

Agenda of the City and Borough of Juneau  
**Historic Resources Advisory Committee**

Regular Meeting – August 3, 2022

Zoom Webinar Meeting

<https://juneau.zoom.us/j/87457790816>

or

1-253-215-8782 Webinar ID: 874 5779 0816

<b>MEMBERS</b>	
<b>Name</b>	<b>Attendance</b>
Zane Jones	
Shannon Crossley	
Shauna McMahon	
Gary Gillette	
Don Harris	
Sarah Hieb	
Olivia Lihou	
Dorene Lorenz	
Chuck Smythe	

<b>STAFF</b>	
<b>Name</b>	<b>Attendance</b>
Beth McKibben	
Niko Sanguinetti	
Scott Ciambor	

- I. Call to Order
- II. Approval of Agenda
- III. Minutes – June 16, 2022
- IV. Public Comment
- V. Draft Letter of Support for 2022 CLG Grant Application
- VI. Juneau Townsite Survey-Draft Review
- VII. Schedule Special Meeting to Comment –Juneau Townsite Survey
- VIII. Committee Comments
- IX. Adjournment

**Next Meeting – September 7, 2022**

Agenda of the City and Borough of Juneau  
**Historic Resources Advisory Committee**  
Special Meeting – June 14, 2022  
Draft Minutes

<b>MEMBERS</b>	
<b>Name</b>	<b>Attendance</b>
Zane Jones	X
Shannon Crossley	X
Shauna McMahon	X
Gary Gillette	X
Don Harris	X
Sarah Hieb	X
Olivia Lihou	
Dorene Lorenz	
Chuck Smythe	

<b>STAFF</b>	
<b>Name</b>	<b>Attendance</b>
Beth McKibben	X
Niko Sanguinetti	X
Scott Ciambor	

- I. Call to Order  
Meeting was called to order at 5:02 p.m.
- II. Approval of Agenda  
The agenda was approved as presented by consensus.
- III. Minutes – April 6, 2022  
Motion Hieb/ Second Crossley; to approve the April 6, 2022 minutes as presented.  
Passed with no objection.
- IV. Public Comment  
Laurie Craig introduced herself to the Committee. She is a downtown business owner and member of the Downtown Business Association with an interest in preserving and revitalizing downtown.
- V. Annual Report

Staff provided an overview of the annual report. McKibben provided the general overview of the document. Sanguinetti provided an overview of the City Museum activities.

McMahon asked if the public meeting for the historic survey, CLG grant should be included.

Gillette reminded the committee the report is for the 2021 calendar year. The public meeting took place in 2022. Gillette said he thought the report was well done and complete.

Motion Gillette/Second Hieb; to approve the 2021 Annual report as presented, to be provided to the Assembly Human Resources Committee and the State of Alaska SHPO. Motion passed with no objection.

VI. Juneau Townsite Survey-Update

Crossley she will meet with Grantham to collect the research she has completed. Most of the photographs have been taken, and tasks for next steps in the survey work and then she will be ready to write the report.

VII. Committee Comments

Sanguinetti told the Committee she will be leaving the City Museum to move to Scotland. She hopes that her replacement is hired in time for her to spend some time working with her before her departure. The Committee thanked her for her service and remarked on how much she accomplished and appreciated her enthusiasm.

Gillette stated concern with sandwich board signs in the sidewalks downtown, particularly in the historic district. He noted that the zoning code does not allow sandwich board signs and that no signs are allowed in the public right-of-way.

McMahon asked staff if CDD has enforcement staff. McKibben said there is one Code Compliance Officer.

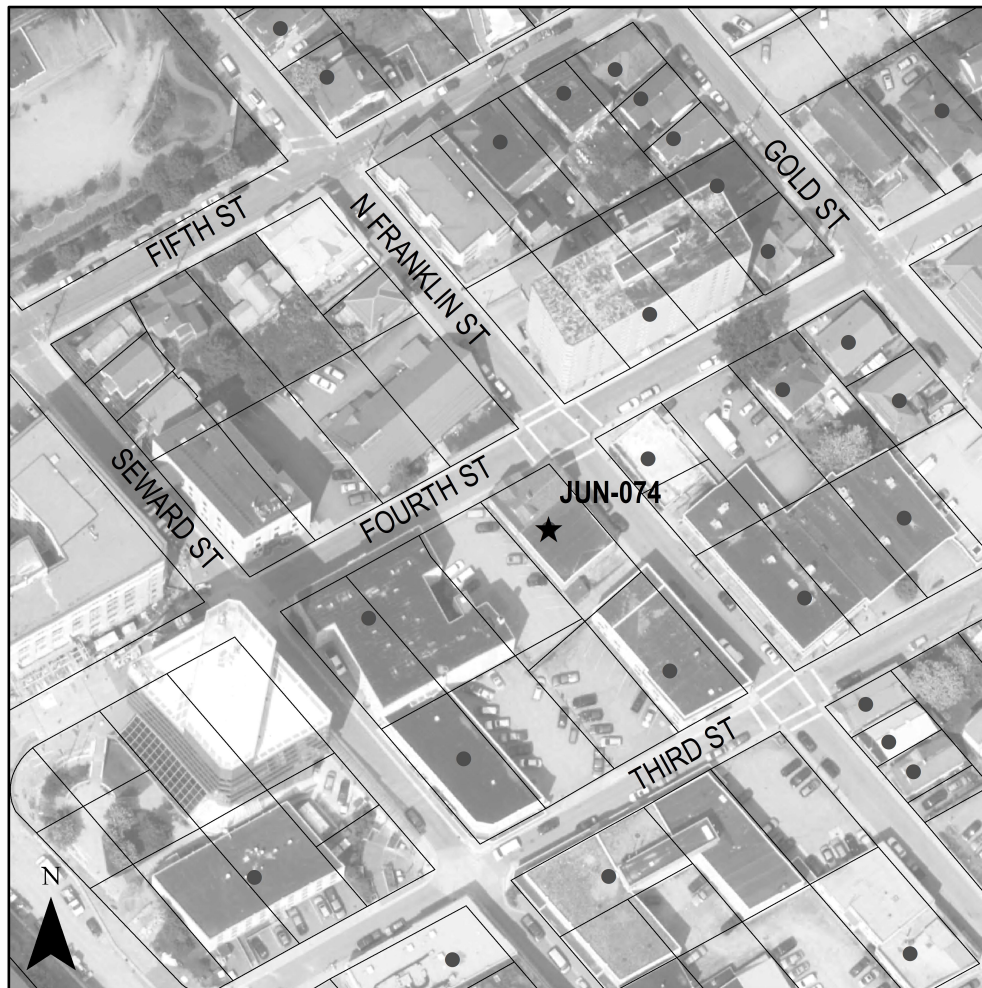
Hieb suggested this might be a task that the Community Service Officers (CSO) may be able to assist with.

