



Office of the Assessor  
 155 S Seward Street  
 Juneau AK 99801

| Petition for Correction of Assessed Value<br>Business Personal Property |             |
|---|-------------|
| Assessment Year   | <b>2022</b> |
| BPP Account #   |             |
| Name of Applicant   |             |
| Email Address   |             |

**This application must be returned or postmarked no later than April 7, 2022**

Please attach all supporting documentation

ASSESSOR'S FILES ARE PUBLIC INFORMATION – DOCUMENTS FILED WITH AN APPEAL BECOME PUBLIC INFORMATION

| APPELLANT COMPLETE THIS SECTION IN ITS ENTIRETY   |    |                   |    |
|---|----|-------------------|----|
| I, _____ (print appellant's name) hereby request the Assessor to review the 2022 assessment for the above referenced account. |    |                   |    |
| Business Name:  |    |                   |    |
| Account Number:   |    |                   |    |
| Primary Phone #   |    | Secondary Phone # |    |
| Mailing Address   |    | Property Address  |    |
|   |    |                   |    |
|   |    |                   |    |
| Appellant's Estimation of Value (Please attach additional information if needed)  |    |                   |    |
| Furniture   | \$ | Machine           | \$ |
| Lease   | \$ | Other             | \$ |
| Auto  | \$ | Total Value       | \$ |
| Supply  | \$ | Exemption         | \$ |
| Computer  | \$ | Total Taxable:    | \$ |
| The assessed value of my property is incorrect for the following reasons:   |    |                   |    |
|   |    |                   |    |
| Signature of Appellant:   |    | Date:             |    |

| ASSESSOR OFFICE USE ONLY             |    |               |              |
|--------------------------------------|----|---------------|--------------|
| Appeal No.                           |    | Date Filed    |              |
|                                      |    |               | BOE Case No. |
|                                      |    |               |              |
| Values on Assessment Notice:         |    |               |              |
| Furniture                            | \$ | Machine       | \$           |
| Lease                                | \$ | Other         | \$           |
| Auto                                 | \$ | Total Value   | \$           |
| Supply                               | \$ | Exemption     | \$           |
| Computer                             | \$ | Total Taxable | \$           |
| Value after Action by Assessor       |    |               |              |
| Furniture                            | \$ | Machine       | \$           |
| Lease                                | \$ | Other         | \$           |
| Auto                                 | \$ | Total Value   | \$           |
| Supply                               | \$ | Exemption     | \$           |
| Computer                             | \$ | Total Taxable | \$           |
| Assessor and/ or Appraiser Comments: |    |               |              |
|                                      |    |               |              |
| Signature of Appraiser               |    | Date:         |              |

**THIS PAGE IS TO BE COMPLETED AFTER ASSESSOR OFFICE REVIEW OF PETITION**

**APPELLANT RESPONSE TO ACTION BY ASSESSOR**

If rejected, the appellant will be scheduled before the Board of Equalization and will be advised of the date and time to appear.

I hereby  Accept  Reject the following assessment valuation in the amount of \$ \_\_\_\_\_

Appellant's Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Assessor's Office Use Only**

|   |  |
|---|--|
| Appellant Accept Value?                 | <input type="checkbox"/> Yes <input type="checkbox"/> No (if no skip to Board of Equalization) |
| Corrected Notice of Assessed Value Sent | <input type="checkbox"/> Yes <input type="checkbox"/> No                                       |
| Muni Updated                            | <input type="checkbox"/> Yes <input type="checkbox"/> No                                       |
| Spreadsheet Updated                     | <input type="checkbox"/> Yes <input type="checkbox"/> No                                       |

**BOARD OF EQUALIZATION**

Scheduled BOE Date  Yes  No      10-Day Letter Sent  Yes  No

The Board of Equalization certifies its decision, based on the Findings of Fact and Conclusion of Law contained within the recorded hearing and record on appeal, and concludes that the appellant  **Met**  **Did not meet** the burden of proof that the assessment was unequal, excessive, improper or undervalued.

|           |    |               |    |
|-----------|----|---------------|----|
| Furniture | \$ | Machine       | \$ |
| Lease     | \$ | Other         | \$ |
| Auto      | \$ | Total Value   | \$ |
| Supply    | \$ | Exemption     | \$ |
| Computer  | \$ | Total Taxable | \$ |

Notes:

Corrected Notice of Assessed Value Sent?  Yes  No

**Contact Us: CBJ Assessor's Office**

|  |  |   |  |
|--|--|---|--|
| <b>Phone:</b>                                  | <b>Email:</b>  | <b>Website:</b>   | <b>Physical Location</b>                       |
| Phone # (907) 586-5215<br>Fax # (907) 586-4520 | <a href="mailto:Assessor.Office@juneau.org">Assessor.Office@juneau.org</a> | <a href="http://www.juneau.org/finance">http://www.juneau.org/finance</a> | 155 South Seward St Rm. 114<br>Juneau AK 99801 |