

**Youth Activities Board Meeting
Zoom Webinar
August 10, 2021
5:30 p.m.**

This meeting will take place virtually via **Zoom Webinar**. To join the Zoom Webinar, go to <https://juneau.zoom.us/j/96746504233>

Or Telephone: Dial(for higher quality, dial a number based on your current location):

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Webinar ID: 967 4650 4233

Members of the public wishing to provide public comment during tonight’s meeting can do so by clicking the “Raise Hand” button (online Zoom Webinar) or press *9 (telephone).

Agenda

- I. Roll Call**
- II. Approval of Agenda**
- III. Public Comments on non-agenda items**
- IV. Approval of Minutes: June 8, 2021**
- V. Old Business**
- VI. New Business**
 - a. Contingency Requests- Available Balance- \$16,625.00

| NAME | AMOUNT REQUESTED | AMOUNT AWARDED |
|---|------------------|----------------|
| Midnight Suns Baseball Club American Legion Post 25- Northwest CART Tournament | \$10,000 | |

- b. HRC Annual Report for August 23 HRC Meeting
 - c. Youth Activity Board seats/vacancies x2
- VII. Liaison Reports**
 - a. PRAC
 - b. JAHC
- VIII. Board Comments**
- IX. Next Meeting - Tentatively September 14, 2021**
- X. Adjournment**

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❖ **Meeting Minutes**

- I. **Call to order at 5:40pm- Tom Rutecki, Chair**
Roll Call-
Member Present: Tom Rutecki, Bonita Nelson, Liz Balstad, Summer Christiansen, Kristina Moore-jager
Members Absent: Della Cheney, Josh Anderson, Caleb Peimann, Kiana Potter
Staff Present: Dave Pusich; Recreation Supervisor/Staff Liaison
 - II. **Approval of Agenda-** Ms. Nelson moves to approve agenda. No objection. Agenda approved.
 - III. **Public Comments on non-agenda items – None**
 - IV. **Approval of Minutes: April 21, 2021-** Ms. Nelson moves to approve the minutes. No objection. Minutes approved
 - V. **Old Business – None**
 - VI. **New Business**
 - a. Youth Activity Contingency Application Changes

Mr. Rutecki stated that the YAB needs to come up with a definition for unanticipated events and what advanced level competition is.

Ms. Nelson commented that last contingency grant request had not applied for any regular grant funds and the YAB was not certain if event was advanced level competition or not.
-

Ms. Balstad stated the basketball group of girl's was invited to event or advanced level competition because team was practicing and playing as a group in Juneau during Covid-19 period. Seems like an unanticipated event.

Ms. Balstad commented that the YAB could amend contingency application to read youth that qualify by competition or are formally invited to attend advanced level competition or event.

Mr. Rutecki stated he liked the statement Mr. Pusich suggested that says final determination is at the discretion of the Youth Activities Board.

Ms. Balstad makes motion to amend changes (words) as noted on contingency grant application form. No objections. Motion passes.

b. Grant Scoring Discussion

Ms. Nelson commented that the YAB should have an electronic type evaluator score sheet. Come up with an electronic version to use and develop a scoring committee to work on this. For those not excel proficient we could have a different version for those members to use and to make notes/comments on since some are not excel proficient.

Ms. Balstad agrees with forming a committee and coming up with a standard deduction or point deduction if applicant leaves something off grant application.

Ms. Christiansen thinks this would be a good idea to have a committee on how to score grants for those that are new to grant scoring system.

Ms. Moore-jager agreed that a scoring committee would be good, as she has been involved in evaluation committees for years so applauds this idea.

Ms. Nelson moves to form the initial sub-committee consisting of Ms. Nelson, Ms. Balstad and Ms. Moore-jager to work on grant scoring work sheet. Other board members can join committee if wanted to later on.

Mr. Rutecki asked for any discussion.

Mr. Rutecki stated additional members are welcome to join the new scoring sub-committee if interested.

Ms. Moore-jager asked that Ms. Nelson to be chair of the scoring committee.

No objections. Motion passes.

Ms. Moore-jager requested to revisit conflict of interest via scoring grant groups at a different time after scoring committee does their work.

Ms. Balstad stated board could address this more at later meeting regarding conflict of interest potential within the three groups.

Mr. Rutecki stated the YAB could have discussion before next grant cycle if YAB wanted to add anything regarding conflict of interest.

