

Presented by: The Manager
Introduced: 07/28/83
Drafted by: G.L.S.

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 963

A RESOLUTION ESTABLISHING POLICIES, PROCEDURES,
CHARGES AND FEES FOR WATER SERVICE AND
REPEALING ALL PRIOR INCONSISTENT RESOLUTIONS.

WHEREAS, increases in the cost of labor and materials require an adjustment in the fees and charges for water service, and

WHEREAS, the approval by the electorate of a temporary sales tax for the purpose of partially funding the expansion and substantial improvements to the water system requires a more unified approach to rates, and

WHEREAS, the customers of privately owned, public utilities bear the total cost of utility plant expansion through payment of utility fees, and

WHEREAS, new properties connected to the municipal water system do not directly pay the cost of utility plant expansion but should make a direct contribution to a portion of such cost, and

WHEREAS, other changes in procedures and charges should be made;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

1. That the following shall govern the provision of water utility services by the City and Borough of Juneau.

A. WATER UTILITY POLICY.

The City and Borough of Juneau shall furnish water service through a municipal water system as provided under this resolution and applicable ordinances. The city and borough shall not be obligated to furnish water service nor to go upon or across any private property in order to furnish water service. Service should be provided on as equitable a basis as possible with each new property being connected to the system sharing in the cost of the system.

B. APPLICATION FOR NEW WATER SERVICE.

A person desiring water service whose property is not connected to the water system shall apply on forms supplied by the city and borough engineer. The engineer shall compute the fees, assessments and charges according to the applicable formulas in this resolution; all fees, assessments and charges not authorized under this resolution to be paid at a later date or otherwise deferred shall be paid prior to approval of the application by the engineer.

C. OFF-SITE ASSESSMENTS.

(1) Ordinary Demand. Every applicant for new water service to property which abuts a water main shall pay, for each connection requested, the following charges which cover the cost to the municipality of making the connection, installing a water meter, as well as the share of the connecting property's cost of the plant necessary to produce and deliver water to the property. The assessment shall be as follows:

- (a) 3/4 inch diameter \$ 750
Service

- (b) 1 inch diameter \$ 750 plus
service and larger $d^2 \times \$750$
 where d is
 the diameter
 of the service

(2) Extraordinary Demand. If, in the determination of the manager or his designee, the person, including a subdivider or developer, applying for service will place an extraordinary demand on the system because of peculiar requirements, the size of the demand, the location of the applicant, or other reasons and such demand requires an enlargement or modification of the water system in order to meet the extraordinary demand of the applicant, the manager or his designee shall require the applicant to pay an off-site assessment equal to the additional costs estimated by the engineer for such enlargement or modification to the system. The applicant shall deposit with the engineer such amount prior to approval of the application. If the actual cost is more or less than the amount deposited, the excess shall be refunded or the deficiency shall be paid by the applicant within 30 days of notice of the additional amount due. In lieu of paying to the city and borough the amount required for system enlargement or modification, the engineer, in his discretion, may permit the applicant to accomplish the required work on the water system at the expense of the applicant; provided, in such a case, the applicant shall deposit with the engineer and pay for all expenses of the city and borough in connection

with the work such as design, inspection, materials supplied and other expenses borne by the municipality as a part of the expansion. If the applicant must pay an extraordinary demand assessment, the off-site assessment shall be the greater of the extraordinary demand assessment estimate plus actual cost of connection or the ordinary demand assessment.

(3) Single Family Residential Payment. The assessment made for a three-quarter inch connection to a single family residence may be paid over a two year period at the same time as real property taxes; provided, the assessment shall be \$800 and interest shall accrue from the date the connection is made. Interest shall be at the rate determined by the director of finance to be the average of the prime rate over the preceding calendar year charged by the largest bank doing business in Seattle, Washington. The amount due shall be a liability of the property and shall be payable after being billed to the property owner on a real property tax bill. If annual property taxes due are paid in two installments, the off-site assessment payment due that year may also be paid in two installments. A penalty equal to the penalty assessed for late payment of taxes shall be assessed for late payments of the off-site assessment.

D. TURN-ON AND TURN-OFF FEE.

(1) Except for the initial turn-on that occurs when property is first connected to the municipal water system, each customer or applicant for service shall pay a fee of \$20 for turning on or turning off the water service to the property. The fee shall be paid for each turn-on and turn-off whether at the customer's or applicant's request or due to non-payment for water services. The water service to a property may not be turned on unless all assessments, charges and fees due and payable under this resolution have been paid without regard to the ownership of the property at the time such assessments, fees or charges arose. Payment of assessments, charges or fees by a person other than the person who owned the property at the time the assessments, charges or fees arose constitutes an assignment by the city and borough to the person making payment of all rights of the city and borough to the collection of such amounts from the person who owned of the property at the time such assessments, charges or fees were imposed.

(2) If water service is turned on or turned off at the curb stop by any person not specifically authorized by the utility superintendent, a fee of \$100 shall be paid by the property owner.

