



**PARKS & RECREATION ADVISORY COMMITTEE
MEETING AGENDA
TUESDAY, JULY 7, 2020
5:30 P.M.
ZOOM WEBINAR**

This meeting will take place virtually via **Zoom Webinar**. To join the Zoom Webinar, go to <https://juneau.zoom.us/j/91106231361> or call: 1-346-248-7799. **Webinar ID: 911 0623 1361**. Members of the public wishing to provide public comment during tonight’s meeting can do so by clicking the “Raise Hand” button (online Zoom Webinar) or press *9 (telephone).

Agenda Item	Presenter	Action Requested
I. Call to Order	C. Mertl	
II. Approval of Agenda A. Agenda Changes	C. Mertl	Motion to approve
III. Approval of Minutes		
IV. Public Participation on Non-Agenda Items	C. Mertl	
V. New Business Welcome, Alex & Ron 2019 Annual Report		Motion to approve
VI. Unfinished Business		
VII. Information Items COVID-19 Update & Impacts Operations Update Capital Improvement Program Update Suggested Items for August PRAC Meeting	G. Schaaf	
VIII. Committee, Liaison, and Board Member Reports Chair Report Liaison to the Assembly Board Member Liaisons Other Board Member Business	C. Mertl Wade Bryson Liaisons All	
IX. Adjournment	C. Mertl	

If you are calling into the meeting, please call the CBJ Bridge Line at 789-2014 at the start time listed above.



TO: Parks & Recreation Advisory Committee
FROM: George Schaaf, Parks & Recreation Director
DATE: June 30, 2020
RE: July 7, 2020 Meeting

DIRECTOR'S REPORT

Please find enclosed the information supporting your agenda topics for this meeting. The meeting is anticipated to last one hour and will take place via **Zoom Webinar**. To join the Zoom Webinar, go to <https://juneau.zoom.us/j/91106231361> or call: 1-346-248-7799. **Webinar ID: 911 0623 1361.**

NEW BUSINESS

A. Welcome New Members – *Requested by G. Schaaf*

We are delighted to welcome two new members to the Parks & Recreation Advisory Committee: Alex Beebe-Giudice (term expires 2/28/2023) and Ron Crenshaw (term expires 2/28/2023). Please give them a warm welcome!

B. 2019 Annual Report – *Requested by C. Mertl*

Mr. Mertl will present the 2019 Annual Report for approval and referral to the Assembly Human Resources Committee.

UNFINISHED BUSINESS – *None*

INFORMATION ITEMS

A. COVID-19 Update and Impacts

- EOC Logistics Section
- P&R Programs
- Staffing
- Budget & Finance

B. Operations Update

- Phased Reopening Plans
- Parks & Landscape Maintenance

- COVID Conservation Corps (CCC) & Youth Employment in Parks (YEP) Expansion

C. Capital Improvement Program

- Kaxdigoowu Heen Dei Trail
- Amalga Meadows Public Use Cabin
- Chicken Yard Park Improvements

D. Suggested Items for August PRAC Meeting

- Hank Harmon Rifle Range Management Agreement
- Montana Creek Road closure
- Mountain Biking Opportunities



PARKS & RECREATION ADVISORY COMMITTEE

155 S. Seward Street
Juneau AK 99801
(907) 586-5226

To: Assembly Human Resources Committee

From: Christopher Mertl, Chair
Parks & Recreation Advisory Committee

Date: June 30, 2020

Subject: Parks & Recreation Advisory Committee 2019 Annual Report

The City & Borough of Juneau Parks & Recreation Advisory Committee (PRAC) meets the first Tuesday of each month at its new time of 5:30 P.M. in the Assembly Chambers. The PRAC is comprised of nine members appointed by the Assembly for three-year terms. In 2019, PRAC held ten public meetings plus an annual retreat for PRAC members and key Parks and Recreation staff in January of 2019.

A major accomplishment this year was the finalization and adoption of the Parks and Recreation Master Plan 2019-2029. Special thanks go to Alix Pierce and the rest of the P&R Department who spearheaded this critical document for the Department. While PRAC provided oversight in the development of the document, Will Muldoon served on the steering committee to represent PRAC and provide valued input. Many thanks for his extra time and effort.

Another exciting development of 2019 was the addition of Michele Elfers as the Deputy Director. During the year Michele provided valued support and input to PRAC and she is a great addition to the Parks and Recreation Department. We look forward to working with you for years to come.

In 2019, PRAC did not have any new appointments. Will Muldoon and Edric Carrillo were reappointed.

The annual retreat was held in January 2019 and included PRAC members, several Department staff members and our Assembly liaison Wade Bryson. The retreat allowed informal discussion on PRAC and Department needs and priorities, sharing ideas and understand how we can support and be more efficient in providing parks and recreation related services to Juneau.

