



City and Borough of Juneau
Engineering Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0490, FAX: 586-4530

March 26, 2021

RE: Centennial Hall Expansion Concept Study
Contract No. (C2) RFP E21-217

Sean Boily, AIA
NorthWind Architects, LLC
126 Seward St
Juneau, AK 99801

NOTICE TO PROCEED

Dear Mr. Boily:

Enclosed is one executed contract for the above referenced project. You may now proceed with the services outlined in the contract.

The completion date for this project is June 28, 2021.

This contract expires on December 31, 2021, unless an amendment changing this date is fully executed prior to December 31, 2021.

Please coordinate your activities for this project with Nathan Coffee of the Engineering Department at 586-0895.

Purchase Order number PO 113593 has been issued in the amount of \$50,000 for this project. Please reference this PO number, project manager name, project name, and contract number on all invoices.

Sincerely,

Greg Smith
Contract Administrator

Enclosure

c: Corey Wall, AIA, JYW
Nathan Coffee, CBJ Engineering
CBJ Purchasing