



**PARKS & RECREATION ADVISORY COMMITTEE
MEETING AGENDA
TUESDAY, OCTOBER 8, 2019
5:30 P.M.
CITY HALL ASSEMBLY CHAMBERS**

Agenda Item	Presenter	Action Requested
I. Call to Order	C. Mertl	
II. Approval of Agenda		
A. Agenda Changes	C. Mertl	Motion to approve
III. Approval of Minutes		
A. Meeting of June 4, 2019	C. Mertl	Motion to approve
B. Meeting of August 6, 2019		
IV. Public Participation on Non-Agenda Items	C. Mertl	
V. New Business		
VI. Unfinished Business		
VII. Information Items Juneau Park Foundation - Project Update Movies in the Park, etc.	G. Schaaf L. Verrelli	
VIII. Committee, Liaison, and Board Member Reports Chair Report Liaison to the Assembly Board Member Liaisons Other Board Member Business	C. Mertl Wade Bryson Liaisons All	
IX. Adjournment	C. Mertl	

PARKS & RECREATION ADVISORY COMMITTEE 2019 WORK PLAN

January	<ul style="list-style-type: none"> •Review proposed operating budget (due February) •Annual Report due to Assembly
February	<ul style="list-style-type: none"> •OHV/CIP •Blueprint Juneau presentation
March	<ul style="list-style-type: none"> •Review FY20 Budget for changes to FY21 budget
April	
May	<ul style="list-style-type: none"> •CIP Review •Land acquisition
June	<ul style="list-style-type: none"> •Committee formation - Deferred Maint., Title 67, Commercial Use & Vending Regulations •<i>National Trails Day - June 1, 2019</i>
July - No Meeting	
August	<ul style="list-style-type: none"> •Day of Play •Fee & charges •Parks report cards
September	<ul style="list-style-type: none"> •Community awards •<i>National Public Lands Day - September 28, 2019</i>
October	<ul style="list-style-type: none"> •Review Capital Improvement Plan (CIP) - Due 11/20
November	
December	



TO: Parks & Recreation Advisory Committee
FROM: George Schaaf, Parks & Recreation Director
DATE: October 3, 2019
RE: October 8, 2019 Meeting

DIRECTOR'S REPORT

Please find enclosed the information supporting your agenda topics for this meeting. The meeting is anticipated to last one hour and will take place in the Assembly Chambers at City Hall.

Due to staff travel, information about 2020 Capital Improvement Projects will be presented at the November meeting.

INFORMATION ITEMS

A. Juneau Park Foundation - Project Update – Requested by G. Schaaf

The Juneau Park Foundation is working closely with staff from the Department to implement several projects, and develop fundraising plans for the future. This brief presentation will include updates on projects currently underway, funding, and plans for 2020.

B. Movies in the Park, etc. – Requested by L. Verrelli

Department staff have been working on a series of new programs and events to increase active use of Juneau's parks year-round. This brief presentation will include updates on "Pop-Up" Programs, holiday events, and adult sports.



DRAFT MEETING MINUTES
PARKS & RECREATION ADVISORY COMMITTEE
 TUESDAY, JUNE 4, 2019 – 5:30 PM
 CITY HALL CHAMBERS

I. Call to Order at 5:30 p.m. – C. Mertl, Chair

Present: Josh Anderson, Edric Carrillo, Kirk Duncan, Jon Gellings, Chris Mertl, Will Muldoon, Emily Palmer, Tom Rutecki

Absent: Kirsten Shelton

Staff Present: George Schaaf, Director; Michele Elfers, Deputy Director; Lauren Verrelli, Staff Liaison; Greg Chaney, Lands Manager

II. Agenda Changes – C. Mertl adds Park Foundation update from John Pugh under Unfinished Business. T. Rutecki adds discussion on Fish Creek Natural Area Park under Information Items. J. Anderson moves to approve the amended agenda. **Amended agenda approved.**

III. Approval of Meeting Minutes from May 7, 2019 – E. Palmer moves to approve the minutes; no objection. **Minutes adopted.**

