

AIRPORT BOARD

AGENDA

6:00 P.M., **THURSDAY, JUNE 11, 2020**

ZOOM Webinar: <https://juneau.zoom.us/j/96482443409>

Or Telephone: Dial (for higher quality, dial a number based on your current location):

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Webinar ID: 964 8244 3409

**TO TESTIFY: CONTACT PAM CHAPIN, 586-0962**

**BY 3:00 P.M. ON JUNE 10, 2020**

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES:

A. Regular Meeting of March 10, 2020

B. Special Meeting of March 19, 2020

IV. APPROVAL OF AGENDA

V. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

A. **Airport Manager's Report:**

1. COVID-19 Update. The City & Borough of Juneau (CBJ) stood up the Emergency Operations Center (EOC) in March to head up the COVID-19 pandemic effects in Juneau. Multiple meetings and public testimony occurred regarding the State Mandates and other regular COVID updates including with the State Department of Health and Social Service–Division of Public Health – all aimed at protecting Alaska citizens and flattening the curve. The CBJ also stood up the Airport Task Force to provide voluntary screening (temperature checks) and collect State mandates, as well as pass along information. The State of Alaska is now turning toward a four-phase approach at opening up Alaska travel and businesses. The State is currently on Phase 3 with a subphase beginning June 6. This most recent phase focused on an alternative for out-of-state air travel. The State is contracting with local communities (and companies) to assist in collecting a new mandatory declaration and offer COVID-19 PCR testing, as well as follow-up testing for certain interstate/international travelers. The CBJ Task Force will be a contractor for the State to take on the continued greeting of passengers, collecting travel declarations and provide COVID testing. With the terminal under construction, this has really added to the congestion at the

terminal, but all for a good cause and public health safety. The new ‘screening’ and testing started June 6 at airports in Alaska. The following links provide the most up-to-date information to travelers and the requirements:

**COVID-19 Traveler Information:** <https://covid19.alaska.gov/travelers/>

**Mandate 10 revised:** <https://covid19.alaska.gov/wp-content/uploads/2020/06/MANDATE-010-REVISED-06.03.20.pdf>

**Health guidance for Alaska travelers:**

<http://dhss.alaska.gov/dph/Epi/id/Pages/COVID-19/travel.aspx>

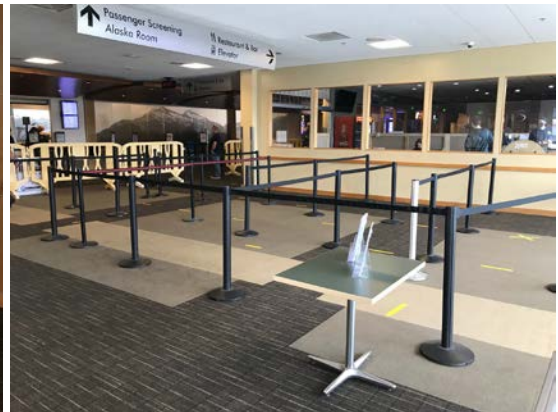
**Travel Alaska COVID page:**

<https://www.travelalaska.com/Planning/Tips/COVID19.aspx>

**FAQs:**

[http://dhss.alaska.gov/dph/Epi/id/SiteAssets/Pages/HumanCoV/FAQ\\_Travel.pdf?fbclid=IwAR37WOSQQw2UwomDN3\\_zeYixIAqhw6RvqC5CIwFVmw4nRmlRRcuGH7fKUMM](http://dhss.alaska.gov/dph/Epi/id/SiteAssets/Pages/HumanCoV/FAQ_Travel.pdf?fbclid=IwAR37WOSQQw2UwomDN3_zeYixIAqhw6RvqC5CIwFVmw4nRmlRRcuGH7fKUMM)

Additionally, the Airport will have a requirement for everyone in the public areas of the terminal to wear facial masks mirroring the City’s requirement in public facilities.





2. CARES Act and Tenant Rent Relief. The Airport continues to gather information on what other airports are doing for rent abatement requests. The Airport would like to move forward on this discussion in a Committee of the Whole (Airport Board) meeting to set up the methodology. Once a process is agreed upon, the Airport will pass this along to the Federal Aviation Administration (FAA) for concurrence or comment.

