

Annie Kaill's  
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## **RE: Reopening Protocol/Covid 19**

### **Doors Open/Store Open Protocol**

We will continue to offer a variety of ways to shop including facetime shopping, texting, email, website, and via social media. We will continue to offer curbside pickup and delivery within the Juneau road system.

Once it is determined that it is safe for us to re-open we will! We will be implementing the following to help keep our staff, customers and store safe and healthy.

#### **Customers**

- No more than 6 customers in at any given time for the foreseeable future.
- All customers must wear a facemask in the store. If they do not have a facemask we will provide one (if we can get them) otherwise we will offer "window" shopping where we bring items to the window for them to choose from.
- All customers will use the hand sanitizer (provided) upon entering the store.
- All purchases must be made using a credit/debit card. No cash transactions.

#### **Staff**

- All staff must wear facemasks and gloves while working on the floor.
- All staff must wash hands frequently throughout the day and use hand sanitizer after every transaction.
- We will sanitize all commonly touched surfaces every  $\frac{1}{2}$  hour to hour. Commonly touched surfaces include: cash register - keyboard/screen/credit card processor/pens/calculator/counter. Door handles, knobs on sinks, front door, stair rail, scissors/gift wrapping items, etc.
- All staff will practice social distancing within the store.
- All jewelry will be wiped with alcohol after being tried on/touched by customers.
- The store will be cleaned daily including vacuuming, wiping down all hard surfaces, cabinets and cases.