IV. Public Participation on Non-Agenda Items – None

V. New Business –

A. J. Bean Request to Purchase CBJ Property

G. Chaney: The Lands Division received an application from the Bean family to purchase a parcel of CBJ land adjacent to their property at 1070 Arctic Circle in the Brigadoon Estates neighborhood. The lot in question is a 4,518 square foot parcel that was dedicated as “public park” by the Planning Commission in 1983. In the land management plan it is labeled as retain; it was never envisioned to be developed into a playground but more of a vegetative buffer. We are requesting the PRAC pass a motion with a recommendation to retain or remove said parcel from the park system. Does this parcel provide an important park function and should it retain in the system?

E. Palmer: What is the public benefit of disposing this property?

G. Chaney: This could become two lots and increase this from a single family residence lot into two lots.

E. Palmer: What has the process been so far in notifying the neighbors of this potential sale of this parcel?

G. Chaney: None so far. When this goes to the Planning Commission, everyone within several hundred feet will get a notice in the mail.

C. Mertl: I feel we’re setting up a precedence that everyone who is adjacent to undeveloped parkland will put in petitions to buy property. We need to have neighborhood input since it was part of the developed plan of the neighborhood. We

need to develop criteria for land sales.

M. Elfers: The parcel itself is above street level which makes it difficult to develop; we don't see a future use for development of this parcel.

T. Rutecki: I move the PRAC recommends that the Assembly approve the sale of parcel # LND-0419 and the proceeds from the sale go to Parks & Recreation.

E. Palmer: I object to the motion because the public benefit has not been clearly defined and there needs to be public input.

J. Gellings: I object as well; we need to notify the neighbors first.

K. Duncan: I object, on a political standpoint after last night's Assembly meeting.

W. Muldoon: I object, we need to figure out a process.

Motion fails.

M. Elfers: I would suggest the committee to recommend to the department to develop criteria for land disposal for the PRAC to review.

C. Mertl: For future land sales, there needs to be notice, quantifiable criteria and where does the money go after the sale?

G. Schaaf: What I heard from the committee is that you would like to see a plan for public notice, some criteria to make a determination and information on how the funds might be used at the next PRAC meeting.

E. Palmer: I move the PRAC develop some criteria for evaluating park property for disposal; and developing funding mechanism for potential sales to go back to the department. When ready, public notice needs to go out to the Brigadoon Estates neighborhood about the potential sale of the parcel.

***Aye: J. Anderson, E. Carrillo, K. Duncan, J. Gellings, C. Mertl, E. Palmer, T. Rutecki
Nay: W. Muldoon***

VI. Unfinished Business –

A. Park Foundation Update from John Pugh

John Pugh (1011 D. St.): I am the vice-chair of the Juneau Park Foundation. Currently, we are focused on two projects, the Amalga Public Use Cabin and improvements to the Auke Lake Wayside. We're working with the Rotary Clubs who received a \$32,000 matching grant to build the shelter. Hoping to have the shelter built by the end of the summer. We're still working on developing the organization itself. We have two new board members and will be working on updating the website.

VII. Information Items –

A. Fish Creek Park Discussion

G. Schaaf: The Parks & Recreation Master Plan was adopted last night at the Assembly meeting. A table in the plan that identified four parcels of land that could be considered for disposal was discussed. The table reflected input from stakeholders, public process, staff and Manager's Office. Leading up to the meeting, we heard a lot from many concerned community members advocating for parkland in their back yard. Most of the testimony at the Assembly meeting last night talked about the Bay View Area/Fish Creek

Natural Area Park. Many testified about the recreational value and the habitat value of the land that supports the fish creek ecosystem. At the end of the evening, the Assembly agreed to remove the Bay View Area/Fish Creek Natural Area Park parcels from disposal. The other three areas are still included in the plan. Overall the feedback we received on the plan was very positive.

