

ATTACHMENT A – USER FEES for 2019

1-30 days of operation throughout one year: A temporary permit available to individuals and/or organizations who want to use city parkland for commercial use for up to 30 consecutive days of operation. Special conditions would be listed depending on location or time of use. Can be applied for at any time and is not renewable within that year.

2-Year Permit: Parks & Recreation authorization to operate a commercial enterprise within CBJ Parklands or facilities for more than 30 days, typically from May through September. Applications are accepted at Parks & Recreation Administration Office from February through March on even numbered years and once approved are issued for two years, with an update on the second year. Specific documentation and insurance is required, as well as good standing with CBJ Tax Department.

Special Use Permit: A one-time fee for companies/individuals who want to use city parkland for profit but do not have customers – example, movies or photo shoots. There is an application fee plus a possible additional permit fee depending on type and length of use. Applicant may be required to pay for a staff person to monitor the area. Special conditions or restrictions may be required depending on location and/or length of time requested.

CURRENT APPLICATION FEES

Permit Type	Application Fee	Conditions
0 - 30 Day Temporary Permit	\$150	Can apply anytime. Maximum 30 people per Day. If using a trail must comply with current commercial use criteria. Once a year for same location. Operation of 30 consecutive days of operation in a calendar year. Additional permit fees required (see FEES below) Special conditions or restrictions may apply.
2-Year Permit	\$250	Specific application period during even-numbered years Additional permit fees required (see FEES below) Must abide with existing approved commercial area criteria
Special Use Permit	\$250	Can apply anytime Special conditions or restrictions may apply

ADDITIONAL FEES

An additional **\$3.50 per guided person** on CBJ park land shall be paid to the department by the 15th day of each month for fees owed in the previous calendar month.