E. METERS.

Meters shall be installed for all service except:

(1) Residential service to four or fewer residential units unless requested by the customer,

(2) Fire protection service lines not used in any manner for domestic supply unless requested.

F. CHARGES FOR WATER SERVICE.

The schedule of rates charged for water service shall be as follows:

(1) Metered Water Service.

The monthly charge for the first 4,000 gallons or any part thereof is \$13.00; for each 1,000 gallons, rounded to the nearest 1,000 gallons, in excess of 4,000 an additional charge of \$1.50 shall be paid.

(2) Non-Metered Service.

Monthly charges for non-metered water service shall be \$17.00 per unit as defined in Resolution Serial No. 673 for sewer service charges.

(3) Commencement of Charges.

(a) Charges for water shall commence on the day the property is connected to the municipal water system and shall continue until the service is turned off by the utility.

(b) If a service that has been turned off by the utility is found to have been turned on without authority of the utility, the owner of the property shall, in addition to the unauthorized turn-on fee, pay for all water used following the unauthorized turn-on. If the service is unmetered, the property owner shall pay for water service as though the water service had not been turned off.

G. FIRE PROTECTION SYSTEM CHARGES.

(1) There shall be no charge for water used in a metered or unmetered fire protection system for the extinguishment of a fire to which a municipal fire department has responded. The fire chief and the utility supervisor shall make a good faith estimate of the amount of metered water used in the extinguishment of a fire and the water bill for that or a subsequent month shall be adjusted in accordance with that estimate.

(2) An unmetered fire protection service used in any manner as a domestic source shall be charged at the unmetered rate determined by the manager or his designee to

be most appropriate for the domestic uses involved for the period of time between the installation of the unmetered fire protection system service until the domestic use ceases or the fire protection system is metered.

(3) Fire hydrants on private property may not be connected to the municipal water system unless they meet requirements of the engineering department and fire department with respect to location, color, fitting size and threads, feedline size and other requirements established for the purpose of insuring the hydrant will be usable by the fire department in a fire emergency.

H. PUBLIC FIRE HYDRANTS.

No person, corporation or other association may open, attempt to draw water from, close or tamper with a public fire hydrant except a fireman or utility employee in the discharge of his duties or a person, corporation or other association that has received specific written approval from the utility.

(a) A written application for a permit to use a public fire hydrant shall be submitted to the utility superintendent and shall be on a form supplied by the utility or contain such information as may be required by the utility.

(b) The permit may be issued after payment of a \$200 refundable security and damage deposit for the meter and any fire hoses or other equipment provided by the utility. Fire hoses and other equipment may be made available by the utility without charge on an as-available, first-come, first-served basis. Upon presentation of the receipt given for the deposit, the applicant shall be entitled to a refund of the deposit less such amount as the utility determines is appropriate for damage or loss of the meter, fire hoses or other equipment provided the applicant and less such amount as may be due for the hydrant use.

(c) The charge for water used from a public fire hydrant shall be \$5.00 per thousand gallons with a \$50.00 minimum. If a meter is not available, the charge for unmetered use of a fire hydrant is \$50.00 per half day or any part thereof. The first half of the day shall be the time between midnight and noon; time shall run from the time the applicant picks up the written permit until the applicant ceases use of the hydrant, returns all fire hoses and other equipment to the utility and informs the utility that it has ceased use of the hydrant.

I. THAWING CHARGES.

The utility may, but need not, provide thawing services on a time available basis. The fee for such services

shall be the greater of the cost to the municipality, including a reasonable overhead, or the amount the utility supervisor determines would be charged for a similar thawing job by private enterprise. The customer shall pay all cost of thawing to the main. Except in an emergency the utility supervisor determines may threaten the property of the utility or poses a substantial threat to the health, safety or welfare of a customer, thawing services shall be scheduled and performed during regular working hours on a first-come, first-served basis.

J. METER READING PROCEDURE.

The utility will read water meters on a monthly basis insofar as weather conditions permit. Whenever a meter cannot be read monthly for reasons of weather or other conditions, the monthly billing shall be based on estimated consumption with an adjustment made as soon as the meter is read again.

K. PAYMENT OF BILLS.

All bills for water service shall be paid at the office of the city and borough treasurer or at any other authorized collection agency of the city and borough. All other charges, fees and assessments shall be paid at the place as directed by the manager or his designee.

L. INTEREST ON DELINQUENT ACCOUNTS.

Interest at the rate determined by the director of finance to be the average of the prime rate over the preceding calendar year charged by the largest bank closing business in Seattle, Washington shall accrue on all unpaid fees, charges and assessments not paid when due. However, the manager or his designee may determine that for one or more of the charges, fees or assessments made under this resolution a greater period of time should be allowed before interest should accrue. If such a determination is made, it shall apply uniformly to all such charges, fees or assessments.

2. Resolutions Serial Nos. 674, 688, 734, 755, 810, 873, and 930 as well as all other parts of any resolution inconsistent with this resolution are repealed.

3. This resolution shall take effect on September 1, 1983.

Adopted this 4th day of August, 1983.



Mayor

Attest:



Clerk