

Minutes of the City and Borough of Juneau  
**Historic Resources Advisory Committee**  
 Regular Meeting – January 5, 2022  
 Zoom Webinar Meeting

<b>MEMBERS</b>	
<b>Name</b>	<b>Attendance</b>
Zane Jones	X
Shannon Crossley	X
Shauna McMahon	
Gary Gillette	X
VACANT	
Sarah Hieb	X
Olivia Lihou	
Dorene Lorenz	X
Chuck Smythe	X

<b>STAFF</b>	
<b>Name</b>	<b>Attendance</b>
Allison Eddins	X
Beth McKibben	X
Niko Sanguinetti	X

- I. Call to Order
- II. Approval of Agenda
  - Agenda was amended slightly to move item VI ahead of item V.
- III. Approval of December 2021 Minutes - postponed
- IV. Public Comment
  - Don Harris attended as a member of the public and had no comments at this time.
- V. Sign Application Draft
  - Staff presented the draft language added to the CDD Sign Permit Application.
  - The draft language includes the Title 49 requirements for signs in the Downtown Historic District.
  - Zane suggested that a reference to the Design Guidelines should be included on the application.
  - Staff will make that change.
  - The draft will be reviewed by the CDD Director before replacing the existing sign application.
- VI. Juneau Townsite Project Update

- Staff gave an update on the progress so far.
- This stage of the project is centered on research of the neighborhood and the individual buildings.
- Northwind and researcher Anjuli Grantham are currently looking at the neighborhood's ties to Alaska statehood, the role that nuns at St. Ann's played in elevating women's place in healthcare in Alaska. This will be part of the historic context.
- Northwind is working on a template of the AHRs form and will need SHPO approval before using the template.
- Staff reminded the committee that a public Kick-Off meeting for the project will be happening in February.
- The project team would like to ask the public to submit any historical photos they may have of the neighborhood so that they may be used to create a searchable archive. Shannon asked Niko if this is something the JDCM would be interested in.
- Niko stated that the museum is currently not set up for this kind of searchable online archive although it would be nice. Residents frequently come into the museum looking for information about their historic homes.
- Dorene stated that the Pioneers of Alaska is looking to support a project that preserves Alaska's history. This archive project may be something they would like to fund.
- Chuck asked Shannon how detailed the building research was going to be; if, for example, would the team be interested in an outbreak that occurred in Juneau and St. Ann's role in the event?
- Shannon mentioned that is type of question that she is asking SHPO.

#### VII. Committee Comments

- Gary shared concerns about the work happening on a noncontributing building within the Historic District. The building permit review did not come the HRAC for review.
- Staff stated that the building permit was for a direct replacement and CD policy is that direct replacements are not required to be reviewed by HRAC.
- When reviewing a building permit application for direct replacement work on a noncontributing building, staff makes the determination if the work is in fact a direct replacement. This is department policy. It is not written in code.
- The committee expressed interested in changing the policy to require direct replacement to be determined by HRAC.
- Staff will work to create an internal standard procedure so that a direct replacement permit is flagged for HRAC review.

#### VIII. Adjournment – meeting adjourned at 6:30pm

**Next Meeting – February 2, 2022**