



MR# 23-070
Assigned by Purchasing Div.

MODIFICATION (WAIVER) REQUEST

Requesting Department & Division	Contact Name		Telephone #
Department Head Signature	Date	Original RQ #	Estimated Cost
			\$
Is this Procurement State or Federally funded?	YES	NO	

Reason for Modification Request:

*Please complete this form and attach all supporting documents.
Give complete, accurate, detailed explanation of your request. Please be specific.*

Sole Source: The purchase of a commodity or service from the only known single source. *Attach verification.*
Code Provision: [53.50.090 \(c\)](#)

Class 2 Emergency: A circumstance that poses a threat to the health, welfare or safety of the public.
Code Provision: [53.50.090 \(L\)](#)

Rider to Another Contract: A vendor may extend another government agency's bid or contract pricing to CBJ. The proposed purchase must meet CBJ purchasing requirements and must have been competitively bid.
Code Provision: [53.50.090 \(f\)](#) Agency: _____ Contract #: _____

No Substitute: A request for a specific brand name and model number of a particular item to be purchased. The item must be available from more than one supplier.

Other: Clear explanation is required. Code Provision: (if applicable) _____
Explanation:

Approved By:

Renée Loree

7/15/22

Purchasing Officer

Date

07/19/2022

City Manager

Date

FY	RQ	\$ Amount	PO #	Purchasing Approval

Purchasing Officer Comments:

Expiration Date: _____

6/29/2022

Rich Ross
Capital Transit – Juneau
10099 Brentwood Place
Juneau, AK 99801

Re: Sole Source Vendor

Dear Mr. Ross,

Gillig is a major U.S. manufacturer of purpose-built buses, and we respectfully wish to be classified by Capital Transit as a **sole source supplier of transit bus parts**.

Gillig's transit buses are specifically designed, tested and manufactured to suit the severe duty cycles of transit operation. All the parts used in these buses must meet specific and demanding standards of design, material, tolerance and processing, **in addition** to other normal vehicle standards such as FMVSS and the FTA ADB regulations and standards. Consequently, the performance levels of these parts are significantly superior to non-OEM parts not designed to meet the same demanding requirements.

We believe Gillig is uniquely qualified to supply the proper parts for Gillig buses used in transit service. The purchase and use of non-Gillig parts invalidate any assurance of transit bus performance. Use of non Gillig parts may also void warranties on other related components. Consequently, we request your consideration to recognize **that Gillig is the only and proper sole source of uniquely designed Gillig Parts**.

Your consideration and approval of our request will be greatly appreciated. If you have any further questions, please do not hesitate to call me at (800) 735-1500.

Sincerely,



Eiji Kinoshita
Director of Sales, Aftermarket Parts

Use of Non-OEM Parts



CAUTION

Use of non-OEM “will-fit” parts can lead to costly failures! For example, a low-cost switch could result in a high-cost fire; a low-cost filter could result in a high-cost transmission rebuild. Please remember that parts of lesser quality often fail, and can lead to costly problems that could compromise the safe operation of the bus.

From: [Rich Ross](#)
To: [Renee Loree](#); [Denise Guizio](#)
Subject: RE: Req # 9225 MR Bus Parts GILLIG
Date: Friday, July 15, 2022 1:55:52 PM
Attachments: [Gillig reference.pdf](#)
[Copy of PartsBid.6.22.2022.xlsx](#)
[Copy of PartsBid.6.22.2022.pdf](#)
[FW Quote Request 6-22-2022.msg](#)

Hi Renee,

See my answers below. Let me know if there is more needed.

Have a good weekend!!

Rich

From: Renee Loree <Renee.Loree@juneau.org>
Sent: Friday, July 15, 2022 1:16 PM
To: Denise Guizio <Denise.Guizio@juneau.org>; Rich Ross <Rich.Ross@juneau.org>
Subject: Req # 9225 MR Bus Parts GILLIG

Hey, I have a few questions considering this is an \$85,000 sole source request.

- Is there a warranty in place that would be voided by using parts other than Gillig? I don't believe there is any remaining warranties.
- If there is a warranty is there any history of using it? We have infrequently used the warranty. Maybe twice
- Is there a reason CBJ thinks that non-OEM parts would lead to costly failures/full stop? Yes. We run into this problem periodically. Most recently we bought a bunch of oil filters that were non OEM and they leaked all over the place (wasted a lot of labor hours cleaning it up). To return the parts would have cost us 5 times the original price just to ship them back to the vendor.
- Has anyone compared the prices of OEM to non-OEM parts? If yes, what is the typical price difference? (None? Double? Triple?) We check every time we place an order. If we can get the parts non-OEM, sometimes there twice as much, sometimes there 3 times cheaper, sometimes its nearly the same. Vendors prices are constantly changing day to day. I have attached our most recent quote request to vendors. Muncie was a vendor that we used to purchase a lot of non-OEM parts from because they were so competitive in pricing but they stopped quoting us for parts. I attached an email with their explanation. Gillig ships all of our parts for free.

Depending on the answers I can add the question and answer to the MR already loaded in the back up. Thanks for the clarification.

Renée Loree
Purchasing Officer
City and Borough of Juneau
Renee.Loree@juneau.org
Phone: 907-586-5215 ext. 4071



From: [John Lowe](#)
To: [Rich Ross](#)
Subject: FW: Quote Request 6-22-2022
Date: Friday, July 15, 2022 1:50:32 PM

John Lowe
Capital Transit
Juneau, AK 99801
New Phone
907-789-6901 ext. 4237

From: Muncie Bid Department <MuncieBidDept@abc-companies.com>
Sent: Thursday, June 23, 2022 9:17 AM
To: John Lowe <John.Lowe@juneau.org>
Subject: RE: Quote Request 6-22-2022

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Hi John,

The reason we are “no bidding” is because of the high freight cost.

If we were to bid we would have to bid so high we would no longer be competitive.

Hope this helps and if you have any further questions please let me know.

Thanks
Christina Cravens
Bid Coordinator Team Lead



/ Muncie Transit Supply
3720 South Madison Street / Muncie, IN 47302
765.288.1971 x20201 / Direct 765.216.3280 / Fax 765.216.3526
www.abc-companies.com

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From: Muncie Bid Department
Sent: Wednesday, June 22, 2022 1:31 PM
To: 'John Lowe' <John.Lowe@juneau.org>
Subject: RE: Quote Request 6-22-2022

No bid

Thanks

Christina Cravens

Bid Coordinator Team Lead



/ Muncie Transit Supply

3720 South Madison Street / Muncie, IN 47302

765.288.1971 x20201 / Direct 765.216.3280 / Fax 765.216.3526

www.abc-companies.com

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From: John Lowe <John.Lowe@juneau.org>

Sent: Wednesday, June 22, 2022 1:02 PM

Cc: Rich Ross <Rich.Ross@juneau.org>

Subject: Quote Request 6-22-2022

EXTERNAL EMAIL

Greetings,

Please review the attached quote request and respond by 6-29-2022.

Thank you,

John Lowe

Capital Transit

Juneau, AK 99801

New Phone

907-789-6901 ext. 4237