3. Aqueous Film Forming Foam (AFFF) Polyfluoroalkyl Substances (PFAS) Contamination Testing Update. As a reminder, JNU's (Juneau International Airport) PFAS Sampling and Analysis Plan (SAP) sampled for the suite of six PFAS in soil and groundwater:

- Perfluorobutanesulfonic acid (PFBS)
- Perfluorohexanesulfonic acid (PFHxS)
- Perfluoroheptanoic acid (PFHpA)
- Perfluorooctanoic acid (PFOA)
- Perfluorooctane sulfonate (PFOS)
- Perfluorononanoic acid (PFNA)

Juneau International Airport (JNU) was advised that one soil sample location (MW-6) tested above the Migration to Groundwater Cleanup Level. Groundwater is in excess of the ADEC groundwater cleanup levels at three sites. The results indicate groundwater exceeds the ADEC cleanup level of 400 ng/L for PFOS at MW-3 and MW-6, and PFOA at MW-4. The detected concentration of PFOS is 750 ng/L at MW-3, and 50 ng/L at MW-6; and PFOA is 410 ng/L at MW-4.

Cox Environmental submitted a draft report of the findings and recommendations to ADEC. ADEC has replied with their comments. Staff has received an estimate on monitoring and further testing based on the draft report at just under \$200,000. There is no federal funding available for this at this time. No new information at this time.

The Airport plans to meet and coordinate with the CBJ before moving forward with the next step with Cox.

4. Airport Fund Balance (AFB) and Capital Revolving Account (CIP) Balance (Attachment #1). As of March 10, 2020, and throughout the FY21/22 biennial budget process, the Airport Fund Balance was updated to reflect more accurately what resources were available to draw upon in the near term. The attached balances do not show impact from COVID or the CARES Act funding that will cover some of those losses; the FY20/21 shortfall are still shown, but they may be covered with CARES Act funds and the FY22 budget still shows increased rates that will more than likely require CARES Act funding to cover until tenants are stable and rates may increase.

The CIP Revolving account continues to show a balance of \$144,246 which is still pending the transfer back of \$675,000 that was not needed for the Terminal Reconstruction project. There has been no changes to either of these accounts at this time.

5. Jordan Creek Greenbelt. The Jordan Creek interpretive signs have been installed along the scenic path at Jordan Creek on Airport property. This was another joint effort between Southeast Alaska Watershed Coalition and JNU; and another step in beautifying that area, as well as making it safe.





6. Lemon Creek Correctional Center (LCCC) Clean up. LCCC contacted the City about having a small group of inmates pick up trash on CBJ lands this summer. Jordan Creek Greenbelt across from the airport, as well as along the perimeter fence, are a couple of areas that have been requested. LCCC will likely be a group of 4-8 inmates with guards, and work two days a week. This would be a huge help to the Airport.

7. COVID 19 Community Talks. The Airport Manager gave a couple of Airport-related talks on COVID-19 and the associated changes around the Airport. The talk to Rotary was on May 19, 2020, and to Chamber of Commerce on June 4, 2020.

8. Snow Plow Trucks have arrived. April saw the arrival of our three new Oshkosh snow plow trucks. The cost for all three was \$1.4M of the \$5M equipment grant.



9. Hot Topics. The following is a list of on-going topics that staff is working on in addition to the regular Architect and Engineering Project Reports:

- *Alaska Department of Environmental Conservation (ADEC) Storm Water Pollution Prevention Plan (SWPPP) Multi-sector general permit (MSGP)*. The Airport is in the process of updating its new five-year permit which should go into effect after July 30, 2020.
- *Egan/Yandukin Intersection Improvements Project*. Alaska Department of Transportation (ADOT) has been holding public open houses and community outreach in the planning of the intersection. ADOT has updated traffic accident statistics for 2013-2017. Please visit ADOT website on this project at <http://dot.alaska.gov/eganyandukin>. Also any comments or concerns may be emailed to [eganyandukin@alaska.gov](mailto:eganyandukin@alaska.gov). No new updates at this time.
- *FAA Compliance Land Use/Financial Letter (January 2019)*. The Airport submitted follow-up reports and updates on October 7, 2019. The Airport and Fire Department finalized their Letter of Agreement (LOA) for services in-lieu of rent. This item is in compliance. Staff continues to work on the remaining compliance items and will bring items back to the Board for action as necessary. Staff continues to work on possible acquisition of the Loken/Chanel Flying property which is also tied with the old Sand Shed demolition (Snow Removal Equipment Facility Sand/Chemical grant), as well as U.S. Fish and Wildlife lease. At this time, the FAA has concluded that JNU is working toward compliance on these issues.
- *FAA Disabilities Compliance and Title VI Review*. Staff has completed the plan and self-evaluation programs for the final part of the 2017 FAA compliance audit for ADA and Title VI review. This is now under review with the CBJ for integrating with the overall CBJ ADA plan.
- *Passenger Facility Charge (PFC) cap increase*. While this is not off the table at this time, the discussions of the cap have been put on hold.
- *Transportation Security Administration (TSA) passenger screening checkpoint equipment* is tentatively scheduled for replacement in September 2020.
- *TSA will be cancelling janitorial contracts at airports nationwide, however they have requested COVID Level 2 cleaning through September 2020*. TSA will still be required to pay for utilities associated with equipment use. This issue has been forwarded to our Lobbyist for Congressional weigh-in, however, TSA is paying for the additional COVID cleaning service at this time.
- *Air Traffic Control (ATC) COVID Cleaning*. FAA ATC tower has requested a special Level 2 Cleaning (federal level of cleaning) for their leased facilities in the terminal. The Airport hired two additional staff to help with this (and TSA) cleaning and their contract has been amended to reflect the additional cleaning costs.
- *Alaska Occupational Safety & Health (AKOSH) citation mitigation and safety purchases of \$34,000 in-lieu of penalties* were approved by AKOSH. The final purchases and installation occurred the end of May and all documentation was submitted to AKOSH on June 5, 2020, for close out of this violation/citation.

