJ Purchasing