



City and Borough of Juneau  
Engineering Department  
155 South Seward Street  
Juneau, Alaska 99801  
Telephone: 586-0800, Email: [Contracts@juneau.gov](mailto:Contracts@juneau.gov)

---

August 9, 2023

RE: Bartlett Regional Hospital Seismic Evaluation  
Contract No. RFP E23-298

Brian C. Phair, PE  
PCS Structural Solutions  
1011 Western Ave. Suite 810  
Seattle, WA 98104

**NOTICE TO PROCEED**

Dear Mr. Phair:

Enclosed is one executed contract for the above referenced project. You may now proceed with the services outlined in the contract.

All deliverables shall be submitted prior to January 1, 2024.

**This contract expires on June 30, 2024, unless an amendment changing this date is fully executed prior to June 30, 2024.**

Please coordinate your activities for this project with CBJ City Architect, Jeanne Rynne of the Engineering Department at 586-0800 extension 4186.

Purchase Order number PO 116013 has been issued in the amount of \$68,000.00 for this project. Please reference the PO number, project manager name, project name, and contract number on all invoices.

Sincerely,

*Greg Smith*

Greg Smith  
Contract Administrator

Enclosure

c: Jeanne Rynne, CBJ Engineering  
Marc Walker, BRH Facilities Director  
CBJ Purchasing