



## MODIFICATION (WAIVER) REQUEST

Requesting Department & Division	Contact Name		Telephone #
Department Head Signature	Date	Original RQ #	Estimated Cost
<i>Patricia K Wahto</i>			\$
Is this Procurement State or Federally funded?	YES	NO	

**Reason for Modification Request:**

*Please complete this form and attach all supporting documents.  
Give complete, accurate, detailed explanation of your request. Please be specific.*

**Sole Source:** The purchase of a commodity or service from the only known single source. *Attach verification.*  
**Code Provision:** [53.50.090 \(c\)](#)

**Class 2 Emergency:** A circumstance that poses a threat to the health, welfare or safety of the public.  
**Code Provision:** [53.50.090 \(L\)](#)

**Rider to Another Contract:** A vendor may extend another government agency's bid or contract pricing to CBJ. The proposed purchase must meet CBJ purchasing requirements and must have been competitively bid.  
**Code Provision:** [53.50.090 \(f\)](#) **Agency:** \_\_\_\_\_ **Contract #:** \_\_\_\_\_

**No Substitute:** A request for a specific brand name and model number of a particular item to be purchased. The item must be available from more than one supplier.

**Other:** Clear explanation is required. **Code Provision:** (if applicable) \_\_\_\_\_  
**Explanation:**

**Approved By:**

*Renée Lores*

07/14/2023

**Purchasing Officer**

**Date**

**City Manager**

**Date**

FY	RQ	\$ Amount	PO #	Purchasing Approval

**Purchasing Officer Comments:**

**Expiration Date:** \_\_\_\_\_

**MODIFICATION REQUEST EXPLANATION:** This is a request for a Sole Source Open PO for replacement ADB parts for the runway and taxiway lighting system, to be purchased as they are needed due to normal wear-and-tear and damage from snow removal operations. To ensure compatibility (size, fit, materials, lens hue, arctic kit) with the existing fixtures, OEM replacement parts are used. Airside Solutions, Inc. is the authorized distributor for Alaska.



June 14th, 2023

Merrill Field  
Attn John Coleman  
800 Merrill Field Drive  
Anchorage, AK 99501

Subject: Sole Source Supplier

John,

Airside Solutions, Inc. in Washington state is ADB Safegate Americas LLC sole source supplier of ADB Safegate products which are sold in the state of Alaska.

Best Regards,

A handwritten signature in black ink, appearing to be the initials "JT" or "Jim Taylor".

Jim Taylor  
Regional Sales Director- Western U.S.  
P# 614 357 2608  
[Jim.Taylor@adbsafegate.com](mailto:Jim.Taylor@adbsafegate.com)