

**CBJ DOCKS & HARBORS BOARD**  
**SPECIAL BOARD MEETING MINUTES**  
**For Wednesday, December 8th, 2021**

- I. Call to Order:** Mr. Etheridge called the Special Board meeting to order at 5:00pm via Zoom Conference.
- II. Roll Call:** The following member were in attendance - Lacey Derr, Paul Grant, Matthew Leither, David Larkin, Mark Ridgway, Annette Smith, Bob Wostmann, James Becker and Don Etheridge.

Also in attendance: Carl Uchytel – Port Director, Matthew Creswell – Harbormaster, Erich Schaal – Port Engineer, and Teena Larson – Administrative Officer.

**III. Approval of Agenda**

**MOTION By MR. RIDGWAY: TO APPROVE THE AGENDA AS PRESENTED AND ASK UNANIMOUS CONSENT.**

**Motion passed with no objection**

**IV. Public Participation on Non-Agenda Items - None**

**IV. Public Hearings**

**1. Proposed Passenger For Hire Regulation (05 CBJAC 20.080) Change**

Mr. Uchytel said on page six in the packet is the draft Managers Report summarizing the history of this fee change. Tonight is a public hearing for the change in regulation to increase the passenger for hire fee by 10% for both the per vessel and passenger fee. This is the 11<sup>th</sup> meeting in the last fifteen months on this topic and they were all advertised. There has been a lot of discussion in the last fifteen months. The reason for this change is due to the Statter Harbor phase IIIC construction which increased about 800 linear feet of exclusive passenger for hire moorage for the charter operators engaged in fishing and whale watching charters. In 2020 discussing new rates, the descion was made not to make any changes for calendar year 2021 to give enough time to the charter operators to be able to adjust their rates. This past tourism season was successful. The recommendation from the Finance Sub-Committee was to make a modest 10% increase to this fee. The memo on page 2 in the packet shows what the 10% increase will be for the inspected and uninspected vessels as well as the passenger fee . We have had adequate public outreach for this regulation change and all advertisement requirements have been met. If approved tonight this will move forward to the Assembly on December 13<sup>th</sup> and take action based on what the Board decides tonight.

Board Questions - None

Public Comment –

Mr. Kirby Day, Juneau, AK

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Mr. Day said he has commented on this topic in prior meetings. He said he appreciates the openness and transparency on these and other fees and the notice and ability for operators and people affected to comment on this change over the last several months.

Board Discussion/Action

Mr. Uchytel said he has not received any written comments to the regulation change during the public notice period.

Ms. Derr commented that we have had good input from the tour industry and it has been favorable. The request has been if there is an increase to allow enough time so the operators can adjust their rates. She said she supports the change.

**MOTION By MR. RIDGWAY: TO RECOMMEND THE ASSEMBLY ADOPT PROPOSED REGULATION CHANGES TO 05 CBJAC 20.080 (PASSENGER-FOR-HIRE FEE) AS PUBLICLY NOTICED AND ASK FOR UNANIMOUS CONSENT.**

**Motion passed with no objection**

**V. Staff or Member Reports - None**

**VII. Adjournment – The meeting adjourned at 5:10pm.**