

**Youth Activities Board Meeting**  
**Zoom Webinar**  
**November 9, 2021**  
**5:30 p.m.**

This meeting will take place virtually via **Zoom Webinar**. To join the Zoom Webinar, go to

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**Webinar ID: 967 4650 4233**

Members of the public wishing to provide public comment during tonight's meeting can do so by clicking the "Raise Hand" button (online Zoom Webinar) or press \*9 (telephone).

❖ **Meeting Minutes**

- I. **Call to order at 5:34pm- Tom Rutecki, Chair**  
**Roll Call-**  
**Member Present:** Tom Rutecki, Bonita Nelson, Summer Christiansen, Josh Anderson, Della Cheney, Jack Lovejoy, Samantha Schwarting  
**Members Absent:** Kristina Moore-Jager, Liz Balstad  
**Staff Present:** Hunter Huddleston; Parks & Recreation Administrative Assistant I
  - II. **Approval of Agenda-** Mr. Anderson moves to approve agenda. No objection. Agenda approved.
  - III. **Public Comments on non-agenda items – None**
  - IV. **Approval of Minutes: August 10, 2021-** Ms. Nelson moves to approve the minutes. No objection. Minutes approved
  - V. **Old Business – None**
  - VI. **New Business**
    - a. Contingency Requests- Available Balance- \$8,125.00 remaining in contingency grant account balance for FY22.
    - b. Welcome two new board members Jack Lovejoy & Samantha Schwarting
      - Mr. Rutecki asked all board members to introduce themselves and what their interest is on serving on the Youth Activities Board.
      - Mr. Anderson stated he is the PRAC representative to the YAB. The PRAC's role involves topics that addresses P&R Facilities,
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Parks, Parking Garages (both Marine Parking Garage & Downtown Transportation Center), Pools, Trails, etc. and topics relating to those issues. The public brings any issues to PRAC and then the PRAC makes a recommendation to our CBJ Assembly.

- Ms. Schwarting stated she is a sophomore at JDHS. Ms. Schwarting has been swimming with Glacier Swim Club for past 6-7 years. Swim coach recommended this opportunity for her and this is an opportunity to learn what is involved by participating on the youth activities board.
- Ms. Lovejoy stated she is the youth representative to the YAB. She has been involved with Midnight Suns Softball for many years plus some other sports. Interested in helping keep these youth programs going forward with YAG support.
- Ms. Christiansen stated she joined the YAB because wanted to be a part of it for the community.
- Ms. Nelson stated she became interested in the YAB after being involved in regional science fair organization and they received YAG funds. Interested in revising grant and scoring processes for the YAB, as it can be confusing for scorers and applicants. Ms. Nelson is currently working with a committee to improve the scoring process for YAB so it is easier to score grants when reviewing many applications.
- Mr. Rutecki commented he was previously the PRAC representative to the YAB before he took a public seat. The YAB has nine members; one PRAC seat, one JAHC seat, one youth representative seat and six general public seats. Mr. Rutecki is currently Chair of the YAB and Ms. Nelson is Vice Chair. The Chair represents and conducts the meetings for the YAB. Ms. Balstad and Ms. Moore-jager are our other two YAB members.
- Ms. Cheney stated she is an artist and teaches weaving around the state and Canada. She likes to see what we are doing with youth. Interested in in how CBJ uses taxes to build community to become better people. Ms. Cheney lives in Juneau and part-time in Kake, Alaska.

c. FY23 Grant Application, Score Sheet, Tentative Review Schedule

- Ms. Nelson gave an overview of Youth Activity Grant Application process since there are two new board members. YAG application is released to the public first week of January and is due by March 1. The YAB will score and rate the grants during the month of
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March, which is board's main task. The YAB does not meet every month and only meets when there is business to conduct. The YAB will hold a public meeting with grant applicants in month of February for a Q&A session and to discuss how the grant applications are reviewed and scored. The grant application is broken down into three sections. Section A includes general grant information on what is allowed and not allowed for funding. Section B includes proposal instructions and criteria. Finally, Section C is the actual grant application that is completed and submitted.

Ms. Nelson stated there is a committee that formed and has thus far had one meeting to discuss scoresheet, in which YAB will be given an electronic score sheet and/or pieces of paper to score grant with and write notes on when awarding points. There are three categories of grants, which include Sports, Academic and Arts. Sports is the largest category of the three groups. The next YAB meeting in December will be to amend or make edits to FY23 grant application before it goes out to public on January 3.

Ms. Nelson comments that 5% of total grant funding (\$332,500) each year goes toward contingency grants, which is funding for unanticipated events, purchases, or travel for youth that qualify to attend advanced level competition that was not part of regular grant proposal.

## **VII. Liaison Reports**

a. PRAC – Mr. Anderson stated the PRAC has not had a meeting in the last three or more months so no report. Unsure why they have not had any meetings.

b. JAHC – Ms. Cheney commented that not much to report on. Ms. Cheney attended a virtual concert for raising money for the JAHC. There were lots of Alaska native bands and vocalists attending via Zoom. Enjoyed hearing music and people that attended virtually from different states. Ms. Cheney commented that between November 24 – January 11 she will be in Kake, Alaska and will be available virtually.

## **VIII. Board Comments**

Ms. Nelson stated she would like to have Summer, Josh and Tom look at the requirement sections of grant application for section B & C as could possibly lead to confusion. Should requirements be the same in both sections? Ms. Nelson stated that requirements need to be addressed in both these sections.

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Ms. Nelson asked if committee meeting is announced to public.  
Mr. Rutecki stated committee meeting would be announced ahead of time and to contact Mr. Pusich to see how to announce meeting.  
Ms. Nelson commented that she did meet with Ms. Balstad to discuss scoring changes for YAB. Ms. Moore-jager did not attend committee meeting.  
Ms. Cheney congratulated the two new board members on joining the YAB.  
Mr. Rutecki stated it is great to have youth on the YAB and all youth members have been quick learners and very good members with good ideas.  
Thank you for applying and being part of this board.  
No other members had comments.

**IX. Next Meeting - Tentatively December 14, 2021 at 5:30pm**

**X. Adjournment** - meeting adjourned at 6:14pm