## MODIFICATION (WAIVER) REQUEST

| Requesting Department \& Division | Contact Name |  | Telephone\# |
| :---: | :---: | :---: | :---: |
| Juneau Police Department | Juvenalia Demedeiros | 907-500-0686 |  |
| Department Head Signature | Date | Original <br> RQ\# | Estimated Cost |
| C | $02 / 23 / 2023$ | 9725 | $\$ 11,400.00$ |
| Is this Procurement State or Federally funded? | O YES | O | NO |

## Reason for Modification Request:

Please complete this form and attach all supporting documents. Give complete, accurate, detailed explanation of your request. Please be specific.


#### Abstract

American Emergency Prepardeness (AEP) was formally Public Safety Training Consultants and is the vendor that provided specialized training for CBJ Dispatch personnel in the past. Their courses are proprietary. The specialized nature of this training requires ongoing training that is best integrated if the same vendor and training programs are utilized for cohesion and the ability of students to assimilate the information with previous training. 53.50.090(c) (pg.1)


Sole Source: The purchase of a commodity or service from the only known single source. Attach verification.
Code Provision: 53.50.090 (c)
Class 2 Emergency: A circumstance that poses a threat to the health, welfare or safety of the public.
Code Provision: 53.50.090 (L)
Rider to Another Contract: A vendor may extend another government agency's bid or contract pricing to CBJ. The proposed purchase must meet CBJ purchasing requirements and must have been competitively bid.
Code Provision: 53.50.090 (f) Agency: $\qquad$ Contract \#: $\qquad$
No Substitute: A request for a specific brand name and model number of a particular item to be purchased. The item must be available from more than one supplier.

Other: Clear explanation is required. Code Provision: (if applicable)
Explanation:

Approved By:

| Renée Loree | 02/24/2023 | FY | RQ | \$ Amount | PO \# | Purchasing Approval |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Purchasing Officer | Date |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| City Manager | Date |  |  |  |  |  |

## Purchasing Officer Comments:

## Expiration Date:

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| Department Head Signature | Date | $\begin{gathered} \text { Original } \\ \text { RQ\#\# } \end{gathered}$ | Estimated Cost |
| $\sum 2$ | 02/23/2023 | 9725 | \$11,400.00 |
| Is this Procurement State or Federally funded? | $\bigcirc$ Yes | (-) No |  |

## Reason for Modification Request:

Please complete this form and attach all supporting documents.
Give complete, accurate, detailed explanation of your request. Please be specific.
AEP will be training JPD Dispatch personnel on being a Communications Training Officer (CTO). AEP is the only vendor that will host a CTO training that incorporates the Juneau Police Department's best practices into their materials and presentation. Funding responsibility for this training is being shared between a combination of federal grant funding and JPD funding. 53.50.090(c) (pg.2)

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See Page 1
Purchasing Officer
Date

City Manager

## Date

| FY | RQ | \$ Amount | PO \# | Purchasing <br> Approval |
| :---: | :--- | :--- | :--- | :--- |
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## Purchasing Officer Comments:

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## Expiration Date:

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