

AGENDA
JENSEN-OLSON ARBORETUM ADVISORY BOARD
Valley Library
Wednesday, August 17th, 2016
5:15 P.M.

- I. Call to Order
- II. Agenda Changes
- III. Public Participation on Non-Agenda Items
- IV. Approval of Minutes - Wednesday, May 18th, 2016
- V. Unfinished Business
- VI. New Business
- VII. Committee, Liaison, and/or Staff Reports
 - a. Chair Report – E. Buyarski
 - b. Manager Report – M. Jensen
 - c. Friends of JOA Report – P. Harris
- VIII. Other Business
- IX. Adjournment

DRAFT MINUTES
JENSEN-OLSON ARBORETUM ADVISORY BOARD
Mendenhall Library, Small Conference Room

Wednesday, May 18, 2016

5:15 P.M.

Call to Order by Chair, Ed Buyarski

Present: Shawn Eisele, Kim Garner, Patricia Harris, Nell McConahey, Deborah Rudis;

Absent: Kristin Bartlett, Peter Froehlich, Steve Moseley

Staff Present: Merrill Jensen, Jensen-Olson Arboretum Manager; Brent Fischer, Facilities, Parks, and Landscape Superintendent; Lindsey Daniel, P&R Administrative Assistant II

Agenda Changes – Motion by E. Buyarski to add election of JOAB Vice-Chair to New Business. **Motion Approved.**

Public Participation on Non-Agenda Items – None.

Approval of Minutes - February 10, 2016: Request that Elfrida's name be spelled correctly. **Minutes approved with change.**

Unfinished Business –

- B. Fischer: A while back we looked at trying to clarify commercial use out at the Arboretum. Robert Palmer, City Attorney, had a draft memorandum (included in packet) to answer our question. I sent this to SEAL Trust, asking them if we can start looking at modifying/finalizing this document so we can have clear expectations with what we can and cannot do at the Arboretum. Merrill and I would be involved and I would ask that we assign someone else to help from the board. We all want tours coming out to the Arboretum, we just need to legitimize it and make it legal—use it to the advantage of the Arboretum to help support it as long as it does not hurt the Arboretum. *S. Eisele: I can volunteer to work with Brent & Merrill.* B. Fischer: Take a look at the memorandum and make any changes/suggestions and forwarded to Merrill and I before we send it off to SEAL Trust. M. Jensen: Comments due June 1st.

New Business –

- **Arboretum master plan:** P. Harris: We have been wanting to get a multipurpose/educational building at the Arboretum for several years but without a Master Plan we don't know if it's in the city allowance/interest. I'm looking for a letter from the board asking the city to please create a Master Plan for the Arboretum. M. Jensen: I spoke with Chris Mertl and he said he would be glad to do master plan gratis for the Arboretum. B. Fischer: If Chris is willing to work on

it, how our process works is to conduct public meetings, present options for people to look at and then present to PRAC. E. Buyarski: Merrill will work with Chris and Morgan (want to use results from her past years of research) to get started.

- **New Vice-Chair:** E. Buyarski: N. McConahey volunteered to be the new Vice-Chair for JOAB. Motion to elect N. McConahey as Vice-Chair. All in favor. **Motion Approved.**

Committee Liaison and Staff Reports

Chair Report: None.

Manager's Report: included in packet. M. Jensen: FY17 & FY18 budgets finalized, numbers are in packet. Endowment support is not on the report yet but should be about the same as FY16 (\$123,000 out of \$178,000). Noticeable increases are in materials and commodities. Travel and training budget was a new addition.

Friends of JOA - P. Harris: We had our annual meeting in April and had some board member changes. Peter Froehlich & Natalee Rothaus who both have been on the board since its inception have now retired, along with Karen Peska. New board member is Chiska Derr. The wine tasting event will be happening August 26th at Glacier Gardens. Our Annual Garden Party will be July 24th. We're a Pick Click Give organization again next year. M. Jensen: We will be building a sign that recognizes that we have a Nationally Accreted Collection of Primula in North America. The primrose society is willing to donate funds towards the construction of this sign. This will be generated this summer and hope to have it up this fall.

