

Presented by: The Manager
Introduced: 07/02/84
Drafted by: G.L.S.

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 1044

A RESOLUTION AMENDING RESOLUTION SERIAL NO. 886, AS AMENDED, TO CHANGE THE POLICIES AT CENTENNIAL HALL RELATING TO DEPOSITS AND REFUNDS AND ESTABLISHING AND CHANGING CERTAIN RATES FOR USE OF THE FACILITIES.

WHEREAS, by Resolution Serial No. 886, as amended by Resolution Serial Nos. 916, 933, and 947, the assembly has established policies and rates and charges applicable to the use of Centennial Hall, and

WHEREAS, the size of the Egan Room has been reduced and there should be a corresponding reduction in the room use fee, and

WHEREAS, certain other charges should be established and policies changed relating to deposits,

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

1. That Resolution Serial No. 886, as amended, is further amended by changing paragraph 3(a) to read:

(a) Reservations for events which are expected to attract mostly residents shall generally not be made more than twelve months in advance of the date of the event to avoid scheduling conflicts with conventions.

2. That Resolution Serial No. 886, as amended, is further amended by changing paragraph 4(a) to read:

4. Deposits.

(a) A reservation for the entire Centennial Hall or for the main room of the Hall shall not be effective until a deposit of \$200 for regular uses and \$100 for community uses per day or portion of a day of reserved use is received by the city and borough. A reservation for space within Centennial Hall other than for the main room or of the Hall shall not be effective until a deposit equal a full day's use fee is paid. The deposit shall be applied to the facility use fee. The Centennial Hall manager may waive the requirements for a deposit for users that have established a good credit record with Centennial Hall. In the event of a cancellation or postponement by a user for which the reservation fee has been waived, the user shall pay to the city and borough an amount equal to the reservation deposit that would have been forfeited plus such additional fee as would have been required for users making the required deposits.

(1) If the reservation is cancelled by the city and borough, the reservation deposit shall be refunded.

(2) If a user cancels or postpones a reservation 90 days or more prior to the event date, the reservation fee shall be refunded.

(3) If a user cancels or postpones a reservation 30 or more but less than 90 days prior to the event date, the reservation deposit shall be forfeited.

(4) If a user cancels or postpones a reservation less than 30 days prior to the event date, the reservation deposit shall be forfeited and the group or person reserving the room shall be liable for the balance of the use fee as though the facility had been used in accordance with the reservation.

3. Resolution Serial No. 886, as amended, is further amended by changing the table of fees set out in paragraph 5(a) to read as follows:

5. Fees. (a) Facility use fees shall be as follows:

Facility	Time	Regular Use Fee	Community Use Fee	Community Use Fee (Set Up/Clean Up Discount)
Entire Centennial Hall	Half day	\$ 650	\$ 455	\$ 325
	Full day	850	595	425
Main Hall (11,025 sq.ft.)	Half day	400	280	200
	Full day	600	420	300
Main Hall 1 (4,140 sq.ft.)	Half day	200	125	100
	Full day	275	200	135
Main Hall 2 (3,120 sq. ft.)	Half day	125	100	65
	Full day	175	125	85
Main Hall 3 (3,765 sq. ft.)	Half day	175	125	70
	Full day	225	200	115
<u>Meeting Rooms</u>				
Egan Room (420 sq. ft.)	Half day	40	25	20
	Full day	60	40	30
Hickle Room (1000 sq. ft.)	Half day	75	53	38
	Full day	125	88	63

Facility	Time	Regular Use Fee	Community Use Fee	Community Use Fee (Set Up/Clean Up Discount)
Hammond Room (650 sq. ft.)	Half day	50	30	25
	Full day	75	45	38
Miller Room (288 sq. ft.)	Half day	30	18	15
	Full day	50	30	25
Fire Department Classroom	Half day	30	18	15
	Full day	50	30	25
Main Lobby Reception	Half day	75	53	N/A
	Full day	125	88	N/A

4. That Resolution Serial No. 886, as amended, is further amended by changing paragraph 5(e) to read:

(e) For a use for which the user requires a move-in day prior to an event or a move-out day after an event or if one or more rehearsals are requested, a fee equal to the applicable half-day fee shall be paid for each day or portion thereof so required.

5. That Resolution Serial No. 886, as amended, is further amended by changing paragraph 5(j) to read:

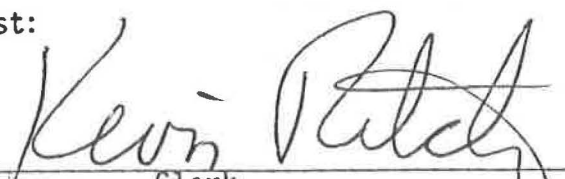
(j) The manager or the manager's designee may establish or negotiate additional special fees for use of wall or display space, and for equipment rental and services such as stage setup and breakdown, security, stage lighting, storage and similar services. Such special services shall not be used in computing the use fee under paragraph 5(b) for admission events. Normal setup, breakdown, and janitorial services are included in the use fee (except the setup/cleanup discount for community uses).

Adopted this 2nd day of July, 1984.



 Mayor

Attest:



 Clerk