



MEETING MINUTES
PARKS & RECREATION ADVISORY COMMITTEE
TUESDAY, DECEMBER 1, 2020 – 5:30 PM
Zoom Webinar

I. Call to Order at 5:31 p.m. – C. Mertl, Chair

Present: Josh Anderson, Alex Beebe-Giudice, Edric Carrillo, Ron Crenshaw, Kirk Duncan, Chris Mertl, Emily Palmer, Tom Rutecki

Absent: Will Muldoon

Staff Present: George Schaaf, Director; Michele Elfers, Deputy Director; Lauren Verrelli, Staff Liaison

II. Agenda Changes – None

III. Approval of Meeting Minutes – None

IV. Public Participation on Non-Agenda Items – None

V. New Business –

A. Capital Improvement Program

G. Schaaf: The current FY21 Parks & Rec CIP identified a total of \$81.4 million in projects. Each year, there is only about \$1.5 million available citywide for general CIP projects, of which Parks & Rec typically receives about \$550,000. Additional funding also comes from the temporary 1% sales tax and the sale of municipal bonds.

M. Elfers: This summer we completed the trail to the Amalga Cabin and the Horse Tram Trail, as well as working on plans to replace the bridge over the creek near the EVC. Various upgrades and improvements we are working on/planning include the Point Caroline Trail, Perseverance, Christopher Trail, Outer Point and Switzer-Marriot Trail. We completed the first phase of the Kax Trail this past summer, with more phases planned in the coming years. Coming up this spring, we will have Chicken Yard Park reconstruction, waterline maintenance work at Adair Kennedy, Eagles Edge playground design and reconstruction and Capital School Park playground is currently in the design phase and will be completed next summer. The Savikko Fields closest to the beach will receive some drainage work this summer for phase one, then phase two will be to turf over the outfield in the future.

C. Mertl: What is the difference between division priority and department priority?

G. Schaaf: Division priority reflects the priority within a division, like the Aquatics Division or the Park Maintenance division. Once I get all the priorities from the division heads, then I put them together and rank them in priority order for the department. At the January PRAC meeting, we will have finalized our plan and would like to incorporate any suggestions the PRAC have into that plan.

M. Elfers: We have heard from different user groups on items such as adult fitness parks, specifically for the aging locals, another pump track in the valley, a downtown skateboard park and a secondary trail that runs parallel to the Montana Creek Road.

E. Palmer: I like the idea for the fitness equipment. The communities I have been in that have them they are a huge draw for all ages.

B.

A. Beebe-Giudice: With the Montana Creek issue, I think it is an awesome idea to run a parallel trail. Considering the amount of interest we have heard from the motorize folks, it would be nice to see some development and construction expenses included on the 6-year budget for creating an area for motorized users.

K. Duncan: Does it make sense to make a subcommittee to dig deeper into recommendations? They could analyze the CIP, discuss the department's recommendations, and present a statement to the Assembly.

C. Mertl: A subcommittee makes sense since we only have a month to give a recommendation.

K. Duncan, A. Beebe-Giudice, J. Anderson and myself will be on the subcommittee that will meet soon.

VI. Unfinished Business – None

VII. Information Items –

A. CivicRec

L. Verrelli: We are transitioning from eTrak to our new point-of-sale system CivicRec. CivicRec will have a seamless look between our website and our online registration. Individuals will be able to register for programs, rent shelters and the Amalga Cabin, and change their own passwords and more from the comfort from their homes. CivicRec also has an app for folks to process transactions. We will be transitioning to CivicRec by the end of the month internally and make it live for the public early January.

A. Beebe-Giudice: Has rates increased to cover the cost of the new system or did the department absorb it?

G. Schaaf: The credit card processing fee and the Civic Rec fee are built into our pricing but the public will pay the sales tax.

B. Operations Update

G. Schaaf: *Can be found in the director's report.*

VIII. Committee, Liaison, and Board Member Reports

A. Chair Report— None

B. Liaison to the Assembly Report— Moved the Eagles Edge Park along and accepted the \$100,000. Great the PRAC will be making a recommendation to the Assembly on the CIPs.

C. Liaison Reports—

Aquatics – W. Muldoon: Accepted Engineering recommendations on budget reallocations for Centennial Hall project. Daily operations going well; looking forward to CivicRec.

YAB – J. Anderson: Two new members including myself. Reviewed the grant application.

Eaglecrest – E. Palmer: Finalized COVID mitigation plan.

Jensen-Olson Arboretum— E. Carrillo: None.

Lands – C. Mertl: Amending Easement Code. Chicken Yard Park power easement passed.

Park Foundation— C. Mertl: None.

Treadwell Arena Board – K. Duncan: None.

Trail Mix— R. Crenshaw: None.

1% for Art— J. Anderson: None.

Other Member Business –

OHV Committee – met with members from the ORV, Jeep Club and other user groups and discussed how the clubs want to recreate.

Adjournment – 7:07 p.m. *Having no other business before the board.*

Respectfully submitted by Lauren Verrelli, Recreation & Public Services Manager, 2/27/2021