

**AGENDA**  
**JENSEN-OLSON ARBORETUM ADVISORY BOARD**  
**Valley Library**  
**Wednesday, November 9<sup>th</sup>, 2016**  
**5:15 P.M.**

- I. Call to Order
- II. Agenda Changes
- III. Public Participation on Non-Agenda Items
- IV. Approval of Minutes - Wednesday, August 17<sup>th</sup>, 2016
- V. Unfinished Business
  - a. Update on legal language regarding tourism operations
- VI. New Business
- VII. Committee, Liaison, and/or Staff Reports
  - a. Chair Report – E. Buyarski
  - b. Manager Report – M. Jensen
  - c. Friends of JOA Report – P. Harris
- VIII. Other Business
- IX. Adjournment

**DRAFT MINUTES**  
**JENSEN-OLSON ARBORETUM ADVISORY BOARD**  
**Mendenhall Library, Small Conference Room**

**Wednesday, August 17<sup>th</sup>, 2016**

**5:15 P.M.**

**I. Call to Order by Chair, Ed Buyarski**

Present: Patricia Harris, Deborah Rudis, Kristin Bartlett, Peter Froehlich;

Absent: Steve Moseley, Shawn Eisele, Nell McConahey, Kim Garnero

Staff Present: Merrill Jensen, Jensen-Olson Arboretum Manager; Lauren Verrelli, P&R Administrative Assistant II

**II. Agenda Changes – None.**

**III. Public Participation on Non-Agenda Items – None.**

**IV. Approval of Minutes – May 18<sup>th</sup>, 2016:** P. Harris requests B. Fischer (*absent*) to clarify a statement of his under Unfinished Business. Brent's clarification email is attached below. **Minutes approved after clarification.**

**V. Unfinished Business –** E. Buyarski passes comments from board members to L. Verrelli for her to share with B. Fischer in regards to commercial activity.

M. Jensen: When Morgan, Julie and I got together, we felt that bringing Chris Mertl in at this point is too soon. We need more surveys to come in and for us to sit down this Fall/ early Winter and start getting things solidified and come up with a master plan for the underdeveloped areas. E. Buyarski: We could provide the survey at the Wine Tasting event later this month.

**VI. New Business – None.**

**VII. Committee Liaison and Staff Reports**

**Chair Report:** None.

**Manager's Report:** Report included in packet materials.

M. Jensen: We have had two weddings and a lot of inquiries this year but the max of 50 people is the main hang up. But 50 is a good number and we're going to stick with it. Our spruces are compromised for the season with aphid damage but they're still alive. 14 students attended the REACH camp.

Parking—city engineering and Alaska DOT came out but it is the Feds that are holding us up. They gave us some good recommendations for how to handle the situation. This is a federal road and they write the regulations but there are

exceptions, i.e. the forest service trailheads. City engineering is drawing up a couple proposals that they will pass along to the Feds sometime in September or October. We will have a public meeting sometime this winter and hopefully start breaking ground next spring.

The Chilkat Shelter has about 3 hours left till it will be complete. Our plum tree was removed because of porcupine damage. I'm part of the GLORIA group and will be laying out plots to monitor climate change in southeast and we're looking at Blackerby, below camp 17. Our Grand Old Apple Tree was DNA tested and it's not a golden delicious but its own unique species.

**Friends of JOA:** P. Harris: We had our annual garden party on July 24<sup>th</sup> and we had a good gathering. We're planning on having another board retreat in October.

**VIII. Other business:** E. Buyarski: We have some gardening events coming up— Harvest Fair is this Saturday, August 20<sup>th</sup>; Wine Tasting at Glacier Gardens is August 26<sup>th</sup>; Food Fest is August 27<sup>th</sup> at the JAHC; Garlic Lovers Potluck is October 15<sup>th</sup>.