Other business— E. Buyarski: The Garden Tours by Master Gardner's is June 25th, this will be one day from 11am - 4pm for 6 or 7 gardeners.

Adjournment – 6:46 p.m. Having no further business before the Board.

Respectfully submitted, Lauren Verrelli, Administrative Assistant II

Next Meeting: Wednesday, August 17th at 5:15 p.m. in the Mendenhall Library.

May 30, 2016

Ed Buyarski, et al
Chair, Advisory Board for Jensen-Olsen Arboretum

RE: Commercial Use comments for discussion

Dear Ed,

It is my understanding that the draft "Third Administrative agreement dated June 2, 2010 has not yet been adopted. Getting this or a similar document approved by SEAL trust and CBJ is the goal.

It seems a challenge to have such a great venue and expect that groups of visitors will not be interested in spending some time there, thus some parameters should be in place to deal with this. The Arboretum should be treated as an outdoor 'museum', but with limitations due the fragility of the landscape.

Most of my comments pertain to General Approval, Paragraph 5

If the board/CBJ/SEAL is willing to allow commercial use permit holders clients on the property, then

- A., Define how many people a 'small group' is.
- B., Should there be a time limit, if so, how long.

My feeling is that groups of 15 or less would be reasonable with up to 1 hour length of stay (within Arboretum hours). However, limiting the group quantity to no more than 5 groups (no matter the size) per day keeps the grounds from being overtaxed. I do like the idea of a 'tour free' day on the weekend, though it may be hard to enforce.

Some kind of 'impact' fee should be generated if this is allowed: Investigation into other CBJ impact fees would be helpful in determining that amount.

General Approval P6 allows for follow up with impact... Yet another bit of paperwork for the Manager to keep on top of.

Sincerely,

Nell McConahey

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From: **Deb Rudis** (akwildlife@gci.net)
Sent: Sun 6/19/16 11:13 PM
To: Ed Buyarski (edbuyarski@hotmail.com)

Sorry these are late! Suggestions to consider are as follows.

Pg 1 3rd paragraph

In commercial activities add, educational tours led by arboretum staff or docents? See pg 3 as tours described on that page.

Pg 2 (2)

The word 'Periodically' not needed, seems to suggest a frequently occurring event. Maybe occasionally could be used.

Later in this section maybe use both, -relate to and/or the activity's proceeds....

Blank in next paragraph could say,the proceeds of the above activities....

Pg 3 (5) change 5 pm to 4 pm

After 'parking area' could add a sentence, Group size is limited to 20 passenger vehicles.

Deborah Rudis
Juneau, AK
Sent from my iPhone

Jensen-Olson Arboretum

Manager's Report to the Advisory Board

August 17, 2016

- Alaska Public Gardens Day – nice weather and good turnout; 300+ for the weekend. Second children's program offered
- 2 weddings during the period with more inquiries
- Spruce aphid damage – region wide
- Mapping – UAS intern working on it as class project Having software and hardware challenges but making progress
- Blade drive belt on the mower broke. Had to use small push mower from CBJ Landscape until parts arrive
- REACH camp
- SEAL Trust watercolor classes
- Meeting with City Engineering and AK DOT about parking lot. Federal DOT is the stumbling block, hope to resolve this fall
- Rotary work parties to build Chilkat View Shelter. One more day of work
- Bear visitor
- Porcupine visitors
- Snowshoe hares
- GLORIA (Global Observation Research Initiative in Alpine Environments) participation
- Seed collection in high gear
- Research support – seed and tissue samples sent overseas
University of Bergen and Oslo Natural History Museum & Botanic Garden
- Grand Old Apple Tree DNA fingerprinting – East Mauling Research Station, Kent, UK
- Stanley Smith Horticultural Trust grant application for A Garden In Words; \$11,300 requested
- SEAL Trust annual review
- Chelsie done for the year, Carrie works through September 17th