



MODIFICATION (WAIVER) REQUEST

REQUESTING DEPARTMENT & DIVISION:	CONTACT NAME:	TELEPHONE:	
Public Works– Water Utility Business Unit	Justin Derr	907.586.0393	
REQUESTING DEPT. HEAD SIGNATURE:	DATE:	PR or Req#:	COST:
	7/11/2022	9298	\$75,000.00
<i>Fill in the areas listed below that apply to this request. Please attach any supporting documentation (where applicable) to help in the evaluation process. Also include a completed purchase request.</i>			

Sole Source No Substitute Class 2 Emergency Emergency Bid Circulation

Rider to Another Contract

Other Explain:

IS THIS PROCUREMENT FEDERALLY/STATE FUNDED? YES NO

Give complete, accurate, detailed explanation of your request. Please be specific.

MODIFICATION REQUEST EXPLANATION:
 FY23 Meter & Software Order. Incoming inventory needs to be consistent and compatible with current inventory. Registers need to be compatible with Neptune meters. Neptune meters are the only meters allowed in the system currently. The meter reading software we currently use to read and bill our customers only works with Neptune readers and remote radios. Other radios require more licenses specific to the reading software and devices the staff use to read the meters. Core & Main is the sole source provider of Neptune products in the state of Alaska.

EXPLANATION OF REASONS FOR MODIFICATION REQUEST

<u>Sole Source:</u> The purchase of a commodity or service from the only known capable supplier.	<u>Emergency Bid Circulation:</u> A request to reduce the required bid advertisement period.
<u>No Substitute:</u> A request for a specific brand name and model number of a particular item to be purchased. The item must be available from more than one supplier.	<u>Rider to Another Contract:</u> A vendor may extend another government agency's bid or contract pricing to CBJ. The proposed purchase must meet CBJ purchasing requirements and must have been competitively bid.
<u>Class 2 Emergency:</u> A circumstance that poses a threat to the health, welfare or safety of the public.	<u>Other:</u> The circumstance may be unique. Clear explanation is required. Provide appropriate code provision.

Purchasing Officer Comments:

ACTION TAKEN:

Approved (Date : 7/19/22)
 Disapproved (Date : _____)
 Returned for further explanation (Date : _____)

Renée Loree

 Purchasing Officer

 City Manager

7/19/2022

 Date