VII. Liaison Reports

- a. PRAC - none
- b. JAHC - none

VIII. Board Comments

Mr. Rutecki stated a discussion was held on scoring and conflict of interest and no action was taken. If needed, further discussion could be done at a later date.

IX. Next Meeting - Tentatively August 10, 2021

X. Adjournment - meeting adjourned at 6:35pm

DRAFT



**YOUTH ACTIVITIES BOARD
CONTINGENCY FUND APPLICATION**

(Please see reverse side for instructions and funding criteria)

Date Filing Application: JULY 25, 2021

Amount Requested: \$10,000.00

Agency or Individual Name: Midnight Suns Baseball Club - American Legion
Juneau Post 25 AA team

Address: P.O. Box 35711
Juneau, Alaska 99803

Type of Agency: Individual, (Corporation), Partnership, Joint Venture, Association or Other 501c
nonprofit (Circle
one)

Name of Event Requesting Funds For: NorthWest CART Tournament held in Anchorage

1. Please explain your need for contingency funds and what makes this an unanticipated event. Attach pages as needed.

MSBC's American Legion Baseball AA Team placed third in the state tournament this year. Typically, the first and second place teams travel out of state for additional tournament play and the third place team no longer advances, however, this year the NorthWest CART is being held in Anchorage, Alaska from August 6th to the 10th. American Legion is hosting three out-of-state teams and are mandating the attendance of the five additional Alaska teams, that includes Post 25. The other teams are located in the Anchorage area. We are the only Alaska team that has to travel to Anchorage and we were advised that we are not receiving any additional funding from American Legion and we do not have MSBC funds to continue to participate if we have to provide our additional travel and lodging expenses. The cost of travel is approximately \$7000 for airfare and additional \$3,000 for lodging. This was unanticipated cost as we did not think that we were going to place third in the tournament and that we were going to mandated based on our third place standing to have to travel back to the Anchorage to attend the NW CART in August, nor were we expecting that we would have to provide our lodging and travel expenses to attend. This was an unanticipated cost for the MSBC's Post 25 AA Baseball Team.

2. Attach proof of qualification for the event. Attach a flyer/brochure or web address for the event.

www.alaskalegion.com

3. Groups only: How many youth will it serve? 15

4. Dates of travel, event, etc: August 6, to August 10, 2021

5. Please attach the program budget defining/outlining how the requested funding will be used.

\$3,000 for lodging and \$7,000 for airfare

Name of contact person: Jack Schmidt (907) 321-2090 (Person who will be primary contact for all information about the project and will attend meeting)

Address: P.O.Box 35711, Juneau, AK 99803

Day Phone: 907-321-2090 FAX: _____

E-mail address: midnightsunsbaseball@gmail.com

Name and Title of person authorized to sign contingency contract:

Jack Schmidt, MSBC President

* You will be notified when the YAB will be meeting to review your request. Can you have a representative attend this meeting? Yes No X

YAB Review Date: _____ Amount Approved: _____

Conditions of Award:



\\alaska\digital\y\ASB\118 Administrative Documents\Contingency\ContingencyAPPLICATION.doc

Youth Activities Board CONTINGENCY APPLICATION INSTRUCTIONS

Criteria for funding

1. Funds are available for unanticipated events, purchases, or travel for youth that qualify by competition or are formally invited to attend advanced level competition or event. School District teams and programs that are funded by the School District's activity funds cannot qualify for funding. Final determination is at the discretion of the Youth Activities Board.
2. **Applications must be submitted prior to event, purchase, or travel.**
3. Funding will not cover expenses for adults. Youth individuals or programs that were allocated funding in their original grant proposal are still eligible for contingency funds if event was unanticipated and criteria for qualification was met by the youth activities board approval.

Application

1. Complete application form and attach a program budget. Incomplete applications will not be accepted.
2. Submit completed applications to Dave Pusich, Youth Activity Board Liaison, Juneau Parks and Recreation Department, 155 S. Seward, Juneau, AK 99801.
3. **Application must be received in the Parks and Recreation office prior to event, purchase, or**