Key take-aways from the retreat included:

- Defining roles and responsibilities for PRAC and the Department and how to be more efficient and timely in supporting each other
- Shared priorities for 2019 included:
 - Finalize the P&R Master Plan and have adopted by the Assembly
 - Review P&R managed lands and identify those for land for disposal
 - Expand cultural programs
 - Develop more youth programs
 - Create stronger community partnerships and celebrate successes
- Development of an annual work plan and schedule to identify key milestones, decision making, and input needed from PRAC to support the Department

While the PRAC received updates, took public comment, and provided input to the Department, several larger issues came before the PRAC. These included:

- Refining and providing input on the Capital Improvement Program FY2020-25
- Parks and Recreation Master Plan and final adoption by the Assembly
- Juneau Park Foundation receiving IRS 501(c) (3) status and partnerships with the Foundation in developing new projects and obtaining grants
- Development and funding of the Amalga Meadows Public Use Cabin (with Park Foundation)
- Chicken Yard Park Improvements
- Maintenance of Douglas Cemeteries to P&R Department
- Lease agreement for Gunakadeit Park as a food cart plaza
- Managed Parkland Disposal Process

Additionally the PRAC took public comment on a wide range of issues, providing support for several Parks & Recreation initiatives, and making recommendations to the Assembly. Planning and management highlights of 2019 include:

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| <ul style="list-style-type: none"> • Kaxdigoowu Heen Dei Trail Repairs • Zach Gordon Youth Center Updates • AWARE Totem at Twin Lakes • Jensen-Olson Arboretum Improvements • CIP Transfer for Under Thunder Pathway • Blueprint Downtown Juneau Input • Treadwell Arena Management and Cost Recovery at 60% • Day of Play 2019 Events • P&R Pop-Up Movies in the Park Program • ATV Park Site Search | <ul style="list-style-type: none"> • Bay View Area/Fish Creek Natural Area Park Improvements • Amalga Meadows Public Use Cabin with Juneau Park Foundation • Aquatics Board Sunset • Invasive Plants on CBJ Parkland • Request to Purchase CBJ Property at Artic Circle • Aquatics Updates • Eaglecrest CIP and Long Term Planning Efforts • Pump Track Development at Cope Park by Juneau Mountain Bike Association |
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- Noise Concerns at Adair Kennedy Park
- Alcohol Permits for P&R Managed Facilities
- Nordic Ski Club Partnership and Development of New Ski Trails
- ADOT Easement Request for Several Sites Through Juneau
- Hank Harmon Rifle Range Management
- Christopher Trail Improvements
- Trails Plan Development
- New Parks & Recreation Website Preview
- Commercial Use Regulation Update

I wanted to take a minute to recognize our Assembly liaison Wade Bryson. He has attended every PRAC meeting, listened intently, and provided valued input related to parks and recreation issues. He has a keen interest in parks and recreation, and its contribution to the community. His passion and support is greatly appreciated.

Also of note is the elevated public visibility of the Parks and Recreation Department in the community. Special thanks goes to Lauren Verrelli, Recreation & Public Services Manager and Department staff who have increased the community exposure of the Department through the Movies in the Park Program, website and social media, Day of Play, and many other new and improved programs. Thanks also to all who maintain and manage all the great community facilities. Their priority and commitment to public service also elevates the public visibility of P&R. Thanks also to George Schaaf, Director for his continued leadership within the Department.

I also wanted to once again thank the entire Department for their professionalism in serving our community, from managing and maintaining our facilities and parks, to delivering the various programs that make Juneau a better place to live. The contribution these programs and facilities make to our quality of life, contribute to our youth's development and community as a whole; cannot be understated. Our facilities are loved by our residents and attract many visitors to Juneau who in turn support our local economy.

Thank you for this opportunity to serve our community. If you would like more information please call me at 907-988-9000.



Christopher Mertl
PRAC, Chair

Attachment: 2019 Attendance Record

PARKS AND RECREATION ADVISORY COMMITTEE (PRAC)
ATTENDANCE 2019

Tuesdays @ 6pm unless specified	1/8	2/5	3/5	4/2	5/7	6/4	7/2	8/6	9/3	10/1	11/5	12/3
Josh Anderson	P	P	P	P(t)	P	P	N/A	P	P	P	P	A
Edric Carrillo	A	P	P	P	A	P	N/A	P	P	P	A	P
Kirk Duncan	P	P	P	P	P	P	N/A	P(t)	P(t)	P(t)	A	P(t)
Jon Gellings	P	P	P(t)	A	P	P	N/A	P	A	P	P	P(t)
Christopher Mertl <small>Chair 2/5/19</small>	P	P	P	A	P	P	N/A	P	P	P	P	P
Will Muldoon	P	P	P	P	P(t)	P	N/A	P	P	P	P	P
Emily Palmer	P	P	P	P	P	P	N/A	P	P	P	P	P
Tom Rutecki	P	P	P	P	P	P	N/A	P	P	P	P	P
Kirsten Shelton	P	P	A	P	P	A	N/A	A	P	P	A	P

LEGEND: **A** – Absent / **P** – Present / **P(t)** – Present Telephonically / **N/A**– No Meeting

*Date moved