



MR# 23-231
Assigned by Purchasing Div.

MODIFICATION (WAIVER) REQUEST

Requesting Department & Division	Contact Name		Telephone #
Bartlett Hospital	Sam Muse		796-8402
Department Head Signature	Date	Original RQ #	Estimated Cost
	1/4/23		\$ 10,000.00
Is this Procurement State or Federally funded? <input type="radio"/> YES <input checked="" type="radio"/> NO			

Reason for Modification Request:

Please complete this form and attach all supporting documents.
Give complete, accurate, detailed explanation of your request. Please be specific.

Wildflower Court Health Care Consulting Service, LLC is a local company providing professional Health Care services specific to health care finance. This consulting firm currently works with Wildflower Court (WFC), and because the hospital will be taking over management of WFC, we would like to engage this company to assist with reviewing the financials, cost reports and structuring a management agreement between the two agencies.

- Sole Source:** The purchase of a commodity or service from the only known single source. *Attach verification.*
Code Provision: 53.50.090 (c)
- Class 2 Emergency:** A circumstance that poses a threat to the health, welfare or safety of the public.
Code Provision: 53.50.090 (L)
- Rider to Another Contract:** A vendor may extend another government agency's bid or contract pricing to CBJ. The proposed purchase must meet CBJ purchasing requirements and must have been competitively bid.
Code Provision: 53.50.090 (f) Agency: Bartlett Regional Hospital Contract #: _____
- No Substitute:** A request for a specific brand name and model number of a particular item to be purchased. The item must be available from more than one supplier.
- Other:** Clear explanation is required. Code Provision: (if applicable) 50.050.090(a)

Explanation: ~~See Above~~

Approved By: Renee Lores 01/06/2023
Purchasing Officer Date

FY	RQ	\$ Amount	PO #	Purchasing Approval

City Manager **Date**
Purchasing Officer Comments: Health Care Consulting Services LLC currently holds all the past data associated with WFC. The cost of bringing in a new firm would increase the contract length and indirectly increase the cost of the project. This contract will review cost allocation at WFC and BRH to determine possible merger. It is a limited engagement.
Expiration Date: n/a