AMERICAN DIVISION –2021 Alaska Legion Baseball

Team

Points

League

Overall

y-South Post 4 Wolverines

64

16-0

26-3

y-Juneau Post 25 Midnight Suns

49

11-5

19-7

Dimond Post 21 Lynx

49

11-5

14-12

Chugiak Post 33 Mustangs

43

9-7

13-14

Palmer Post 15 Pioneers

40

8-8

15-14

North Pole Post 30 Wild

31

5-11

11-16

Bartlett Post 29 Golden Bears

22

2-14

6-22

x-State Tournament Qualifier

y-NWCART Qualifier
Aug. 6-10, Mulcahy Stadium



To: Wade Bryson, Chair
Human Resources Committee
From: Tom Rutecki, Chair
Youth Activity Board
Subject: Fiscal Year 2021 (July '20-June'21) Youth Activity Board Annual Report
Date: August 23, 2021

The Youth Activity Board (YAB) had a busy year reviewing and distributing grant money through the Youth Activity Grant and Contingency Grant programs. As budgets get tighter for the non-profit youth programs, these pools of money are becoming more strained.

The YAB is required by ordinance to place a sum equal to five percent of the amount allocated by the City Assembly into a contingency account to fund unanticipated events. \$332,500 minus the five-percent contingency (\$16,625) leaves the general youth activities fund with **\$315,875 to distribute for overall grant funding.**

| | |
|-------------------------------------|--------------------|
| CBJ share of Youth Activity funding | \$332,500 |
| Contingency Fund Reduction (5%) | <u>(\$ 16,625)</u> |
| Total grant funding | \$315,875 |

Grant proposals are divided into three categories: Sports, Arts, and Academic/other for evaluation and ranking. The nine Youth Activity Board members* are each assigned to one of those categories so that three members review all grants in each category. In addition to the many hours spent individually evaluating and scoring each proposal, Board members spend two evenings publicly reviewing the proposals. The second and final meeting consists of the Board reaching an agreement on the groups to be funded and their recommended funding level. Attached are the Fiscal Year 2021 and Fiscal Year 2022 spreadsheets showing the organizations, amounts requested and recommended funding.

Fiscal Year 2021 had 28 proposals totaling \$561,131.00; all 28 of the programs were partially funded. In Fiscal Year 2022 there were 26 proposals totaling \$493,623.54 (down 12% from Fiscal Year 2021) in requests; the board recommended partial funding for 27 of the proposals.

The board was active during Fiscal Year 2021 in which a total of six meetings were conducted to review contingency grant applications and grant documents. In Fiscal Year 2020, the board reviewed 4 contingency grant applications, representing robotics, baseball and softball, totaling \$21,157.20 (down 20% from Fiscal Year 2019) submitted by four different programs.



During Fiscal Year 2021, the board reviewed 2 contingency grant applications, representing wrestling and basketball, totaling \$4,829.20 (down 77% from Fiscal Year 2020) submitted by one youth individual and one program.

*** Youth Activity Board Members (attendance record for the year attached)**

Chair: Tom Rutecki

General Public representatives: Tom Rutecki, Bonita Nelson, Kiana Potter, Elizabeth Balstad, Summer Christiansen, Kristina Moore-jager

Parks and Recreation Advisory Committee representative: Josh Anderson

Juneau Arts and Humanities representative: Della Cheney

Youth representative: Caleb Peimann

**Fiscal Year 2021 Youth Activity Annual Report
Appendices**

| | |
|--|------------|
| FY21 Youth Activity Grant Totals | Appendix A |
| FY22 Youth Activity Grant Totals | Appendix B |
| FY20 Youth Contingency Grant Totals | Appendix C |
| FY21 Youth Contingency Grant Totals | Appendix D |
| FY21 Youth Activity Board Annual Attendance Report | Appendix E |

