

# MEMORANDUM

CITY/BOROUGH OF JUNEAU

155 South Seward Street, Juneau, Alaska 99801

## EMAILED MEMORANDUM

TO: Renee' Loree  
CBJ Purchasing Officer

DATE: September 27, 2021

FROM:  Greg Smith  
Contract Administrator

SUBJECT: Design, Contract Administration, and  
Inspection Services for the  
Ballot Processing Center  
(C3) RFP No. MR E22-144

One proposal was received from NorthWind Architects, LLC. This proposal has been accepted and NorthWind Architects may contact Steve Tada, CBJ Project Manager, at 586-0800 ext. 4185 to begin contract negotiations.

c: Proposer  
Steve Tada, CBJ Project Manager