VIII. Committee, Liaison, and Board Member Reports

A. Chair Report— None

B. Liaison to the Assembly Report— Received a presentation from Kollin on aquatics; Aquatics Board appointments have been delayed; discussed and approved the Parks & Rec Master Plan. Planning a rafting trip down the Mendenhall River to see erosion from the water.

C. Liaison Reports—

Aquatics – W. Muldoon: working on replacing the Aquatics Board; swim lesson prices are increasing.

YAB – T. Rutecki: Discussed two contingency grant requests; awarded them to the Juneau Jumpers and the LEGO League Championships.

Eaglecrest – E. Palmer: None

Jensen-Olson Arboretum— E. Carrillo: None

JNU Urban Forestry – J. Gellings: None

Lands – C. Mertl: Discussed the Bean parcel request.

Park Foundation— C. Mertl: None

Treadwell Arena Board – K. Duncan: Submitted annual report, expanding ice from 36 to 38 weeks this coming season. Board recommends 55% cost recovery goal.

TrailMix— K. Shelton: None.

1% for Art— J. Anderson: None.

Other Member Business –

Adjournment – 6:55 p.m. *Having no other business before the board.*

Respectfully submitted by Lauren Verrelli, P&R Administrative Assistant II, 8/20/2019



DRAFT MEETING MINUTES
PARKS & RECREATION ADVISORY COMMITTEE
 TUESDAY, AUGUST 6, 2019 – 5:30 PM
 CITY HALL CHAMBERS

I. Call to Order at 5:31 p.m. – C. Mertl, Chair

Present: Josh Anderson, E. Carrillo, Kirk Duncan (t), Jon Gellings, Chris Mertl, Will Muldoon, Emily Palmer, Tom Rutecki

Absent: Kirsten Shelton

Staff Present: George Schaaf, Director; Lauren Verrelli, Staff Liaison; Dave Scanlan, Eaglecrest Manager

II. Agenda Changes – None

III. Approval of Meeting Minutes – None

IV. Public Participation on Non-Agenda Items – None

V. New Business – None

VI. Unfinished Business – None

VII. Information Items –

A. Eaglecrest Presentation:

D. Scanlan: Eaglecrest has done a series of master plans & strategic plans over the years and most recently the plans suggest year round use of the area. Today, snow patterns have compressed the season creating financial constraints and a cost recovery of 70%. We target 90 operating days each season but now see the opportunity to expand into summer operations. We're proposing activities for our Eaglecrest Summer Adventure Park which include an aerial gondola to the highest point of the west ridge line, a summit lodge (would include viewing area, concessions, event rooms & rentals), hiking trail improvements, mountain coaster, ropes course, adventure maze, lift served mountain biking, long span zip-line and more (playgrounds, disc golf). This would create 100+ seasonal and year round benefitted jobs which in turn could allow Eaglecrest to be open 7 days a week. For daily summer operations, low projection of 489 daily visitors (\$6.71M revenue) with a high projection of 593 daily visitors (\$8.14M revenue). Total project cost is \$34.8M with the aerial gondola (\$11.2M) and the summit lodge (\$5M) being the biggest ticket items but the most desirable. There are three funding options: 100% public financing, ownership & operation (highest risk, highest reward & full control); 100% private financing, ownership (lowest risk, low reward, low control); dual public-private partnership (sharing risk, sharing control and seeing financial rewards). Currently have a request out for a private partnership which closes on August 12. So far the public response has been cautiously supportive.

J. Anderson: What is the outlook on the funding big picture? Is it all or nothing?

D. Scanlan: if we can secure funding by December, we would plan on breaking ground May 2020. The most successful summer parks have a suite of activities. However, the gondola & summit lodge would be our two key items since they would benefit the winter & summer operations and appeals to a wide range of customers.

W. Muldoon: The current zip line company up at Eaglecrest, are they interested?

D. Scanlan: Yes, we have talked to them and they're very interested in participating.

E. Palmer: PRAC has talked about collaborating, do you see a way in how the two boards could work together and support each other? How do you envision it?