Motion Gillette/Second Hieb; to ask the Community Development Department to take action to enforce the sign code with respect to sandwich boards. Motion passed with no objection.

VIII. Adjournment

Meeting adjourned at 5:26 by consensus.

Draft Juneau Townsite Survey place holder









## Historic Resources Advisory Committee

(907) 586-0715  
HRAC@juneau.org  
[www.juneau.org/history/advcomm.php](http://www.juneau.org/history/advcomm.php)  
155 S. Seward Street • Juneau, AK 99801

August 4, 2022

Judy Bittner, State Historic Preservation Officer  
State of Alaska: DNR  
Office of History and Archaeology  
Division of Parks and Outdoor Recreation  
550 West 7<sup>th</sup> Avenue, Suite 1310  
Anchorage, AK 99501

Dear Ms. Bittner,

I am writing this letter of support on behalf of Juneau's Historic Resources Advisory Committee (HRAC) for the 2022 CLG grant request to for Phase 2 of the update to the Juneau Townsite Survey. The Juneau Townsite neighborhood is located between Juneau's only nationally recognized historic neighborhoods – Downtown Juneau and Starr Hill. Phase 1 of this project was funded by the 2021 CLG grant, with the intent to finish Phase 2 with 2022 grant funds.

Over the past few years, multiple property owners in the Juneau Townsite have contacted HRAC about the possibility of having their neighborhood nominated to the National Register. Many of these property owners would like to take advantage of the Federal Historic Tax Credit program. The HRAC views this updated survey and inventory work as the first step to pursuing a nomination to the National Register.

Additionally, this survey and inventory update will provide valuable information to local historians and property owners looking for information on the structure within the Juneau Townsite. The current survey, while professionally done, is over 30 years old. Since then structures have been renovated or demolished. Structures that had not reached historical significance at the time the original survey was conducted may now qualify.

Members of the HRAC are committed to assisting the CBJ Grant Managers and the Project Manager on this project. The HRAC will also help select the Project Manager and will review quarterly and final reports and the final draft survey and inventory.

If you have any questions, feel free to call or email me. On behalf of the HRAC, we are looking forward to seeing this project get off the ground.

Sincerely,

Zane Jones, Chair of HRAC





THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

Department of Natural Resources  
DIVISION OF PARKS AND OUTDOOR RECREATION  
Office of History & Archaeology  
550 West 7<sup>th</sup> Avenue, Suite 1380  
Anchorage, Alaska 99501-3561  
Main: 907.269.8700

June 22, 2022

RE: FY22 Historic Preservation CLG Grant Applications

To Alaska CLGs:

The Office of History & Archaeology is accepting grant applications from Certified Local Governments (CLGs) for 60-40 Historic Preservation Fund (HPF) matching grant projects. All projects would need to be completed by December 15, 2023.

The Historic Preservation Fund (HPF) grant program provides up to 60 percent assistance with a 40 percent CLG match for the cost of a historic preservation project in one of the following categories:

- Survey
- Inventory
- National Register Nomination
- Historic Preservation Planning
- Public Preservation Education
- Predevelopment
- Development Acquisition

The Office of History & Archaeology anticipates \$200,000 will be available to award to eligible projects. Grant requests must not exceed \$50,000 maximum in matching assistance.

The application deadline is 4:00 p.m. on August 26, 2022. The HPF application package is attached and available online at <http://dnr.alaska.gov/parks/oha/index.htm>.

If you have any questions, please contact Maria Lewis at [maria.lewis@alaska.gov](mailto:maria.lewis@alaska.gov) or by telephone at 907-269-8717.

Sincerely,

A handwritten signature in blue ink, appearing to read "Judith E. Bittner".

Judith E. Bittner  
State Historic Preservation Officer



## Special Meeting Options

August 15 – 5PM

August 18 – 5PM

August 19 - NOON

August 23 – NOON or 5 PM

August 24 – NOON or 5 PM

August 25 -NOON or 5 PM

August 26 – NOON

August 31 –NOON or 5 PM