



FEE IN LIEU OF PARKING APPLICATION

See reverse side for more information regarding the permitting process and the materials required for a complete application.

NOTE: Must be accompanied by a DEVELOPMENT PERMIT APPLICATION form.

To be completed by Applicant	PROJECT SUMMARY
	FEE IN LIEU OF PARKING REQUESTED (check one) <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p><u>5 OR FEWER PARKING SPACES</u></p> <p>Fee in Lieu Departmental Review (FLD)</p> </div> <div style="width: 45%;"> <p><u>6 OR MORE PARKING SPACES</u></p> <p>Fee in Lieu Planning Commission Review (FLP)</p> </div> </div>
	DEVELOPMENT FOR WHICH THE PARKING IS REQUIRED (check one) <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">Existing</div> <div style="width: 45%;">Proposed – Related Case Number: _____</div> </div>
	NUMBER OF REQUIRED PARKING SPACES PER CBJ 49.40.210 <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">For Residential Uses: _____ spaces</div> <div style="width: 45%;">For Non-Residential Uses: _____ spaces</div> </div>
	NUMBER OF PARKING SPACES THAT WILL BE PROVIDED <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">For Residential Uses: _____ spaces</div> <div style="width: 45%;">For Non-Residential Uses: _____ spaces</div> </div>
	ALL REQUIRED MATERIALS ATTACHED <p>Complete application per CBJ 49.40.210(d)(5) Narrative including: How the requested waiver does not create significant adverse impacts on nearby parking</p>

Any fee not able to be paid in one lump sum within 45 days of a Temporary Certificate of Occupancy or a Certificate of Occupancy will become a lien on the property. This lien shall be paid in ten equal annual principal payments plus interest.

-----DEPARTMENT USE ONLY BELOW THIS LINE-----

FEE IN LIEU FEES			
Residential Spaces	_____	Non-Residential Spaces	_____
Residential Fee	\$ _____	Non-Residential Fee	\$ _____
Total Residential	\$ _____	Total Non-Residential	\$ _____
Total Fee		\$ _____	

This form and all documents associated with it are public record once submitted.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

For assistance filling out this form, contact the Permit Center at 586-0770.

Case Number	Date Received

Fee in Lieu of Parking Information

Fee in lieu of parking is outlined in CBJ 49.40.210(d)(5)

Off-street parking for new and existing developments may be waived if the requirements of section 49.40.210 are met. The determination of whether these requirements are met shall be made by the Director if the requested waiver is for five or fewer parking spaces or by the Planning Commission if the requested waiver is for six or more parking spaces.

Any property seeking a waiver of the parking requirement must:

1. Be located within the area shown on the Downtown Fee In Lieu of Parking District Map;
2. Be supported by a finding by the Director (five or fewer spaces) or the Planning Commission (six or more spaces) that it will not have significant adverse impacts on nearby on-street parking; and
3. Be:
 - Vacant as of October 30, 2006;
 - Occupied by a building built between October 30, 1956 and October 30, 2006; or
 - Occupied by a building built before October 30, 1956.

If the property seeking the waiver was occupied by a building built before October 30, 1956, the Historic Resources Advisory Committee must review the project and make recommendations to the Director or the Planning Commission regarding the affect this may have on the historical significance, historical attributes, or otherwise compromise the historic integrity of the structure based on the United States Secretary of the Interior's Standards for Rehabilitation.

After receiving a Temporary Certificate of Occupancy or a Certificate of Occupancy through the building permit process, the applicant will have 45 days to pay a one-time fee per parking space waived under this section to the City and Borough of Juneau. For residential uses, this fee shall be reduced by 50 percent. This fee shall be adjusted annually by the Finance Department to reflect the changes in the Consumer Price Index for Anchorage as calculated by the State of Alaska, Department of Labor; or the United States Department of Labor, Bureau of Labor Statistics. Please inquire for information concerning current fee levels.

Any fee due and not paid within 45 days after the development obtains a temporary or permanent Certificate of Occupancy, or, in the case of existing developments, 45 days after the waiver is granted, shall be a lien upon all real property involved and shall be paid in ten equal annual principal payments plus interest.

There is no public notice required for Fee In Lieu of Parking Permits.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED