



MR# 22-206
Assigned by Purchasing Div.

MODIFICATION (WAIVER) REQUEST

REQUESTING DEPARTMENT & DIVISION: Police/Admin	CONTACT NAME: Jessie Paskowski	TELEPHONE: 500-0684
REQUESTING DEPT. HEAD SIGNATURE: 	DATE: 12/1/21	PR or Req#:
		COST: \$1,033,350

Fill in the areas listed below that apply to this request. Please attach any supporting documentation (where applicable) to help in the evaluation process. Also include a completed purchase request.

Sole Source
 No Substitute
 Class 2 Emergency
 Emergency Bid Circulation

Rider to Another Contract Other Explain: _____

IS THIS PROCUREMENT FEDERALLY/STATE FUNDED? YES NO

Give complete, accurate, detailed explanation of your request. Please be specific.

MODIFICATION REQUEST EXPLANATION: Requesting a sole source exemption for Juneau Animal Rescue (JAR) to provide CBJ's animal control and sheltering services. Juneau Animal Rescue (previously Gastineau Humane Society) holds the current contract that expires June 30, 2022. Juneau Animal Rescue is experienced and is setup to provide all needed services, including trained, animal control officers, a facility for animal sheltering, vehicles, equipment, software for licensing, and the logistics needed for animal rescue, animal control, sheltering, and an adoption program. Two RFPs were issued in 2017 for animal control and sheltering services. Gastineau Humane Society was the sole bidder on both of them. Extensive negotiations occurred afterwards that combined it back into one contract. JPD is confident that JAR is the only vendor who can meet the needs for animal control and sheltering services within the boundaries of the City and Borough of Juneau. The only other vendor who has shown interest in the contract in the past was Pet Nanny's Place. They appear to be out of business. Several websites have noted they are closed, and their phone number is no longer in service.

EXPLANATION OF REASONS FOR MODIFICATION REQUEST

Sole Source: <i>The purchase of a commodity or service from the only known capable supplier.</i>	Emergency Bid Circulation: <i>A request to reduce the required bid advertisement period.</i>
No Substitute: <i>A request for a specific brand name and model number of a particular item to be purchased. The item must be available from more than one supplier.</i>	Rider to Another Contract: <i>A vendor may extend another government agency's bid or contract pricing to CBJ. The proposed purchase must meet CBJ purchasing requirements and must have been competitively bid.</i>
Class 2 Emergency: <i>A circumstance that poses a threat to the health, welfare or safety of the public.</i>	Other: <i>The circumstance may be unique. Clear explanation is required. Provide appropriate code provision.</i>

Purchasing Officer Comments: _____

ACTION TAKEN:

Approved (Date : 12/06/2021)
 Disapproved (Date : _____)
 Returned for further explanation (Date _____)

Renée A Loree
Purchasing Officer

 12/06/2021
City Manager Date