



City and Borough of Juneau
Engineering Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0490, FAX: 586-4530

February 28, 2020

RE: Design and CA&I for JPD & Downtown Library HVAC Controls Upgrades
(C3)RFP E20-163

James Rehfeldt
Alaska Energy Engineering LLC
25200 Amalga Harbor Rd
Juneau, AK 99801

NOTICE TO PROCEED

Dear Mr. Rehfeldt:

Enclosed is one executed contract for the above referenced project. You may now proceed with the services outlined in the contract.

Bid-ready documents shall be submitted by May 31, 2020.

This contract expires on December 31, 2020, unless an amendment changing this date is fully executed prior to December 31, 2020.

Please coordinate your activities for this project with Steve Tada of the Engineering Department at 586-0894.

Purchase Order number PO 112515 has been issued in the amount of \$72,662 for this project. Please reference this PO number, project manager name, project name, and contract number on all invoices.

Sincerely,

Greg Smith
Contract Administrator

Enclosure

c: Steve Tada, CBJ Engineering
CBJ Purchasing