

Youth Activities Board Meeting  
 City Hall Conference Room 224  
**March 10, 2020**  
**5:30 PM**  
 Meeting Minutes

**I. Roll Call-**

**Present Members** - Bonita Nelson, Joyce Vick, Tom Rutecki, Kiana Potter, Caleb Peimann, Liz Balstad, Della Cheney

**Absent Members** – Michelle Burlin, Kristen Romanoff

**Staff Members** - Dave Pusich; Recreation Supervisor

**II. Approval of Agenda** - Mr. Rutecki moves to approve agenda. No objection. Agenda approved.

**III. Public Comments on non-agenda items** – N/A

**IV. Approval of Minutes:** February 5, 2020.  
 Ms. Nelson motions to approve minutes. No objection. Minutes approved.

**V. Old Business**

**VI. New Business**

a. Contingency Requests- Available Balance: \$7,075

Name	Amount Requested	Amount Awarded
<del>Arctic Winter Games Juneau</del> <del>Snowshoe Team Alaska</del>	<del>\$3,700</del>	<b>Event Canceled</b>

**Mr. Rutecki** stated that the Arctic Winter Games have been canceled due to the coronavirus concerns globally so the contingency grant request is no longer needed at this time.

**Mr. Rutecki** also commented that we have lost board member Michelle Burlin who is moving out of town in April so a new board member is currently needed.

**Mr. Rutecki** stated that since Michelle Burlin had to resign from the YAB there would be only two board members to score the academic grants.

b. YAB grant scoring/review schedule

**Ms. Nelson** reviewed her power point presentation that she presented to public members at last meeting to board members in attendance for review prior to scoring their grants.

**Ms. Nelson** stated she would give a brief overview again of how grants are scored and changes that were put into place a few years ago as a refresher.

**Ms. Vick** commented that each reader should calculate the participation numbers themselves. Make sure, when you read the grants that you are giving credit to participants that are actively participating. Only active participation hours should be counted and not those that are just observers for example.

**Mr. Pusich** stated FY21 requests are 8.5% more requested (\$43,921) than last fiscal cycle.

**Mr. Rutecki** stated to look at the budgets in proposals to see what money is actually going to be used for. A percentage of funds will be the starting point for each category based on total requested amounts for each group. Academic will start with 15%, Arts 24% and sports 61%.

**Ms. Cheney** commented that some of the sports groups that pay fees to pools, rink, etc. that CBJ owns, they get give some of these funds to CBJ. Programs that CBJ puts on for kids are a great thing.

**VII. Liaison Reports**

- a. JAHC - Ms. Cheney commented she is doing placed based learning at schools and is one of the artist that teaches and does weaving. This program is funded through grants.
- b. PRAC – Mr. Rutecki commented that last meeting they discussed parcel of land at Eagle’s Edge subdivision by JPD. PRAC approved request to turn parcel of land into a new playground in this subdivision. PRAC also discussed movement of Thane campground closer to town to the AEL&P property near downtown library. This will allow more accessibility to those campers and AEL&P will lease the property to CBJ.

**VIII. Board Comments**

**Ms. Potter** – no comment

**Ms. Cheney** – asked when score sheets for grants are due back in. Grants due March 23 and if more time is needed please communicate that to staff liaison.

**Mr. Peimann** - no comment

**Ms. Balstad** – no comment

**Ms. Vick** – no comment

**Ms. Nelson** - no comment

**IX. Next Meeting** - April 21<sup>st</sup> at 5:00pm at JDHS Commons

**X. Adjournment** - 6:15 meeting moved to adjourn.