

AGENDA
JENSEN-OLSON ARBORETUM ADVISORY BOARD
Valley Library
Wednesday, February 10, 2016
5:15 P.M.

- I. Call to Order
- II. Agenda Changes
- III. Public Participation on Non-Agenda Items
- IV. Approval of Minutes - Wednesday, November 9, 2015
- V. Unfinished Business
- VI. New Business
- VII. Committee, Liaison, and/or Staff Reports
 - a. Chair Report – E. Buyarski
 - b. Manager Report – M. Jensen
 - c. Friends of JOA Report
- VIII. Other Business
- IX. Adjournment

DRAFT MINUTES
JENSEN-OLSON ARBORETUM ADVISORY BOARD

Mendenhall Library, Conference Room | Wednesday, November 8th, 2017 5:15 P.M.

I. Call to Order at 5:16 by Chair, Ed Buyarski

Present: Kristin Bartlett, Ed Buyarski (t), Peter Froehlich, Kim Garnero, Patricia Harris, Nell McConahey, Deborah Rudis (t)

Absent: Shawn Eisele

Staff Present: Merrill Jensen, Arboretum Manager; Brent Fischer, FPL Superintendent; Lauren Verrelli, P&R Administrative Assistant II

II. Agenda Changes – None.

III. Public Participation on Non-Agenda Items – None.

IV. Approval of Minutes –

- A. August 9th, 2017:** P. Froehlich moves to approve the minutes, no objection. ***Minutes adopted.***

V. Unfinished Business –

A. Update on Parking Lot, Trail Design & Sunroom Construction:

M. Jensen: Construction of the parking lot is almost done. Thought they had found cultural remains. The state archaeologist came out and what they had found was an old beach, between 10,000 to 12,000 years old. The permit was also not in place so they were operating without a permit. They missed the window in the fall to get it paved so we will have to wait until April to pave. We did plant 25 new trees around the backend of the parking lot. We worked with TrailMix on the trail design from the parking lot to the Arboretum; we will do construction sometime in the spring. Two donors have funded all the material, just looking for labor funding. The trail will be around 220 feet long and will come out at the kiosk which is where we will be installing an entrance arch in memory of Alexis, Bill Ehlers daughter.

P. Froehlich: Could we have a landing that funnel people by a donation area that ends farther from the road with a view of the garden?

M. Jensen: We plan on having the trail come out with a view of the garden. We have a preconstruction meeting tomorrow for the sunroom. Contract work will be by Silver Bow Construction and they will begin December 18th. The footprint of the sunroom will stay the same.

B. CBJ Finance Report on Endowment in Juneau Community Foundation:

Moved to next meeting.

C. Arboretum Rental Money:

B. Fischer: Some of the rental money (Merrill's rent) should go into a different unrestricted account for future maintenance down the road. Currently, all of it goes into the endowment which we can't touch. This would be like a rainy day fund. There shouldn't be action tonight, need to think through the pros and cons.

K. Garnero: I will contact Bob and we will continue the discussion next meeting.

D. Commercial Use Update:

M. Jensen: Seal Trust currently is drafting it for their attorneys review. Then the City attorneys will review it. We should know more at the next meeting.

VI. New Business – None.

VII. Committee Liaison and Staff Reports

A. Chair Report: None.

B. Manager's Report: *Included in packet.*

C. Friends of JOA –

P. Harris: We had a quiet summer; our next board meeting is later this month.

VIII. Other business— None.

Adjournment – 6:24 p.m. *Having no further business before the Board.*

Next Meeting: Wednesday, February 21st, 2018 at 5:15 p.m. in the Mendenhall Library.

Respectfully submitted, Lauren Verrelli, Administrative Assistant II, 1/17/2018.

Jensen-Olson Arboretum
Manager's Report to the Advisory Board
February 10, 2016

- Arboretum and Primula Collection presentation to the Salem Hardy Plant Society, Salem, Oregon
- Winterized the vegetable garden
- Sourcing tree for Juneau Garden Club and Juneau Urban Forestry's Arbor Day 50th anniversary festivities at the City Museum
- Seed exchange orders placed; American Primrose Society, North American Rock Garden Society, Scottish Rock Garden Club and the Meconopsis Group. Also ordered from collector for wild collected seed from China
- Budget! Good news is our budget is relatively secure. With savings from lower fuel prices, was able to increase our materials line item without increasing the overall budget. Will give an approved budget review at our next meeting.
- Seed sowing as it arrives. This season from around North America, UK, Ireland, France and China. Actually scaling back on amount of seed coming in due to space restrictions
- Plant collections database work – new accessions, entering photos with accessions and will start mapping project later this month.
- Fish meal spread across 2/3 of grounds
- FJOA newsletter
- Tree pruning/removal – damage to unfrozen turf from high lift. Also doing other winter pruning due to lack of snow cover
- Warmer than normal winter weather has plants already starting to grow. Earliest bloom ever for *Galanthus* – January 22nd.
- A sorely need CBJ website upgrade coming in the next few months.