



# SUBDIVISION AND DEVELOPMENT PLAN APPLICATION

See subdivision hand-outs for more information regarding the permitting process and the materials required for a complete application.

**NOTE: Must be accompanied by a DEVELOPMENT PERMIT APPLICATION form.**

To be completed by Applicant	<b>PROJECT SUMMARY</b>	
	Number of Existing Parcels _____ Total Land Area _____ Number of Resulting Parcels _____	
	<b>HAS THE PARCEL BEEN CREATED BY A MINOR SUBDIVISION IN THE PRECEDING 24 MONTHS</b>	
	NO _____ YES Case Number _____	
<b>TYPE OF SUBDIVISION OR PLATTING APPROVAL REQUESTED</b>		
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none; vertical-align: top;"> <p style="text-align: center;"><b><u>MINOR DEVELOPMENT</u></b> (changing or creating 13 or fewer lots)</p> <p>Preliminary Plat (MIP)</p> <p>Final Plat (MIF)</p> <p>Panhandle Subdivision</p> <p>Accretion Survey</p> <p>Boundary Adjustment</p> <p>Lot Consolidation (SLC)</p> <p>Bungalow Lot Subdivision</p> <p>Common Wall/Zero Lot Subdivision</p> <p>Other _____</p> </td> <td style="width: 50%; border: none; vertical-align: top;"> <p style="text-align: center;"><b><u>MAJOR DEVELOPMENT</u></b> (changing or creating 14 or more lots)</p> <p>Preliminary Plat (SMP)</p> <p>Final Plat (SMF)</p> <p>Preliminary Development Plan – PUD (PDP)</p> <p>Final Development Plan – PUD (PDF) Preliminary</p> <p>Development Plan – ARS (ARP) Final</p> <p>Development Plan – ARS (ARF)</p> <p>Bungalow Lot Subdivision</p> <p>Common Wall/Zero Lot Subdivision</p> <p>Other _____</p> </td> </tr> </table>	<p style="text-align: center;"><b><u>MINOR DEVELOPMENT</u></b> (changing or creating 13 or fewer lots)</p> <p>Preliminary Plat (MIP)</p> <p>Final Plat (MIF)</p> <p>Panhandle Subdivision</p> <p>Accretion Survey</p> <p>Boundary Adjustment</p> <p>Lot Consolidation (SLC)</p> <p>Bungalow Lot Subdivision</p> <p>Common Wall/Zero Lot Subdivision</p> <p>Other _____</p>	<p style="text-align: center;"><b><u>MAJOR DEVELOPMENT</u></b> (changing or creating 14 or more lots)</p> <p>Preliminary Plat (SMP)</p> <p>Final Plat (SMF)</p> <p>Preliminary Development Plan – PUD (PDP)</p> <p>Final Development Plan – PUD (PDF) Preliminary</p> <p>Development Plan – ARS (ARP) Final</p> <p>Development Plan – ARS (ARF)</p> <p>Bungalow Lot Subdivision</p> <p>Common Wall/Zero Lot Subdivision</p> <p>Other _____</p>
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<b>ALL REQUIRED DOCUMENTS ATTACHED</b>		
<p><b>Pre-application conference notes</b></p> <p><b>Narrative including:</b></p> <ul style="list-style-type: none"> <li>Legal description(s) of property to be subdivided</li> <li>Existing structures on the land</li> <li>Zoning district</li> <li>Density</li> <li>Access</li> <li>Current and proposed use of any structures</li> <li>Utilities available</li> <li>Unique characteristics of the land or structure(s)</li> </ul> <p><b>Preliminary Plat checklist</b></p>		

-----DEPARTMENT USE ONLY BELOW THIS LINE-----

SUBDIVISION/PLATTING FEES	Fees	Check No.	Receipt	Date
Application Fees	\$ _____			
Admin. of Guarantee	\$ _____			
Adjustment	\$ _____			
<b>Total Fee</b>	<b>\$ _____</b>			

For assistance filling out this form, contact the Permit Center at 586-0770.

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

Case Number	Date Received
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