

**Youth Activities Board Meeting
City Hall Conference Room 224
November 12, 2019
5:30 p.m.**

Minutes

- I. **Roll Call –**
Present Members: Tom Rutecki, Joyce Vick, Kristen Romanoff, Bonita Nelson, Caleb Peimann, Michelle Burlin, Della Cheney
Absent Members: Liz Balstad, Kiana Potter
Staff Member: Lauren Verrelli; Recreation & Public Services Manager
 - II. **Approval of Agenda –** Add introduction new members Michelle Burlin and Della Cheney. Added request additional grant funding of \$17,500 for new budget cycle. Grant funding was previously reduced in FY15 as part of areawide CBJ budget reductions. Add discuss date for questions & answer grant meeting for applicants. Added special events general board discussion.
 - III. **Public Comments on non-agenda items**
 - IV. **Approval of Minutes: August 13th, 2019 –** Minutes Approved
 - V. **Old Business**
 - VI. **New Business**
 - a. Contingency Requests- Available Balance- \$10,375.00.
Ms. Vick suggested to do more outreach to reach other groups that could qualify besides the sports groups that typically submit most of requests. Board members will do a Juneau Afternoon on radio to explain youth activity grant and contingency grant programs.
 - b. Election of Officers for Chair & Vice Chair
Joyce made motion that Tom Rutecki to continue as Board Chair. No objection, Tom Rutecki will remain as Board Chair for this next year; Joyce Vick was elected as Board Vice Chair.
 - c. FY21 Grant Application, Score Sheet, Tentative Board Review schedule, Revised Resolution, Additional Grant Funding, Question & Answer Grant Meeting for Applicants, Special Events discussion.
Mr. Rutecki gave an overview of the grant application process and purpose of grants to new board members present.
Ms. Cheney asked if contingency grants were part of regular grant or not.
Ms. Nelson explained that contingency grant requests were for more unanticipated events for youth that qualify by competition to attend advance level competition. The board reviews/approves the contingency requests as they are submitted throughout the fiscal year.
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Additional Grant Funding of \$17,500 for new budget cycle FY21/22-

Board members requested to have the \$17,500 grant funds restored to previous grant funding from \$332,500 to \$350,000. All in favor and motion passes for restoring additional grant funds back into YAG budget. Staff will inform Parks & Recreation Administrative Officer Lindsey Foster to include this increase request in next budget cycle for FY21/22.

Question & Answer session for public grant meeting-

Mr. Rutecki requested to have this public meeting again in February.

Ms. Vick suggested that the meeting occur sometime in early February to give the applicant's ample time prior to grant deadline of March 2.

Wednesday, February 5th at 5:30pm in City Hall Conference room 224 was decided upon as the proposed date for question & answer meeting for grant applicants, pending meeting space availability.

Special Events Discussion-

Mr. Rutecki asked if language regarding definition of a special event in grant application should be further clarified.

Ms. Vick mentioned possibility of board presenting in front of Assembly for clarification on definition of a special event or program within the grant process.

Board members felt definition was clearly defined in packet.

Ms. Nelson and Ms. Cheney agreed to prepare some data and statistics on the youth activities grant for the question & answer session meeting for the grant applicants scheduled in February.

VII. Liaison Reports

a. PRAC -

Mr. Rutecki mentioned at the last PRAC meeting they discussed the Hank Harmon Rifle Range and its issues they have experienced over the years. A new committee is being explored in order to bring new ideas/management in relation to Hank Harmon Rifle Range changes. CIP projects were discussed as well as Eaglecrest Ski areas plans for expanding summer operations.

b. JAHC -

Ms. Cheney mention they hired Stephen Blanchett at the JAHC to handle the education piece for Juneau School District. Nothing further to report at this time.

VIII. Board Comments:

Ms. Burlin had no comments.

Ms. Vick mentioned she would look into Juneau Afternoon radio show to get something scheduled to explain youth activity grant process and purpose. Will explore date near end of January to do radio a spot.

Mr. Rutecki congratulated board member Caleb Peimann for winning state meet in the 500 freestyle and congratulated the entire swim team for a great performance at state meet.

Mr. Peimann had no comments.

Ms. Cheney mentioned this is her first board since 1990, so will be interesting.

Ms. Romanoff thanked the new board members for joining the YAB and for being a part of the youth activity grant process.

Ms. Nelson mentioned that if there were no business to conduct with the YAB then the board would not meet so there is not a meeting every month. Board stated there would be no December meeting unless there are contingency grant request to review and approve.

IX. Next Meeting - January 14, 2020

X. Adjournment – 6:51 pm