APPENDIX A
FY21 YOUTH ACTIVITY GRANT TOTALS

| REQUESTING ORGANIZATION | NAME OF PROGRAM | AMOUNT REQUESTED | FINAL AWARD |
|----------------------------------|--|---------------------|---------------------|
| ACADEMIC | | | |
| Discovery Southeast | Nature & Exploration- Discover Juneau | \$13,070.00 | \$8,431.00 |
| SAIL | ORCA Youth Program | \$20,200.00 | \$8,207.00 |
| AWARE, Inc | Girls on the Run/Boys Run | \$8,910.00 | \$8,175.00 |
| AEYC-SEA | Dimond Park Preschool Health Club | \$12,700.00 | \$8,078.00 |
| Girl Scouts of Alaska | G.I.R.L. Power in Juneau | \$12,500.00 | \$7,758.00 |
| Big Brothers, Big Sisters | Juneau Youth Activities Program | \$14,000.00 | \$6,732.00 |
| | Total Program Amount Requested | \$81,380.00 | \$47,381.00 |
| ARTS | | | |
| Juneau Dance Theatre | Juneau Fine Arts Camp | \$26,000.00 | \$17,800.00 |
| Juneau String Ensembles | New York Internatinal Music Festival | \$45,000.00 | \$12,000.00 |
| Juneau Jazz & Classics | JJ&C Education & Outreach | \$20,000.00 | \$14,300.00 |
| Juneau Symphony, Inc. | Juneau Student Symphony | \$10,000.00 | \$8,000.00 |
| Friends of Alaska State Museum | Alaska Art at the APK | \$9,940.00 | \$8,086.00 |
| Perseverance Theatre | Summer Theatre Art Rendezvous-STAR | \$25,000.00 | \$15,624.00 |
| | Total Program Amount Requested | \$135,940.00 | \$75,810.00 |
| SPORTS | | | |
| Gastineau Channel Little League | Youth Baseball, Softball and tball | \$38,000.00 | \$27,548.00 |
| Juneau Douglas Ice Association | Youth Hockey Program | \$20,800.00 | \$12,065.00 |
| Juneau Soccer Club | JSC Competitive & Developmental Soccer | \$34,955.00 | \$23,944.00 |
| Glacier Swim Club | Youth Competitive Swimming | \$18,350.00 | \$18,350.00 |
| Juneau Youth Football League | Standards & Practices of Safety for Participants | \$28,000.00 | \$19,600.00 |
| Juneau Youth Sailing | Youth on the Water | \$11,490.00 | \$4,598.00 |
| Hooptime Basketball | Hooptime Basketball | \$13,987.00 | \$8,513.00 |
| Juneau Skating Club | Youth Ice Skating | \$33,175.00 | \$16,090.00 |
| Midnight Suns Fastpitch Softball | Girls Fast Pitch Softball | \$25,000.00 | \$9,430.00 |
| Juneau Jumpers | Juneau Jumpers | \$20,350.00 | \$6,502.00 |
| Juneau Ski Club | JSC Safety & Training Equipment | \$17,500.00 | \$11,113.00 |
| Juneau Trap Team | Juneau Trap Team Program | \$12,500.00 | \$3,875.00 |
| Midnight Suns Baseball Club | Youth Baseball | \$29,500.00 | \$15,783.00 |
| Hoop Rats Basketball Club | Hoop Rats Basketball | \$19,500.00 | \$7,312.00 |
| Juneau Nordic Ski Club | Youth Nordic Ski Program | \$16,400.00 | \$7,134.00 |
| Sealaska Heritage Institue | Latseen Hoop Camp | \$4,304.00 | \$827.00 |
| | Total Program Amount Requested | \$343,811.00 | \$192,684.00 |
| | Total FY21 Amount Requested | \$561,131.00 | \$315,875.00 |