- *Honsinger Pond/Access* (work in progress): Bicknell is working with State Department of Transportation for legal access to their Honsinger Pond property, and working with the City & Borough of Juneau (CBJ) on development. The Planning Commission granted their request for preliminary plat approval for a 15-lot subdivision. Staff continues to request covenants be placed on the property for Land Use Compliance near Airports. No further updates.
- *Terminal Reconstruction*:
  - o Staff has submitted the application for the FAA Airport Improvement Program (AIP) grant for FFY20, and updated to reflect 100% match of local funds (from CARES Act). This will be a four-year use of AIP entitlement dollars. The grant has not been received as of yet.
  - o Wayfinding and signage for the public during construction continues to change as needed with the project.
- *Taxiway A, E and D-1 Construction*. The project is well underway and SECON is making excellent progress with the minimal traffic due to COVID. SECON has almost completed the first construction season of work and anticipating to start next season's work shortly. It is anticipated that most of the movement area work could be completed this year leaving minimal work for next construction season. There will be a lot of information and NOTAMs (Notices to Airmen) issued. A second *FAA Safety Risk Management (SRM) Review* will most likely not be needed for this project since it is being completed this season with low traffic impact.
- *CBJ Title 49 (Jordan Creek Greenbelt)* allowance to limb/clean-up adjacent to the creek is still in review. The implementation of the changes has been delayed due to committee meeting cancellations and full agendas.
- *Tenant insurance reminders* continue to be sent out. Several certificates have lapsed in our records.
- *Runway 26 Medium Intensity Approach Lighting System with Runway Alignment Indicator Lights (MALSR)* approach lighting discussions with FAA. Staff is working with our DC Lobbyist to look for federal facilities and equipment funding.
- *Elevator contingency protocol*. To keep the old elevator in use until the new ones are installed. The freight elevator has been taken out of service.
- *Maintenance Programs Refinement (roofs, heat pump equipment, baggage systems, etc.)*. Staff continues to look at a tracking system for all building component preventative maintenance programs. There are several companies that offer similar cloud based systems. At this time, staff is collecting current basic system, and needs, and will plan to talk to each of the companies to see what they offer and how much per year or per user of the system. Staff is also looking at maintenance contracts for specialized systems (heat pumps) similar to what we do with airfield lighting and controls.
- *Exit Lane System*. IS COMPLETE!
- *Runway Safety Action Team (RSAT) meeting* has been postponed until September 3, 2020.

- *COVID Misc.* The FAA through Federal Emergency Management Administration (FEMA) will be distributing cloth masks to airports nationwide. JNU is anticipating some of these soon.

10. Airport Project Manager Report (Attachment #2)

11. Airport Architect Report (Attachment #3)

VIII. CORRESPONDENCE:

- A. Travel Juneau Letter (Attachment #4) dated May 22, 2020
- B. Mark Morris Letter (Attachment #5) dated June 3, 2020

IX. COMMITTEE REPORTS

- A. **Finance Committee:**
- B. **Operations Committee:**

X. ASSEMBLY LIAISON

XI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XII. BOARD MEMBER COMMENTS

XIII. ANNOUNCEMENTS

XIV. TIME AND PLACE OF NEXT MEETING:

- A. Airport Board Committee of the Whole, 6:00 p.m., June 18, 2020 (tentative) - Zoom
- B. Airport Board, 6:00 p.m., July 16, 2020, Zoom Meeting

XV. EXECUTIVE SESSION

XVI. ADJOURN