

Presented by: The Manager
Introduced: 11/19/84
Drafted by: G.L.S.

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 1068 am

A RESOLUTION AMENDING RESOLUTION SERIAL NO. 788, AS AMENDED TO MODIFY CERTAIN ASSEMBLY RULES OF PROCEDURE BY CHANGING THE AGENDA, MEETING TIME FOR REGULAR ASSEMBLY MEETINGS AND OTHER MINOR CHANGES.

WHEREAS, the assembly by Resolution Serial No. 788, as amended by Resolution Serial Nos. 861, 966, 1018 and 1053 has established certain rules of procedure to govern assembly meetings, and

WHEREAS, to insure more effective use of assembly and citizen time, certain changes in the rules of procedure should be made;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

1. That effective December 9, 1984, Resolution Serial No. 788, as amended, is further amended as follows:

(a) Rule 1 is amended to read:

Rule 1. Agenda.

A. At all regular meetings the order of business shall be:

I. Flag Salute and Invocation

II. Roll Call

III. Approval of Minutes

IV. Manager's Request for Agenda Changes

V. Public Participation on Non-Agenda Items (not to exceed a total of 20 minutes nor more than 5 minutes for any individual).

VI. Consent Agenda

A. Public Requests for Removal of Consent Agenda Items Other Than Ordinances for Introduction

- VI. Consent Agenda
 - A. Public Requests for Removal of Consent Agenda Items Other Than Ordinances for Introduction
 - B. Assembly Action
- VII. Ordinances for Public Hearing
 - A. Administrative or Committee Reports
 - B. Public Hearing
 - C. Assembly Action
- VIII. Unfinished Business
 - A. Administrative or Committee Reports
 - B. Public Hearing
 - C. Assembly Action
- IX. New Business
 - A. Administrative or Committee Reports
 - B. Public Hearing
 - C. Assembly Action
- X. Administrative Reports on Non-Agenda Items
- XI. Mayor's Report on Non-Agenda Items
- XII. Committee Reports on Non-Agenda Items
- XIII. Miscellaneous
 - A. Administrative or Committee Reports
 - B. Public Hearing
 - C. Assembly Action
- XIV. Assembly Comments and Questions
- XV. Miscellaneous Business, Announcements, and Notices
- XIV. Continuation of Public Participation on Non-Agenda Items (not to exceed 5 minutes per person or 20 minutes total, whichever is less)

B. The agenda shall be prepared by the manager subject to review and revision by the mayor. The mayor shall brief the assembly as to any revisions. In order for matters to appear on the agenda, they must be submitted to the manager's office on or prior to noon on the third business day preceding the meeting. Other matters may be considered under administrative reports, unfinished business, or new business as applicable.

C. The manager shall include under the consent agenda,

1. ordinances for introduction,
2. bid awards requiring assembly concurrence, and
3. other items requiring assembly action which do not involve substantial public policy questions.

The manager shall include with the agenda such supplemental material or reports as may be necessary to explain each item on the consent agenda and shall include a specific recommendation for assembly action on each item. Material, reports, and recommendations submitted in writing to each Assemblyman present and which are available for public inspection prior to the assembly meeting need not be read aloud but the minutes shall reflect the manager's recommendation on each consent agenda item adopted. Upon adoption of a motion to adopt the consent agenda, all consent agenda items subject to the motion are adopted as recommended by the manager. The motion to adopt may not be amended; provided, upon the request of any Assemblyman, an item on the consent agenda shall be removed from the consent agenda and may be taken up following disposal of the items not removed from the consent agenda. A notice or motion for reconsideration or a motion to rescind a consent agenda motion shall contain reference to the specific consent agenda item which is the subject of the notice or motion and only that item shall be affected by the notice or motion.

2. Rule 2A is amended to read:

A. The Assembly shall regularly meet on the first and third Monday of each month at 7:00 P.M.; except it shall meet on the second and third Mondays in the month of September.

3. Rule 2D is amended to read:

D. Meetings will adjourn at 11:00 P.M. unless extended by a vote of at least six (6) members.

4. Rule 4A is amended to read:

A. The Assembly shall have the following standing committees:

1. Finance
2. Capital Improvements
3. Health, Education and Social Services
4. Lands and Resources
5. Transportation and Utilities
6. Capital City

and shall have such special committees as may be appointed by the mayor. Any Assemblyman shall be privileged to sit with any committee at all times; such Assemblyman shall have the right to participate in committee discussion except that members of the committee shall have priority in obtaining the floor and only committee members may vote. Reasonable opportunity for the public to be heard shall be allowed. Special committees automatically terminate upon completion of the assignment given to them upon formulation of the committee.

5. Rule 10 VII is amended to read:

VII. To take up reconsideration at the meeting at which the action to be reconsidered was taken.

6. Rule 14 is amended to read:

Rule 14. Reconsideration.

1. What may be reconsidered. Main motions, amendments to main motions, privileged motions involving substantive questions, and appeals are subject to reconsideration. Procedural motions may not be reconsidered.

2. Who may reconsider. Any Assemblyman, whether or not he voted on the prevailing side, may give notice of reconsideration and may move for reconsideration.

3. When notice may be given. Notice of reconsideration may be given only at the meeting at which the action to be reconsidered was taken.

4. Effect of notice. The effect of giving notice of reconsideration is to suspend all action on the subject of the notice until the motion to reconsider is acted upon or until the time within which the motion may be taken up has expired.

5. Time in which notice must be taken up. A notice of reconsideration expires unless it is acted upon prior to adjournment of the next regular meeting succeeding the meeting at which the action to be reconsidered occurred.

6. Successive reconsiderations. There may be but one reconsideration even though the action of the assembly after reconsideration is opposite from the action of the assembly before reconsideration.

7. Precedence. A motion to take up reconsideration has precedence over every main motion and should be taken up during Unfinished Business, but may be taken up at any time during the meeting when there is no other motion on the floor.

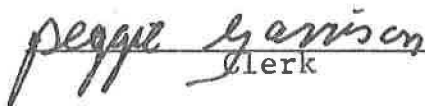
8. Effect. The adoption of a motion for reconsideration cancels the previous vote on the question to be reconsidered as completely as though it had never been taken.

Adopted this 19th day of November, 1984.



Mayor

Attest:



Clerk