

Minutes

Juneau Commission on Sustainability
Wednesday, October 7, 2020
Downtown Library, Large Conference Room
12:00 p.m. to 1:00 p.m.

- I. **CALL TO ORDER: @ 12:04 by Chair Gretchen Keiser.** Commissioners present: Jim Powell, Christine Woll, Anjuli Grantham, David Teal, and Steve Behnke. Assembly liaison present: Alicia Hughes-Skandijs. CBJ liaison: Beth McKibben. Guest: Alex Pierce. Public: Andrew Gallagher, Greg Knight, Kelly Roseman. Planning liaison: H. Erik Pedersen.

- I. **AGENDA CHANGES:** Approved

II. APPROVAL OF MINUTES

- The meeting minutes for June 24, 2020, meeting were approved with typos corrected. Steve made motion, Christine seconded.
- The meeting minutes for September 2, 2020, meeting were approved. Steve made motion, Christine seconded.

- II. **PUBLIC PARTICIPATION:** No public participation.

III. ACTION/DISCUSSION ITEMS

1. Welcome to new JCOS member, David Teal
 - a. Notes

Gretchen introduced the new JCOS member, David Teal. David said he is interested in overall sustainability issues and that he is happy to participate in working groups as needed. Gretchen said she invited David because he just retired and he is an economist, which we lost when Ed King did not fill his vacancy.

2. CBJ Capital Improvement Program (CIP) – Alex Pierce, CDD
 - a. Notes

Alex Pierce from CDD came in to tell JCOS about changes in the CIP submission process. Typically, the planning commission reviews CIP budget and submits a letter with project ideas sometime in January. She relayed that it would be helpful for JCOS to submit ideas in a similar way and on a similar timeline and in conjunction. She says that usually department plans are due in late November and then projects go to public works commission and finance committee. She reminds us that usually the CIP works on a 6 year cycle – the out years are rough draft, but it is helpful to have things show up in the timeline and then in the year.

Beth asks about criteria that the Public Works director introduced and if it is relevant to this process? Alex says probably not, and there is discussion about what that criteria was relevant for.

Gretchen asks if JCOS approves something at the next JCOS meeting on November 4, would that work for a timeline. Alex says yes, and maybe next year we can readjust how it works.

Steve reminds JCOS that JCOS has written a letter for last three years that suggests that there is not a lot JCOS can provide to the CIP because the CIP does not have enough information about how these projects effect our sustainability goals – ie., energy, greenhouse gas emissions etc. Alex says she understands this and can bring that back to get feedback. She says she also wants a new framework that more clearly puts the CIP in the context of other plans.

The group discusses “entry points” into the CBJ calendar for feedback and priorities and how to continue towards a more pro-active approach to providing feedback. It is suggested that this could be a good topic for the upcoming JCOS retreat. Christine mentions that the Assembly will be setting priorities on November 7.

b. Action requested

Beth will pass on past letters from JCOS about CIP and Assembly priorities to JCOS.

Gretchen will draft a letter on the assembly priorities prior to the upcoming work session for action on November 4.

Steve will draft a letter on the CIP prior to the upcoming work session for action on November 4.

3. JCOS as part of ArtWorks RFP to artists

a. Notes

Anjuli reports that she has been in touch with the JAHC about the ArtWorks program and its RFP process; there is a nod to sustainability in the RFP. Anjuli says that if anyone on JCOS knows anyone who is applying, she could help make the sustainability connection there.

Christine asks how it is being publicized; Anjuli says she does not know.

4. JCOS 2020 Priorities - What is Doable in 4th Quarter?

a. Notes

Steve says that dealing with the CIP and assembly priority letter should be doable goals for the energy committee.

Jim says the sustainability indicator report work continues.

Christine reports out that after some back and forth it was decided that JCOS should NOT co-sponsor the Heat Pump webinar in October with REAP and Renewable Juneau, because then the city would have to administer the webinar, and REAP has an interest in being the primary host. However, JCOS will still be helping in advertise. Luckily, it was determined that CDD does now have the capacity and expertise to run a webinar for JCOS if JCOS does want to host a sustainability session. In summary, JCOS could think about doing one sustainability session before the end of the year. If Christine is elected to the Assembly, she will be unable to take on this task; however if that is the case she will write up a summary of the sustainability session ideas that have accumulated over the last year. If she is not elected, she would be happy to help organize a session before the end of the year.

b. Action requested

Christine to write up a summary of sustainability session ideas and send to JCOS.

IV. INFORMATION ITEMS

a. JCOS Work Session/Subcommittee Meetings

Beth reports that they now have the capacity to host work sessions. JCOS agrees that the original time for worksessions should still work, although no one remembers whether it was the 3rd or 4th Wednesday. Because of the REAP/Renewable Juneau webinar, the next work session will be on the 22nd instead of the 21st.

b. Sustainability Awards Update

[Christine is missing notes from here. Hopefully Gretchen can pull in the details].

V. COMMISSIONER COMMENTS

VIII.ADJOURNMENT: Meeting Adjourned 1:12

Submitted,

Christine Woll, Secretary for Meeting