

## ATTACHMENT #3



## MEMORANDUM

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TO: Patty Wahto,  
JNU Airport Manager

DATE: March 3, 2020

FROM: Catherine Fritz, AIA  
JNU Airport Architect

RE: Architect's Report of February 2020 Activity

**Sand/Chemical Building & Fueling Station.** No change in status since last month.

**Old Sand Shed Removal.** No change in status since last month.

**Terminal Reconstruction.** The Notice to Proceed was issued on February 7, 2020, to Dawson Construction, LLC. Throughout the month of February, both the Contractor and the Owner have been working diligently to prepare for on-site construction activity. The Pre-construction conference was held on February 19, 2020, and was well attended by the Contractor's team. Walk-throughs by several trades have occurred with the design team members to clearly understand the complexities of the project. Submittals are actively underway – operational submittals and steel fabrication details are currently the most active components.

Alaska Seaplanes began operating out of their temporary space in the former Aurora Room in February, and Alaska Airlines continued work on their new Operations space. The Federal Aviation Administration (FAA) staff finished the equipment relocation project and will complete their final clean up next week.

The Electrical Service project met Substantial Completion in February. Final documentation is underway to complete as-built drawings and project closeout.

JNU Projects staff began implementing the Public Relations (PR) program for the Terminal Reconstruction project. There are four main components: Construction Progress, Public Outreach, Tenant Communications, and Temporary Construction signage. During February, public outreach began with website and social media postings, construction briefings for tenants began, and construction progress posters were prepared that illustrate the locations of offices and services during construction. Maintaining a good PR throughout the project will help ease disruptions and anxieties.

I met with FAA project staff on February 11, 2020, and reviewed the space eligibility allocation (to meet grant requirements), as well as the project's budget and funding sources. They were very complimentary on our planning and analysis work, and look forward to helping get JNU's grant application approved.

**Secure Exit Lane Replacement.** Submittals were completed in February, including the selection of specific access control options for the exit lanes. The equipment is currently being manufactured for on-site installation in May 2020.