

Parks and Recreation Department (P&R Fax: 586-4589)
Application and Permit for Use of Sports Fields



Team or Group Name: _____
 Applicant's Name: _____
 Mailing Address: _____
 Email Address: _____
 Home/Work Phone: _____

Date: _____ **Field:** _____ **Time:** _____

The Undersigned, duly authorized on behalf of the applying organization, hereby certifies that said organization/team/group will abide by the policies and procedures governing the use of facilities as defined in the Parks and Recreation regulations.

_____	_____	1-9 hrs	\$25.20 hr + tax
Date	Applicant's Signature	10 - 19 hrs	\$21.00 hr + tax
		20 - 49 hrs	\$16.80 hr + tax
		50+ hrs	\$14.70 hr + tax
		Adair Kennedy Turf Field: \$26.25 hr + tax	
		Field Lighting Fee: \$36.75 per day	
_____	_____		
Date	Department Approval		

MC/VISA #: _____ Exp. Date: _____ Cardholder's Name/Signature: _____
 3-Digit V-Code: _____

Cash Check Charge Total Amount: _____ Permit#: _____ Receipt#: _____

We recommend that you take this permit to the field(s) with you as proof of your rental.

**City and Borough of Juneau
 Parks and Recreation Department
 Field Use Reservation Policy**

*******NO REFUNDS*******

Field reschedules can be done if the request to reschedule is made at least two working days prior to the reserved time. Field reschedules cannot be done if request to reschedule is received less than two working days prior to the reserved time.

Field reschedules cannot be done because of bad weather. (Unless requested two working days prior to the reserved time.)

Field reservations are reserving the fields in the condition they are in, they are not prepped and chalked. If you would like a field prep, there is an additional charge.

Thank you for your adhering to this policy.