




Posted 2/28/2022 sls

MR# 22-269  
Assigned by Purchasing Div.

### MODIFICATION (WAIVER) REQUEST

<b>REQUESTING DEPARTMENT &amp; DIVISION:</b>	<b>CONTACT NAME:</b>	<b>TELEPHONE:</b>	
Bartlett Regional Hospital	Beth Mow	796-8676	
<b>REQUESTING DEPT. HEAD SIGNATURE:</b>	<b>DATE:</b>	<b>PR or Req#:</b>	<b>ESTIMATED COST:</b>
Robert Tyk, CFO 	2/25/22		\$ 39,100
<i>Fill in the areas listed below that apply to this request. Please attach any supporting documentation (where applicable) to help in the evaluation process. Also include a completed purchase request.</i>			

Sole Source  No Substitute  Class 2 Emergency  Emergency Bid Circulation   
 Rider to Another Contract  Other   
 US Communities Explain:

IS THIS PROCUREMENT FEDERALLY/STATE FUNDED? YES  NO

*Give complete, accurate, detailed explanation of your request. Please be specific.*

**MODIFICATION REQUEST EXPLANATION: The Community Relations Department is responsible for advertising for the hospital. Juneau Radio Station is one of two radio stations networks in town. BRH has equitable contracts with both radio networks.**

**EXPLANATION OF REASONS FOR MODIFICATION REQUEST**

<b>Sole Source:</b> The purchase of a commodity or service from the only known capable supplier.	<b>Emergency Bid Circulation:</b> A request to reduce the required bid advertisement period.
<b>No Substitute:</b> A request for a specific brand name and model number of a particular item to be purchased. The item must be available from more than one supplier.	<b>Rider to Another Contract:</b> A vendor may extend another government agency's bid or contract pricing to CBJ. The proposed purchase must meet CBJ purchasing requirements and must have been competitively bid.
<b>Class 2 Emergency:</b> A circumstance that poses a threat to the health, welfare or safety of the public.	<b>Other:</b> The circumstance may be unique. Clear explanation is required. Provide appropriate code provision.

Purchasing Officer Comments:

ACTION TAKEN:

Approved (Date : 2/28/22)  Disapproved (Date : \_\_\_\_\_)  
 Returned for further explanation (Date \_\_\_\_\_)

*Renée Loree*

\_\_\_\_\_  
Purchasing Officer

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Date