D. Rudis: David Hoss volunteered his services to do some rockwork at the Arboretum.

**IX. Adjournment – 6:17 P.M. Having no other business before the board.**

**Next Meeting: November 9<sup>th</sup> at 5:15, Valley Library.**

**From:** [Lauren Verrelli](#)  
**To:** "Patricia Harris"  
**Cc:** [Brent Fischer](#); [Deborah Rudis](#); [Ed Buyarski](#); [Eric Ouderkirk](#); [Kim Garner](#); [Kristin Bartlett](#); [Merrill Jensen](#); [Nell McConahey](#); [Peter Froehlich](#); [Shawn Eisele](#); [Steve Moseley](#)  
**Subject:** RE: JOAB May 18th Minutes Clarification  
**Date:** Thursday, August 18, 2016 4:20:28 PM

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Hi Pat,

The original statement will still be included in the 5.18.16 minutes since at last night's meeting it was not stated to remove it specifically but to clarify it. Brent's clarification (this email chain) will be included in the 8.17.16 minutes once they're drafted so the public will not misinterpret it.

Thanks,

**Lauren Verrelli**

Administrative Assistant II

Parks & Recreation

586-0423

[Lauren.Verrelli@juneau.org](mailto:Lauren.Verrelli@juneau.org)

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**From:** Patricia Harris [mailto:[patthar44@gmail.com](mailto:patthar44@gmail.com)]

**Sent:** Thursday, August 18, 2016 3:38 PM

**To:** Lauren Verrelli

**Cc:** Brent Fischer; Deborah Rudis; Ed Buyarski; Eric Ouderkirk; Kim Garner; Kristin Bartlett; Merrill Jensen; Nell McConahey; Peter Froehlich; Shawn Eisele; Steve Moseley

**Subject:** Re: JOAB May 18th Minutes Clarification

Thanks Lauren, for following up with my request. I knew what Brent meant....just wanted it clarified for the minutes which are public and could be misinterpreted.

Cheers,

Pat

On Thu, Aug 18, 2016 at 1:33 PM, Lauren Verrelli <[Lauren.Verrelli@juneau.org](mailto:Lauren.Verrelli@juneau.org)> wrote:

Hi All—

Pat wanted some clarification on the May 18<sup>th</sup> minutes from Brent for the following sentence: *"We all [staff and board members] want tours coming out to the Arboretum, we just need to legitimize it and make it legal—use it to the advantage of the Arboretum to help support it as long as it does not hurt the Arboretum."*

I spoke to Brent today while he was in the office and this is what he said:

*"We want people to come to the Arboretum to fulfill Caroline's mission to educate. If you (the Board), decide to proceed with tours at the Arboretum, then it must abide by the Conservation Easement. For example, no commercial activities that would require a permit. So if the Arboretum was to offer a tour by a docent, that is approved by SEAL Trust, then that would not require a permit. Tours should only be offered if it benefits the Arboretum and not be a burden."*

Please let me know if you need any more clarification. Also, note this email chain will be attached to the August 17<sup>th</sup> minutes once they're drafted.

Thanks,

**Lauren Verrelli**

Administrative Assistant II

Parks & Recreation

586-0423

[Lauren.Verrelli@juneau.org](mailto:Lauren.Verrelli@juneau.org)

## Jensen-Olson Arboretum

### Manager's Report to the Advisory Board

November 9, 2016

- Participated with GLORIA field work; plot sites selected on Blackerby Ridge
- Articles written and photos submitted for the American Primrose Society's Quarterly and Horticulture Magazine
- FJOA wine tasting and fundraiser was a success
- Materials supplies to Parks & Recreation for information board to be uses in P & R master planning
- Carrie's last day of the season was September 17<sup>th</sup>. She plans on returning next April
- Seed harvested, cleaned and sent to the North American Rock Garden Society (NARGS) and American Primrose Society (APS) seed exchanges. We are APS's largest donor in both number of species (35) and amount of seed.
- Re-worked the stone path from the garage past the residence. 30' of stone removed and new grass seeded in an attempt to re-direct traffic back toward the garden's more desirable views.
- Mapping work continues with UAS intern
- Research materials collected (plant tissues and seed), prepared and sent to universities in Bergen and Oslo, Norway and Paris, France.
- Fall bulbs planted
- Chilkat View shelter finally completed and landscaped (70 new plants and 350 bulbs). CBJ Landscape crew assisted with final D1, soil and wood chip hauling.
- Met with Juneau School District personnel to work on classroom visitation policies
- Fall clean up and pruning
- Early snow on October 16<sup>th</sup>. 8" of heavy, wet snow caused some damage to trees. I was out every 2 hours the entire day shaking snow off plants to prevent major damage
- Attended the 3 day annual Alaska Invasive Species workshop in Fairbanks in late October