



City and Borough of Juneau
Engineering Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0490, FAX: 586-4530

December 16, 2020

RE: Design for Carrol Way & Martin Way Stairs Reconstruction
Contract No. RFP E21-135

Dick Somerville, PE
PND Engineers, Inc.
9360 Glacier Hwy
Suite 100
Juneau, AK 99801

NOTICE TO PROCEED

Dear Mr. Somerville:

Enclosed is one executed contract for the above referenced project. You may now proceed with the services outlined in the contract.

The completion date for this phase of the project is January 29, 2021.

This contract expires on June 30, 2021, unless an amendment changing this date is fully executed prior to June 30, 2021.

Please coordinate your activities for this project with Paul Beck of the Engineering Department at paul.beck@juneau.org.

Purchase Order number PO 113410 has been issued in the amount of \$15,750 for this project. Please reference this PO number, project manager name, project name, and contract number on all invoices.

Sincerely,

Greg Smith
Contract Administrator

Enclosure

c: Paul Beck, CBJ Engineering
CBJ Purchasing