D. Scanlan: The best way is look into trail infrastructure and any programming ideas for youth programs; we would be interested in growth and outreach. We're certainly open to any ideas for joint-collaboration.

B. Land Disposal Process:

G. Schaaf: Since our June meeting, CDD & Law have done more research on the Bean request and discovered the three parcels that are labeled as public parks were part of the planning process which creates complexities when selling the property. Its treated as a right away and we're still working through issues on that specific request. Another question that came up is if whether the proceeds from the sale of lands could be dedicated for the acquisition of new land for parks and/or maintenance of parks. The answer is no per the existing code which requires that all proceeds from the sale of municipal lands be credited to the Land Fund. If the CBJ established a Parks & Recreation Service District, proceeds from land sales could be restricted to that account.

J. Gellings: Are you interested in creating a Parks & Recreation Service District?

G. Schaaf: I would be interested in looking into it.

PRAC: Can you come back with more information on a Parks & Rec Service District?

G. Schaaf: Yes, I can. Lastly, we sat down with our staff & CDD to come up with a better way to address requests to dispose of parkland:

1. The process begins when an application to purchase CBJ land is received by the Lands & Resources Office, along with the required fee
2. Parks & Recreation staff will review the application with other affected departments, including CDD and Law, if necessary.
3. The CDD will review the application to consider relevant codes and area plans.
4. The CDD will work with Parks & Recreation to receive public comment on the application. Public notice may include mailing flyers to nearby property owners, media advertisements, signage, and a public meeting.
5. After public comment has been received, the PRAC will review the application and provide a recommendation to the Department and the Assembly.
6. The Planning Commission will review the application, if required, and provide a recommendation to the Assembly.
7. The Lands Committee will review the application, if required, and provide a recommendation to the Assembly.

8. The Assembly will consider the application and decide whether to retain or dispose of the property.

E. Palmer: I like the process which is clear; I would just like the PRAC to be notified during step 4 if there are any public meetings we could attend.

W. Muldoon: I think it's great; did we get an additional request?

G. Schaaf: We just received a new one which you will be seeing in a future meeting. We're following the new process above.

C. 2019 Day of Play:

L. Verrelli: Our 10th Annual Day of Play is happening on Saturday, August 17 from 9:00am-5:30pm. We have a day full of free activities for the entire family to enjoy from 3 free open swims, 2 free open skates, activities at the ZGYC, City Douglas Museum, Douglas Public Library, Fieldhouse and at Riverbend Elementary School. Our Trucks N' Stuff is a favorite which will be held from 2:00pm-5:00pm in the DPAC parking lot where CCFR, JPD, Capital Transit, Park Maintenance, North Star Trekking and the State Troopers will be joining us.

VIII. Committee, Liaison, and Board Member Reports

A. Chair Report— None

B. Liaison to the Assembly Report— Finalized & approved new Aquatics Board appointments; had a successful ride down the Mendenhall River to see erosion from the water.

C. Liaison Reports—

Aquatics – W. Muldoon: The old board has ended; the new board is now live with only two old board members. They will be setting new priorities. Lifeguard instruction capacity has doubled.

YAB – T. Rutecki: Currently has two contingencies to review.

Eaglecrest – E. Palmer: None.

Jensen-Olson Arboretum— E. Carrillo: None.

JNU Urban Forestry – J. Gellings: None.

Lands – C. Mertl: None.

Park Foundation— C. Mertl: Currently working on the Auke Lake Wayside shelter; received \$25K grant for the Amalga Public Use Cabin.

Treadwell Arena Board – K. Duncan: Just had the season opener where they debuted their new red line with formline thanks to Abel Ryan and BAM students. They have a new concession stand, LED lights in the entire facility and are looking into the Safe Sport Program.

TrailMix— K. Shelton: None.

1% for Art— J. Anderson: None.

Other Member Business –

Adjournment – 7:02 p.m. *Having no other business before the board.*

Respectfully submitted by Lauren Verrelli, P&R Administrative Assistant II, 8/20/19