




MR# 23-097  
Assigned by Purchasing Div.

## MODIFICATION (WAIVER) REQUEST

Requesting Department & Division	Contact Name		Telephone #
Department Head Signature	Date	Original RQ #	Estimated Cost
		9365	\$
Is this Procurement State or Federally funded?	YES	NO	

### Reason for Modification Request:

*Please complete this form and attach all supporting documents.  
Give complete, accurate, detailed explanation of your request. Please be specific.*

**Sole Source:** The purchase of a commodity or service from the only known single source. *Attach verification.*

**Code Provision:** [53.50.090 \(c\)](#)

**Class 2 Emergency:** A circumstance that poses a threat to the health, welfare or safety of the public.

**Code Provision:** [53.50.090 \(L\)](#)

**Rider to Another Contract:** A vendor may extend another government agency's bid or contract pricing to CBJ. The proposed purchase must meet CBJ purchasing requirements and must have been competitively bid.

**Code Provision:** [53.50.090 \(f\)](#) **Agency:** \_\_\_\_\_ **Contract #:** \_\_\_\_\_

**No Substitute:** A request for a specific brand name and model number of a particular item to be purchased. The item must be available from more than one supplier.

**Other:** Clear explanation is required. **Code Provision:** (if applicable) \_\_\_\_\_

**Explanation:**

**Approved By:**

*Renée Loree*

8/3/22

**Purchasing Officer**

**Date**

**City Manager**

**Date**

FY	RQ	\$ Amount	PO #	Purchasing Approval

**Purchasing Officer Comments:**

**Expiration Date:** \_\_\_\_\_

**From:** [James Zuelow](#)  
**To:** [Greg McEwen](#); [Renee Loree](#); [Chris Murray](#)  
**Subject:** RE: Req # 9365 MR Ceragon Antennas  
**Date:** Wednesday, August 03, 2022 2:02:41 PM

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If that makes it easier.

To answer Renee's questions:

1. These antennas replace existing, damaged, antennas.
  - a. If we get different antennas, we also need different radios.
  - b. If we get different radios, we need to get different FCC authorizations for our network path.
  - c. If we get different FCC authorizations there's no way we can complete work before December/January when daylight and weather make work difficult and expensive.
2. Ceragon is the company that sells us our radios.
  - a. By ordering from Ceragon we are ensuring that we receive the proper antenna, instead of a similar antenna.
  - b. Multiple companies sell Andrew/Commscope Valuline 2 foot antennas, but there are dozens of very slightly different mounting arrangements. For example, our antennas are identical to the JPD antennas. But the mounting bracket is slightly different in that JPD uses Aviat radios, and not Ceragon. A few millimeters off and the mount is no good to us.
  - c. We will hopefully have a support contract with Ceragon soon. If so, the support contract covers these antennas as well as our radios making this source more valuable for us in the long run.

Renee, what do you think?

James Zuelow  
Systems Operations Manager  
City and Borough of Juneau Information Technology  
(907) 586-5295 x4212

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**From:** Greg McEwen <Greg.McEwen@juneau.org>  
**Sent:** Wednesday, August 3, 2022 1:57 PM  
**To:** Renee Loree <Renee.Loree@juneau.org>; Chris Murray <Chris.Murray@juneau.org>  
**Cc:** James Zuelow <James.Zuelow@juneau.org>  
**Subject:** RE: Req # 9365 MR Ceragon Antennas

James I had put this in as a sole source but should it instead fall under our normal exception?

“Request waiver pursuant to §53.50.090(j), which allows for exception for the purchase and maintenance of processing software and hardware and software systems.”

Greg McEwen  
Administrative Assistant II  
CBJ – Information Technology  
City & Borough of Juneau  
907-586-5295

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**From:** Renee Loree <[Renee.Loree@juneau.org](mailto:Renee.Loree@juneau.org)>  
**Sent:** Wednesday, August 3, 2022 1:23 PM  
**To:** Greg McEwen <[Greg.McEwen@juneau.org](mailto:Greg.McEwen@juneau.org)>; Chris Murray <[Chris.Murray@juneau.org](mailto:Chris.Murray@juneau.org)>  
**Cc:** James Zuelow <[James.Zuelow@juneau.org](mailto:James.Zuelow@juneau.org)>  
**Subject:** Req # 9365 MR Ceragon Antennas

Gentlemen,  
IT rarely (if ever) has a sole source request. Sole source requires a few more steps to justify.

With a sole source request there are two parts.

1. The need by CBJ for that single sole product. What does that one brand, process, or service bring to CBJ that would be detrimental if it were not the requested single sole source?
  - a. An explanation of why CBJ needs those specific antenna----Once #1 is established. Then,---
2. Evidence that the required sole source can be obtained solely from a known single source.
  - a. Can Ceragon provide some back up that the antenna can only be purchased from them? Confirm they have no dealers who could provide the product.

Give me a call if you need help or further clarification.

Renée Loree  
Purchasing Officer  
City and Borough of Juneau  
[Renee.Loree@juneau.org](mailto:Renee.Loree@juneau.org)  
Phone: 907-586-5215 ext. 4071

