

OWTDS UTILITY PERMIT CHECKLIST

Permit Number: _____

Section I - Applicant Information

Applicant Name: _____

Project Address: _____

Assessor's Parcel Number: _____

Phone Number(s): _____

Mailing Address: _____

Section II - OWTDS Permit Application Submittal Requirements

- Permit Fee Paid
- ADEC approval to construct, including a copy of approved plans
- OWTDS Site Plan - needs to include the following information:
 - o Location of treatment plant in relation to proposed vehicular access
 - o Electrical supply route
 - o OWTDS location
 - o Drain Field size and location
 - o Sewer line location (from house to treatment plant)
 - o Topographic information of lot

Approval for issuance of OWTDS Permit

Date

Section III: Final OWTDS Permit Approval Requirements

In order for CBJ General Engineering to issue final approval of the OWTDS permit, the following items need to be completed/obtained:

- CBJ installation approval
- OWTDS as-built drawing(s)
- ADEC Final Approval to Operate
- Signed Customer Service Agreement

NOTE: final approval of the OWTDS permit will need to be obtained prior to issuance of a Temporary Certificate of Occupancy or final Certificate of Occupancy.

Final OWTDS Permit Approval

Date