**APPENDIX B
FY22 YOUTH ACTIVITY GRANT TOTALS**

| REQUESTING ORGANIZATION | NAME OF PROGRAM | AMOUNT REQUESTED | FINAL AWARD |
|----------------------------------|--|-------------------------|---------------------|
| ACADEMIC | | | |
| Discovery Southeast | Nature & Exploration- Discover Juneau | \$9,710.00 | \$9,710.00 |
| SAIL | ORCA Youth Program | \$8,240.00 | \$8,240.00 |
| AWARE, Inc | Girls on the Run/Boys Run | \$8,175.00 | \$8,175.00 |
| AEYC-SEA | Dimond Park Preschool Health Club | \$12,700.00 | \$12,700.00 |
| Girl Scouts of Alaska | G.I.R.L. Power in Juneau | \$13,450.00 | \$5,059.00 |
| Big Brothers, Big Sisters | Juneau Youth Activities Program | \$9,815.00 | \$9,815.00 |
| Resurrection Lutheran Church | Juneau Live! Youth Access Pilot Program | \$20,000.00 | \$0.00 |
| | Total Program Amount Requested | \$82,090.00 | \$53,699.00 |
| ARTS | | | |
| Juneau Dance Theatre | Juneau Fine Arts Camp | \$22,000.00 | \$22,000.00 |
| Juneau String Ensembles | New York Music Festival at Carnegie Hall | \$47,560.00 | \$22,000.00 |
| Juneau Jazz & Classics | JJ&C Education & Outreach | \$20,000.00 | \$13,000.00 |
| Juneau Symphony, Inc. | Juneau Student Symphony | \$13,200.00 | \$12,000.00 |
| Friends of Alaska State Museum | Alaska Art at the APK | \$21,831.99 | \$13,000.00 |
| Perseverance Theatre | Summer Theatre Art Rendezvous-(STAR) | \$24,350.00 | \$12,762.00 |
| | Total Program Amount Requested | \$148,941.99 | \$94,762.00 |
| SPORTS | | | |
| Gastineau Channel Little League | Youth Baseball, Softball and tball | \$34,800.00 | \$27,144.00 |
| Juneau Douglas Ice Association | Youth Hockey Program | \$30,000.00 | \$12,000.00 |
| Glacier Swim Club | Youth Competitive Swimming | \$20,600.00 | \$12,294.00 |
| Juneau Youth Football League | Standards & Practices of Safety for Participants | \$30,000.00 | \$22,500.00 |
| Hooptime Basketball | Hooptime Basketball | \$14,164.00 | \$9,348.00 |
| Juneau Skating Club | Youth Ice Skating | \$33,175.00 | \$22,227.00 |
| Midnight Suns Fastpitch Softball | Girls Fast Pitch Softball | \$15,000.00 | \$6,035.00 |
| Juneau Youth Wrestling Club | Juneau Youth Wrestling | \$13,167.55 | \$7,900.00 |
| Juneau Ski Club | JSC Safety & Training Equipment | \$10,000.00 | \$9,000.00 |
| Juneau Trap Team | Juneau Trap Team Program | \$10,000.00 | \$5,654.00 |
| Midnight Suns Baseball Club | Youth Baseball | \$24,000.00 | \$16,800.00 |
| Juneau Nordic Ski Club | Youth Nordic Ski Program | \$22,900.00 | \$16,030.00 |
| Sealaska Heritage Institue | Latseen Hoop Camp | \$4,785.00 | \$482.00 |
| | Total Program Amount Requested | \$262,591.55 | \$167,414.00 |
| | Total FY22 Amount Requested | \$493,623.54 | \$315,875.00 |

APPENDIX E
FY 21 Youth Activity Board Attendance

| Member | 8/11/2020 | 11/10/2020 | 12/8/2020 | 2/9/2021 | 4/21/2021 | 6/8/2021 | | | | | | | | |
|--|-----------|------------|-----------|----------|-----------|----------|--|--|--|--|--|--|--|--|
| Tom Rutecki | P | P | P | P | P | P | | | | | | | | |
| Bonita Nelson | P | P | P | P | P | P | | | | | | | | |
| Elizabeth Balstad | A | A | P | P | P | P | | | | | | | | |
| Della Cheney | P | A | P | P | A | A | | | | | | | | |
| Caleb Peimann | P | A | P | P | P | A | | | | | | | | |
| Kiana Potter | A | P | P | A | P | A | | | | | | | | |
| Kristina Moore-Jager | na | P | P | P | A | P | | | | | | | | |
| Summer Christiansen | na | P | P | A | P | P | | | | | | | | |
| Josh Anderson | na | P | P | P | P | A | | | | | | | | |
| Kristen Romanoff | P | na | na | na | na | na | | | | | | | | |
| Joyce Vick | A | na | na | na | na | na | | | | | | | | |
| Elizabeth Balstad reappointed by HRC September 21, 2020, public seat. | | | | | | | | | | | | | | |
| Tom Rutecki appointed by HRC September 21, 2020, public seat. | | | | | | | | | | | | | | |
| Kristina Moore-Jager appointed by HRC September 21, 2020, public seat. | | | | | | | | | | | | | | |
| Summer Christiansen appointed by HRC September 21, 2020, public seat. | | | | | | | | | | | | | | |
| Caleb Peimann appointed by HRC August 13, 2018; youth representative board seat. | | | | | | | | | | | | | | |
| Kiana Potter appointed by HRC August 13, 2018; public seat. | | | | | | | | | | | | | | |
| Della Cheney appointed by HRC August 19, 2019; JAHC representative. | | | | | | | | | | | | | | |
| Kristen Romanoff appointed by HRC March 5, 2018, public seat. | | | | | | | | | | | | | | |
| Josh Anderson appointed by HRC November 23, 2020, PRAC representative. | | | | | | | | | | | | | | |