

Minutes of the  
City and Borough of Juneau  
**Historic Resources Committee Advisory Committee**

Wednesday, December 9, 2020  
Zoom webinar meeting  
5:00 p.m. to 6:30 p.m.

Members:

P Zane Jones (Chair)      Abs Don Harris (Vice-Chair)      P Shauna McMahon (recorder)

P Sarah Hieb                      P Gary Gillette                      P Dorene Lorenz

P Olivia Lihou                      P Chuck Smythe                      P Shannon Crossley

Staff:

\_\_\_\_ Allison Eddins (CBJ Community Development)  
      Beth McKibben (CBJ Community Development)  
\_\_\_\_\_ Niko Sanguinetti (Juneau-Douglas City Museum Liaison )

- I. Call to Order: 5:05 PM
- II. Approval of Agenda: Approved unanimously
- III. Approval of Minutes: Approved unanimously
- IV. Public Comment: none

Va. New HRAC members - round robin introductions

Two new members,

Sarah Hieb: In Juneau since 1980s. Interest in preservation. Background in community development and law enforcement.

Olivia Lihou: Work in the Juneau school district and associated Alaska History coursework. Community heritage is a priority for her

V. Draft Frequently Asked Questions Review

Allison Eddins introduced FAQ and noted detail of type A, B, C and elevation diagram note on first page. Gary Gillette wanted more affirmative “submit a narrative...” versus “have you...” Allison also gave orientation to permitting file process. There is computer program available to store files, correspondence, notes, and conversation detail however maintenance of the record is difficult for two reasons: 1) increased verbal conversations versus written records, partly due to COVID trends 2) the file system is not activated until Permit Number assigned so

early or non-permit records are not always captured. Current plan is for final HRAC review of FAQ updated document in January.

#### Early Consults:

Zane supported early encouragement for early consultation, especially big projects. Both Zane Jones and Gary Gillette noted HRAC thoughts on early concept designs can save larger costs and times for changes later in project. Suggest early concept design to be followed later with later final concept design.

#### Elevation submittal:

Beth McKibben inquired whether the elevation should be only from licensed engineer or architect? It was suggested that “stamped” elevation would be expected for new build or site plan elevation. Dorene Lorenz noted applicant expense to generate “stamped” elevation. Both Zane Jones and Shannon Crossley noted site plans are valuable information, especially relating to setback considerations. Shannon suggested “drawings” instead of plans for terminology.

#### Contributing, Landmark, Historic District:

Chuck Smythe suggested “historic district” concept introduction in FAQ. Clarifications of significance and eligibility terms were also suggested. Chuck Smythe and Gary Gillette mentioned multiple connotations of the word “landmark”. Some cities have local official landmarks and then there are the federal landmark designations. This is in addition to concept of general waypoint “landmarks”. Removing reference will lessen confusion.

#### Findings in Historic Resources Review

Chuck Smythe brought up the “adversely affect historic properties”. He encouraged incorporating the concept in the FAQ as part of HRAC role in concur or not concur response.

#### Referencing affiliated populations

Chuck Smythe supported using specific regional group names: Tlingit, Haida, Tsimshian, etc...gives more cultural acknowledgement and identity than the broad term- indigenous peoples.

#### Boulder, CO sample document

Allison provided a reference permitting document from Boulder, Colorado. Zane Jones appreciated the graphic layout- particularly the right hand topic column. The demolition review was a topic that captured Mr. Jones' attention. Gary Gillette thought energy efficient versus historic windows was a good topic to capture for Juneau. Dorene Lorenz and Chuck Smythe felt the financial resources listings were valuable- grants, tax credits. Dorene would like this be tool with local resources listings- contractors, sources of historic building materials, etc. Both Gary Gillette and Zane Jones thought there could be a resources topic related to national register process and listing. Both Allison Eddins and Zane Jones saw the “Did you find what you were looking for” link valuable info and adding to usability feedback.

Allison Eddins noted that she was working on making the Juneau Historic Preservation Webpage more accessible and user friendly using elements of the Boulder, CO sample. Right now the links are mainly static but she will be updating in January to make site more dynamic.

## VI. Committee Comments

Zane Jones gave overview of Norwegian Cruises Project as presenter (not HRAC member since he is in associated architecture firm). They are currently going through reactions for proposed site name. He was pleased to incorporate historic photographs in the PowerPoint preparation for the project. More info on the project activity is on the MRV Architects website. There is also survey going on activity center ideas for the site.

Zane Jones had referenced Niko Sanguinetti's activities for the Juneau-Douglas City Museum. She has been making web postings where she discusses a specific artifact, talks about historic buildings in town, or describes a "mystery" object for public to guess function. A large kudos to Niko for a very popular and engaging outreach.

Dorene Lorenz noted training presentation on tax credits and national project networking. It is free and more information is available online or from Dorene.

Adjournment: 6:30 pm

Next meeting January 6, 2021