



City and Borough of Juneau  
Engineering Department  
155 South Seward Street  
Juneau, Alaska 99801  
Telephone: 586-0490, FAX: 586-4530

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August 21, 2020

RE: Melvin Park Field No.1 Grading  
Contract No. BE20-286

Andrew Campbell  
Admiralty Construction Inc.  
PO Box 240169  
Douglas, AK 99824

**NOTICE OF AWARD/NOTICE TO PROCEED**

Dear Mr. Campbell:

This letter represents award and authorization to proceed with construction operations. The completion date for this work is September 15, 2020.

The following Subcontractors are listed for this project:

- ◆ Roadrunner Fence Co.
- ◆ DOWL

Please coordinate your construction activities for this project with Alec Venechuk, CBJ Project Manager, Engineering Department at (907) 586-0887.

Purchase Order number PO 113132 in the amount of \$109,142 for the Total Bid has been issued for this project. Please reference this PO number, project manager name, project name, and contract number on all invoices.

Sincerely,

Greg Smith  
Contract Administrator

Enclosure

c: Alec Venechuk, PE, CBJ Project Manager  
CBJ Purchasing  
State Department of Labor, Wage and Hour Division - Bid Opening Date: 7/30/20



### Tax Clearance Request Form for Contractors

Date of request: \_\_\_\_\_

Business name of the contractor a Tax Clearance is being requested for: \_\_\_\_\_

Business address: \_\_\_\_\_

Business contact phone number: \_\_\_\_\_

Federal Identification Number: \_\_\_\_\_

Alaska Employer Account Number: \_\_\_\_\_

Specific time period a tax clearance is being requested for (*i.e. beginning and ending date of a subcontract agreement*):

Subcontract project name: \_\_\_\_\_

Name and address of the person this Tax Clearance is to be returned to: \_\_\_\_\_

Comments or additional information: \_\_\_\_\_

For agency use only:

- Tax Clearance is granted
- Tax Clearance is not granted (*please have employer contact the department*)
- No account on file, liability unknown (*please have employer contact the department*)
- Employer has stated no employees, Tax Clearance not required.

Agency representative signature: \_\_\_\_\_ Date: \_\_\_\_\_

Agency representative title: \_\_\_\_\_